

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MONTHLY MEETING
February 26, 2026**

Commissioners Present:

James Arnold, Vice Chairman
Gary Leighton
Matthew Cook
Scott Costello

District Officials Present:

Ronald Materese, District Deputy Treasurer
Erika Pereira, District Secretary
Jennifer Loup, District Treasurer
Matthew Grafton, Fire Chief

Guests / Visitors:

Jacob Polovchak, 1st Assistant Chief
Michelle Pandich, Fire Company 1st Vice President
Robert Brady, Fire Company President
Gregg Cook, Fire Company Trustee
William Frantz, 2nd Assistant Chief
Teague Blanchard
Cole Farley
Zachary Zader
Stephen Hill Jr.
Michael Delvillano

A public work session of the Endwell Fire District Board of Fire Commissioners was called to order at 6:15 p.m. at Station #1, 3508 Country Club Road, Endwell, New York, by Commissioner Arnold.

Agenda items were reviewed, and the work session was closed at 7:03 p.m.

Commissioner Arnold called the regular monthly meeting of the Board of Fire Commissioners to order at 7:04 p.m.

The minutes from the January 29 meeting were distributed to the Board.

Motion by Commissioner Cook, seconded by Commissioner Leighton, to approve the minutes as submitted. All in favor, aye; opposed, none. Motion carried.

TREASURER'S REPORT: Motion by Commissioner Leighton, seconded by Commissioner Costello, to approve the Treasurer's Report and the Capital Reserve Summary as presented and reviewed, subject to audit. All in favor, aye; opposed, none. Motion carried.

Items to note:

1. The District received the tax check from the Town of Union in the amount of \$1,407,750, deposited on February 17, 2026. Thank you, Erika!
2. Budget Line 039 - Capital Reserves (\$296,575.00) is scheduled to be transferred to the Capital Reserve Account with NYCLASS on 2/24/26, pursuant to Board authorization.
3. February cash flow remains tight pending tax receipt timing and planned transfers to reserve funds; operating balances reflect this.

Unfinished Business:

1. Station 3 Project: Commissioners Costello and Arnold will review and meet with Station 3 members.
2. New Apparatus—Engine: Unit remