

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MONTHLY MEETING  
April 28, 2026**

**Commissioners Present:**

James Arnold, Chairman  
Scott Costello, Vice Chairman  
Gary Leighton  
Matthew Cook

**Guests / Visitors:**

Cheryl Grafton, Fire Company Treasurer  
Denny Sullivan, Fire Company Trustee  
Jacob Polovchak, 1<sup>st</sup> Assistant Chief  
Michael DelVillano  
Michelle Pandich, Fire Company 1<sup>st</sup> Vice President  
Muhamad Mujcic  
Robert Brady, Fire Company President  
Tyler Derkowski  
William Frantz, 2<sup>nd</sup> Assistant Chief  
Matthew Cargill entered @ 7:28 pm  
Stephen Hill Jr. entered @ 7:28 pm

**District Officials Present:**

Ronald Materese, District Deputy Treasurer  
Erika Pereira, District Secretary  
Jennifer Loup, District Treasurer  
Matthew Grafton, Fire Chief

A public work session of the Endwell Fire District Board of Fire Commissioners was called to order at 6:15 p.m. at Station #1, 3508 Country Club Road, Endwell, New York, by Commissioner Arnold.

Agenda items were reviewed, and the work session was closed at 7:00 p.m.

Commissioner Arnold called the regular monthly meeting of the Board of Fire Commissioners to order at 7:00 p.m.

**APPROVAL OF MINUTES:** The minutes from the March 26, 2026, Regular Monthly Meeting, the April 9, 2026, Work Session, and the April 23, 2026, Special Meeting were distributed to the Board.

Motion by Commissioner Cook, seconded by Commissioner Leighton, to approve the minutes of the March 26, 2026 Regular Monthly Meeting, April 9, 2026 Work Session, and April 23, 2026 Special Meeting, as presented. All in favor, aye; opposed, none. Motion carried.

**TREASURER'S REPORT:** Motion by Commissioner Leighton, seconded by Commissioner Costello, to approve the Treasurer's Report and the Capital Reserve Summary for the period March 27 through April 28, 2026, as presented and reviewed, subject to audit. All in favor, aye; opposed, none. Motion carried.

**Unfinished Business:**

1. **Station 3 Project:** The Board continued discussion regarding long-term planning for Station 3, including options for replacement of the existing building and potential layout concepts for a future multi-bay facility.
2. **New Apparatus—Engine:** Chief Grafton reported that delivery of the new engine remains anticipated in the near future.

Robert Brady, Fire Company President inquired whether the new engine would include a Kuzmal air booster system. Discussion was held regarding current apparatus design standards, operational considerations, and whether the system was included in the original specifications.

Chief Grafton advised that the apparatus committee will review the final specifications and determine whether adding a Kuzmal system is feasible prior to final delivery. Assistant Chief Jacob Polovchak stated that newer apparatus designs may not require Kuzmal systems in the same manner as older apparatus and that additional research regarding current NFPA standards and operational needs will be conducted.

3. Apparatus Floor: Commissioner Cook reported that additional quotes are still being obtained for the apparatus floor project.

4. New Chief's Vehicle: Chief Grafton reported that the new Chief's vehicles have been placed into service.

It will be looked into to determine whether Onstar is needed on the new vehicles to receive updates, or whether they can be taken to the dealership to have the updates completed when the vehicles go in for maintenance.

5. Refurbishment of Engine 2: Chief Grafton advised that Engine 31-2 remains out for refurbishment and that the temporary apparatus agreement with the Vestal Fire District remains in place.

Assistant Chief William Frantz provided a status update regarding the refurbishment process. He reported that all LED lighting work has been completed, and preventative maintenance (PM) work is currently being finalized. Approximately 25 gallons of foam remained in the apparatus, and the tanks are being drained and cleaned. Pump maintenance and packing replacement are scheduled for completion during the week. Assistant Chief Frantz advised that the preventative maintenance work should be completed by Friday, after which the apparatus will be sent out for body work. Estimated completion time remains at approximately two to three additional weeks.

6. NYS PESH Consultation Report – Review and Corrective Actions: The Board reviewed the status of corrective actions associated with the New York State Public Employee Safety and Health (PESH) consultation visit conducted on January 20, 2026 (Visit #401655), including the Employer Report of Action Taken submitted by the Fire District.

Discussion included:

- completion of compressed breathing air quality testing for the SCBA air system in compliance with Grade D breathing air standards;
- implementation of recurring air quality testing procedures and compliance tracking;
- development of a centralized Hepatitis B vaccination tracking and documentation process;
- formal offering of Hepatitis B vaccinations to members with occupational exposure following Bloodborne Pathogens training;
- incorporation of vaccination tracking into new member onboarding procedures; and
- continued updates to Fire District policies, Standard Operating Guidelines, and training

programs to support compliance with OSHA/PESH requirements.

The Board acknowledged the corrective actions completed to date and the District's continued efforts to strengthen health, safety, and compliance practices.

Chief Matthew Grafton stated that the Department will continue working with PESH to address any remaining areas that require improvement and to maintain compliance with applicable safety standards.

7. Exterior Station 1 Lighting Replacement: The Board reviewed an updated quote and alternate lighting replacement approach submitted by AC Spear/T&B Electric for Station 1 exterior lighting improvements. Discussion included replacement fixtures, repair options, and the applicability of prevailing wage.

Motion by Commissioner Costello, seconded by Commissioner Cook, to approve the Station 1 exterior lighting replacement work in an amount not to exceed \$1,840.00, with additional repairs to be completed on a time and material basis as necessary. All in favor, aye; opposed, none. Motion carried.

8. Apparatus iPad Replacement: The Board discussed the ongoing apparatus iPad replacement project, including mounting hardware purchases, wireless service setup, and mobile device management configuration. The Board reviewed the proposed Microsoft Intune and Apple Business Manager deployment structure for the iPad devices, including supervised/shared device configuration, application management, security restrictions, remote management capabilities, and standardized iPad-based device naming conventions.

Discussion was also held regarding licensing requirements, deployment coordination, and long-term management of District-owned mobile devices assigned to apparatus. The Fire District Secretary will coordinate with Pyramid to set this up, and Assistant Chief Frantz will set up the iPads.

## 9. District Policies

- a. Grievance Committee & Policy: The Board reviewed the revised Grievance Policy (2026-048), including revisions made following legal counsel review to ensure compliance with Town Law §§176 and 176-a and separation from disciplinary procedures. No formal action was taken. Commissioner Cook will work with Commissioner Mujcic to convert the policy into an advisory and administrative fact-finding process.
- b. The Annual Firefighters' Inspection Dinner Policy: Commissioner Costello advised that revisions to the Inspection Dinner Policy remain in progress.
- c. Vehicle Use Policy: Commissioner Costello advised that he had spoken with William "Bill" VanGorder of NBT Insurance Agency regarding the Vehicle Use Policy and the transportation of non-members in District vehicles. Commissioner Costello stated that the insurance carrier indicated they had no issue with non-members riding in District vehicles, provided members exercise appropriate judgment and due diligence, particularly when responding to alarms in District vehicles with non-members present.

Commissioner Costello further stated that he did not see an issue with spouses or family members riding in District vehicles under appropriate circumstances.

The Board reviewed the revised Vehicle Use Policy (2026-034), including updates regarding Fire District ownership, authorized operators, emergency response availability, transportation of non-members, and reporting requirements.

Motion by Commissioner Cook, seconded by Commissioner Leighton, to adopt Policy 2026-034 – Vehicle Use, superseding Policy 2024-34. All in favor, aye; opposed, none. Motion carried.

d. Fire Department SOGs:

- e. Training Policy SOG: The Board reviewed the revised Training SOG, including updates to training classifications, driver training, FAST training, and inclusion of 9:00 a.m. Monday training.

Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-100 – Training. All in favor, aye; opposed, none. Motion carried.

- f. Job Response Classification Requirement SOG: The Board reviewed the Job Response Classification Requirement SOG regarding operational qualifications and interior firefighter authorization requirements.

Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-102 – Job Response Classification Requirement. All in favor, aye; opposed, none. Motion carried.

- g. Accidents Involving Department Vehicles SOG: The Board reviewed updated documents related to accidents involving Fire District vehicles, including:

- Fire District Policy 2026-055 – Accidents and Damage Involving District Vehicles;
- Fire Department SOG 2026-103 – Vehicle Accident Operations; and
- the Fire Officer Guidance Memorandum regarding Medical Evaluation & Testing Procedures.

The Board discussed the separation of Fire District administrative and legal requirements from Fire Department operational procedures, including reporting requirements, insurance notifications, medical evaluation and testing procedures, vehicle status determinations, scene safety expectations, and progressive discipline guidelines.

Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt Fire District Policy 2026-055 – Accidents and Damage Involving District Vehicles and Fire Department SOG 2026-103 – Vehicle Accident Operations, as presented. All in favor, aye; opposed, none. Motion carried.

- h. Officers' Duties SOG: The Board reviewed the Officers' Duties and Divisions SOG, establishing officer responsibilities and chain of command.

Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-104 – Officers' Duties and Divisions. All in favor, aye; opposed, none. Motion carried.

- i. Respiratory Protection Program SOG: Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-105 – Respiratory Protection Program. All in favor, aye; opposed, none. Motion carried.

- j. **Protective Gear Decon: Motion by Commissioner Leighton, seconded by Commissioner Cook, to adopt SOG 2026-106 – Protective Gear Decontamination, superseding SOG 2021-08. All in favor, aye; opposed, none. Motion carried.**
- k. **Occupational Safety & Health / Incident Safety Officer SOG: Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-107 – Occupational Safety & Health Program – Safety Officer and Incident Safety Officer. All in favor, aye; opposed, none. Motion carried.**
- l. **Training Records Management & Access Control SOG: Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-109 – Training Records Management & Access Control. All in favor, aye; opposed, none. Motion carried.**
- m. **Thermal Imaging Camera SOG: Motion by Commissioner Cook, seconded by Commissioner Costello, to adopt SOG 2026-110 – Thermal Imaging Camera (TIC). All in favor, aye; opposed, none. Motion carried.**
- n. **Response Outside District – GML §209-i(1)(b) Coverage: The Board reviewed SOG 2026-111 – Response Outside District – GML §209-i(1)(b) Coverage, establishing procedures and expectations for members rendering emergency assistance outside District boundaries when no jurisdictional officer is present, including conditions for Volunteer Firefighters’ Benefit Law (VFBL) coverage eligibility.**

The Board further reviewed Resolution No. 2021-02, adopted January 25, 2021, which previously established the District’s intent to extend VFBL coverage under General Municipal Law §209-i(1)(b) subject to compliance with applicable procedures and command requirements.

Motion by Commissioner Cook, seconded by Commissioner Leighton, to adopt SOG 2026-111 – Response Outside District – GML §209-i(1)(b) Coverage. All in favor, aye; opposed, none. Motion carried.

10. **Station 1 Generator: The Board discussed the status of the Station 1 generator repairs and pending insurance reimbursement.**

11. **Social Media & Recruitment Initiative – Grey Goose Graphics: The Board reviewed a proposal from Grey Goose Graphics to establish and manage an Instagram account to support recruitment and public outreach efforts.**

Motion by Commissioner Cook, seconded by Commissioner Leighton, to approve the initial Instagram setup in an amount not to exceed \$150.00. All in favor, aye; opposed, none. Motion carried.

12. **Training Room Upgrade Proposal: The Board reviewed the revised proposal from Presentation Concepts Corporation for the Training Room AV upgrade project utilizing NYS Contract #PM21150 and NCPA Contract #01-170. The revised proposal removed the optional side-wall televisions and reduced the project cost to \$23,719.00. After discussion, the Board tabled the matter for further review.**

13. **Any Other Old Business: No additional old business was brought before the Board.**

accept the Support Services Report as presented. All in favor, aye; motion carried.

The Board discussed procedures for declaring Fire District property surplus and the requirement to maintain proper asset inventory and disposition records. The Board advised that a complete list of asset tag numbers and supporting inventory documentation must be provided before formally declaring any items surplus and authorizing their disposal or sale, in accordance with the Fire District's asset control and recordkeeping requirements.

*Board of Commissioners Endwell Fire District,*

- *2 turnout coats have been for repair.*
- *I would like to put the following items up for decommission and placed up for sale.*
  1. *2015 Chevy Tahoe (Old Chief's Car)*
  2. *2012 Inflatable Rescue Boat, Trailer, and motor (Boat 31)*
  3. *Approximately 800 Ft of 4-inch hose that has failed the Hose Test. I will include a separate sheet with SO Numbers.*
  4. *86 SCBA Bottles. I will include a separate sheet with SO Numbers.*
  5. *3 Code 3 light bars*
  6. *Numerous Fittings and old adaptors.*
  7. *Old Tahoe center consoles*
  8. *Several old Tahoe Tires*
- *The initial hose order has arrived and is located at Station 3. The 2<sup>nd</sup> order will be here in the late-June timeframe.*
- *I have been working with Erika on asset forms.*
- *We are starting the process of fitting members with new gear.*

*We are still missing pagers from Totten and Beck. Also, I have yet to receive any of Christopher Lee's property.*

**Chief Vehicle Report: Car 31B**

*New Chief Vehicle*

*Starting Mileage: 411*

*Mileage for this meeting: 850*

*Total Miles driven: 439*

*Fuel Usage: 54 Gallons (3 tanks of gas)*

10. Maintenance Division Report: Motion by Commissioner Cook, seconded by Commissioner Costello, to accept the Maintenance Report as presented. All in favor, aye; opposed, none. Motion carried.

*Board of Commissioners Endwell Fire District,*

*Here is a detailed report on the status of each piece of Apparatus:*

**Engine 31-1**

*All issues with the Engine have been rectified. The problem was the airbag cable clip, which is located on the side of the Driver's seat. The computer reset, and there are no outstanding issues. The feedback from the backup alarm and radio is caused by the speaker mounted near them. Will be looking at replacing it. The R3 Compartment lighting that is flickering has been added to the Yearly PM.*

**Engine 31-2**

*The Engine 2 project is moving forward. All lighting and compartmentation have been completed. All PMs are being done this week. With body work and any other issues to follow. We are about 2-3 weeks out for completion.*

**Engine 31-3**

*There are no outstanding issues.*

**Rescue 31**

*The Rescue has been washed and waxed. There are small maintenance issues that will be addressed during yearly PM's*

**Tower 31.**

*There are no outstanding issues. The Tower has been washed and waxed.*

**Utility 31-1**

*Waiting for a quote on the rear tailgate flap. The vehicle has been washed and waxed.*

**UTV 31**

The UTV is back in service. There were issues with the shifting cable, carburetor, and a few other small parts. The vehicle has been fully serviced.

**Quint 31.**

All PMs and pump services have been completed. Aerial service was also performed. It was moved to the body shop this afternoon. It is estimated that there will be another 8-10 weeks, as it will need to go back to the shop to address minor mechanical issues resulting from the damage and complete aerial testing.

**Utility 31-3**

All bodywork has been completed, the fender flares have been installed, and the vehicle has been re-lettered. It is currently at Endwell Auto due to a front brake issue. It appears that Monroe Muffler used inadequate parts. We will be rectifying the issue. JPJ Electronics has ordered lighting, and we will be awaiting the upgrade.

**Utility 31-2**

There are no outstanding issues.

**Brush 31**

There are no outstanding issues. Operational and in service.

**Chief 31 Tahoe**

No issues to report

**The old Chief 31A Tahoe**

No issues reported, it is now utility 31-11 and has been re-lettered.

**Chief 31A Tahoe**

Had its right rear CV Boot replaced. The bodywork has been completed and is now at Robinson sign, having the reflective stripe replaced. All lighting has been updated.

**Chief 31B Tahoe**

No issue reported.

**Boat 31-1**

The boat is still OOS due to an air leak on one side. Will be talking about new business, what to do with it.

**Fire Extinguishers**

Several more extinguishers need to be inspected.

**In Station Cascade**

Air Sample testing is complete. No issues.

**Air Compressors**

Evans Mechanical has been working on the compressor at Station 2. With the upcoming work at Station 3.

11. Training Division Report: Motion by Commissioner Costello, seconded by Commissioner Cook, to accept the Training Report as presented. All in favor, aye; opposed, none. Motion carried.

Dear Board of Fire Commissioners,

The Training Division provides the following summary of training activities and upcoming schedules for April/May 2026.

**Special Ops Training**

- F.A.S.T Training- 4/25/2026

**Upcoming Special OPS Training**

- Water Rescue Training (Battalion 3) – TBD

**Completed Trainings**

- FF Self Rescue
- Fire Officer 1 Module
- Principles of Instruction

**Upcoming Fire Trainings**

4/27 - Downed Firefighter- Drags, Stairwell Carries, Firefighter Down CPR

5/02 - Traffic Incident Management

5/04 - Auto Extrication

5/11 - Norfolk Southern Training

5/19 - Max Fire Burn Box

**Vehicle Usage Report**

Start Mileage – 20,185

End Mileage – 20,639

Total – 454 Miles  
Fuel – 4/16/2026 – 18 Gallons

**12. Fire Company Report(s):**

- a. The Board reviewed correspondence from the O.L. Davis Fire Company requesting use of District property for the Fire Company's 105th Anniversary celebration and public open house scheduled for September 18–20, 2026.

Motion by Commissioner Arnold, seconded by Commissioner Leighton, to approve the Fire Company request, subject to coordination with District operations and compliance with applicable policies. All in favor, aye; opposed, none. Motion carried.

13. O.L. Davis Fire Company Newsletter: Commissioner Arnold reminded everyone that Alice Fiacco, the Fire Company Secretary, is continuing to work on the monthly O.L. Davis Fire Company newsletter and requested ideas and content submissions for inclusion in future editions. All newly adopted Fire District Policies and Fire Department Standard Operating Guidelines (SOGs) will be included in upcoming newsletters to help keep members informed of operational, administrative, and safety-related updates.

14. Training Conference Attendance Request: The Board reviewed the request from Tyler Derkowski to attend the New York State Technical Rescue Conference scheduled for May 28–29, 2026, at the State Preparedness Training Center in Oriskany, New York.

The Board also reviewed conference information provided by the New York State Office of Fire Prevention and Control outlining the Technical Rescue Conference program, which includes technical rescue lectures and practical skill sessions involving rope rescue, confined space rescue, structural collapse, heavy rigging, water rescue, vehicle rescue, machinery rescue, and incident management training.

Mr. Derkowski requested:

- a meal stipend of \$60.00 per day for May 27, 28, and 29, 2026;
- permission to utilize the Department training vehicle for transportation purposes; and
- acknowledgment that lodging for the event is being covered by New York State.

Motion by Commissioner Costello, seconded by Commissioner Cook, to approve attendance at the conference, authorize use of the training vehicle, and approve meal reimbursement at the per diem rate of \$70 per day. All in favor, aye; opposed, none. Motion carried.

15. Fire Chief Matthew Grafton advised the Board that, following the previously authorized vacancy process discussed at the March 26, 2026 Board meeting, he would like to appoint Cheryl Grafton as the new District Photographer to fill the vacancy created by the resignation of Cassidy McKnight.

It was noted that Cheryl Grafton has successfully completed and passed the required District physical and meets the applicable requirements outlined in District Policy No. 2024-45 for the Photographer position.

Motion by Commissioner Cook, seconded by Commissioner Costello, to approve the appointment of Cheryl Grafton as District Photographer. All in favor, aye; opposed, none. Motion carried.

16. Motion by Commissioner Costello, seconded by Commissioner Cook, to give five incentive points to each member of the Battalion 3 crew that worked on moving items on April 18, 2026. All in favor, aye; opposed, none. Motion carried.

17. Vehicle Maintenance Concerns – Monro Auto Service and Tire Centers: Assistant Chief William Frantz advised the Board of ongoing concerns regarding vehicle maintenance work performed by Monro Auto Service and Tire Centers. Assistant Chief Frantz stated that incorrect oil and filter sizes had reportedly been used during oil changes performed on the Chief's Tahoes, resulting in concerns regarding the condition and maintenance of the District vehicle fleet.

Assistant Chief Frantz further reported that Utility 3 is now experiencing issues with the front brake system, including the failure of a newly installed right-front brake caliper and damage to the rubber boot assembly, resulting in additional repair costs for the District.

Commissioner Arnold requested that Assistant Chief Frantz compile a list of the maintenance issues, associated repair costs, and supporting documentation, along with contact information for the Monro District Manager, for Board review. The Board discussed preparing correspondence to Monro Auto Service and Tire Centers regarding the reported maintenance deficiencies and resulting damages to District vehicles.

18. Unreturned Department and Company Property: Assistant Chief William Frantz advised the Board that there is still Department-issued gear that has not been returned and that he has been unable to make contact with several individuals regarding the return of equipment.

Robert Brady, Fire Company President, advised the Board that approximately ten (10) individuals still possess Fire Company Class A uniforms. Mr. Brady further stated that one individual continues to retain all issued property and that the Fire Company attorney has previously sent correspondence requesting return of the items; however, no property has been returned to date.

Commissioner Cook advised that he will contact the District's legal counsel to discuss potential options and procedures available to assist in recovering unreturned District property and equipment.

19. Maintenance Records: Assistant Chief William Frantz stated that former Fire Commissioner Jeffrey Martin still has maintenance records that have not been returned. Assistant Chief William Frantz stated he would like the records returned so they can be placed back into each vehicle's maintenance file.

Commissioner Costello stated that, going forward, these records will be maintained electronically. Assistant Chief William Frantz stated that the goal is to keep records within Public Safety and to have more personnel complete truck checks in the system.

Assistant Chief William Frantz stated that former Fire Commissioner Jeffrey Martin has most of the 2024 records. Robert Brady stated that he personally handed a stack of records to former Fire Commissioner Jeffrey Martin the day before a Board meeting in November 2025, and that the records dated back to December 2024 through November 2025. Robert Brady stated the records included Emergency Vehicle Driver's Safety Check forms, which are normally stored in a drawer in the Radio Room. He stated the documents should have been picked up weekly, but they were not, and had remained there for approximately one year. Robert Brady further stated that former Fire Commissioner Jeffrey Martin was supposed to bring the records to a Board meeting, but they were

never returned.

Commissioner Cook stated he will contact the District lawyer regarding the process for recovering the documents from a former Commissioner.

Assistant Chief Jacob Polovchak stated that if documentation is ever requested like that again, the request should go through the Chiefs. As records should never leave the firehouse, especially originals.

Denny Sullivan requested that the Board ask the lawyer whether the letters should be sent by registered or certified mail, since there have been instances in which people say they did not receive the correspondence.

20. Lieutenant Michael DelVillano requested that the Board look into General Municipal Law §200-aa. He stated that the law was amended in August 2023 to allow the Authority Having Jurisdiction (AHJ) to offer stipends for training courses for which New York State does not provide stipends. Firefighter Michael DelVillano stated this could be another way to incentivize members to attend additional training classes.

Captain Matthew Cargill stated that we have some people who go above and beyond by taking classes and have no problem doing more training, but there are some members who do the bare minimum. He would like to see more people complete additional training. He stated that Western Broome is currently considering requiring more training to be considered for green tag status. They might be requiring firefighter survival and FAST.

A discussion was held on the current NYS Fire Training Stipends.

First-time completions of the following courses or course equivalency, as determined by OFPC, will be eligible for a State Fire Training stipend for course completions on or after August 31, 2023:

2021 BASIC EXTERIOR FIREFIGHTING OPERATIONS W/HMFRO (01-05-0101)

2021 SCBA/INTERIOR FIREFIGHTING OPERATIONS-FF1 (01-05-0102)

2021 BEFO W/HMFRO (BLENDED LEARNING) (01-05-0103)

2021 BEFO-SCBA/IFO-FF1 (BLENDED LEARNING) (01-05-0104)

FIRE OFFICER I (NFPA 1021-2020 ED.) w/FSTFAC (01-11-0176)

FIRE OFFICER I – SUPERVISING FIRE OFFICER MODULE SERIES (01-11-0154)

BASIC WILDLAND FIRE SUPPRESSION (01-05-0007)

FIREFIGHTER SURVIVAL: SELF-RESCUE (01-05-0092)

FIREFIGHTER ASSIST AND SEARCH TEAM (FAST) (01-05-0018)

RAPID INTERVENTION CREW (RIC) (01-05-0133)

FIRE AND EMERGENCY SERVICES INSTRUCTOR 1 (01-11-0162)

FIRE OFFICER II (NFPA 1021-2020 EDITION) (01-11-0014)

FIREFIGHTER 2 (01-05-0086)

2024 – FIREFIGHTER 2 (W/O STRUCTURAL LIVE FIRE) (01-05-0124)

2024 – FIREFIGHTER 2 MODULAR SERIES W/STRUCTURAL LIVE FIRE (01-05-0131)

2024 – FIREFIGHTER 2 (W/ STRUCTURAL LIVE FIRE) (01-05-0143)

2024 – FIREFIGHTER 2 MODULAR SERIES W/O STRUCTURAL LIVE FIRE (01-05-0144)

The stipend amount that will be paid to the Volunteer Firefighter by OFPC is:

\$250.00 – BASIC WILDLAND FIRE SUPPRESSION (01-05-0007); FIREFIGHTER SURVIVAL: SELF-RESCUE (01-05-0092)

\$350.00 – FIREFIGHTER ASSIST AND SEARCH TEAM (FAST) (01-05-0018) or RAPID INTERVENTION CREW (RIC) (01-05-0133)

\$500.00 –

- FIRE AND EMERGENCY SERVICES INSTRUCTOR 1 (01-11-0162)
- FIRE OFFICER II (NFPA 1021-2020 EDITION) (01-11-0014)
- FIREFIGHTER 2 (01-05-0086)
- 2024 – FIREFIGHTER 2 (W/O STRUCTURAL LIVE FIRE) (01-05-0124) or
- 2024 – FIREFIGHTER 2 MODULAR SERIES W/STRUCTURAL FIRE (01-05-0131) or
- 2024 – FIREFIGHTER 2 (W/ STRUCTURAL LIVE FIRE) (01-05-0143) or
- 2024 – FIREFIGHTER 2 MODULAR SERIES W/O STRUCTURAL LIVE FIRE (01-05-0144)

\$750.00 – 2021 BASIC EXTERIOR FIREFIGHTING OPERATIONS W/HMFRO (01-05-0101) or 2021 BEFO W/HMFRO (BLENDED LEARNING) (01-05-0103)

\$1,250.00 – 2021 SCBA/INTERIOR FIREFIGHTING OPERATIONS-FF1 (01-05-0102)

\$1,000.00 – FIRE OFFICER I (NFPA 1021-2020 ED.) w/FSTFAC (01-11-0176) or FIRE OFFICER I – SUPERVISING FIRE OFFICER MODULE SERIES (01-11-0154)

\$2,000.00 – 2021 BEFO-SCBA/IFO-FF1 (BLENDED LEARNING) (01-05-0104)

Firefighter Tyler Derkowksi thought it would be beneficial to offer a stipend for a rope rescue operator. We currently have only one member certified in rope rescue.

Chief Matthew Grafton stated that if the Board would like to entertain a stipend for firefighting class, then later, maybe discuss stipends for specialized teams.

The Board will conduct further research to determine what can be done.

21. Motion by Commissioner Costello, seconded by Commissioner Cook, to authorize the Chairman to sign a confidential personnel agreement that has been negotiated with counsel for the District. All in favor, aye; opposed, none. Motion carried.
22. Correspondence: The Board acknowledged receipt of correspondence from the Association of Fire Districts of the State of New York regarding a Region 4 Director vacancy, Goosetown Communications regarding the acquisition of Tri-County Communications, and Fire Service Law & Management Resource Guide informational materials.

23. Hearing of Visitor(s): Ron Materese stated that he would like to discuss the suspension of a member. Mr. Materese stated that he believed the member had requested a hearing in December and expressed concerns regarding the length of time the matter had remained unresolved. Mr. Materese stated that unresolved personnel matters negatively impact morale within the District and that members should be afforded appropriate due process regardless of the outcome of the matter.

It was stated that the matter is currently being handled and is expected to be resolved shortly; however, no further discussion could occur during the open session due to the issue's personnel-related nature.

Jacob Polovchak expressed concerns regarding communication surrounding the matter and overall membership morale within the Department. Jacob Polovchak stated that Fire Chiefs had previously been advised that the matter was in mediation and expressed frustration with conflicting information circulating among the membership. Jacob Polovchak further stated that membership morale is currently very low.

Commissioner Cook stated that the matter is being addressed and will be resolved.

Robert Brady, Fire Company President, stated that personnel matters are confidential in nature and generally should not be discussed publicly. Mr. Brady further stated that personnel matters should be handled between the appropriate personnel committee, legal counsel, and the individual involved, consistent with standard employment and municipal personnel practices.

Motion by Commissioner Cook, seconded by Commissioner Costello, to adjourn the meeting at 8:03 p.m. All in favor, aye; opposed, none. Motion carried.

*All motions were unanimously carried unless otherwise noted.*

Respectfully submitted,



Erika Pereira  
Fire District Secretary  
Board of Fire Commissioners  
Endwell Fire District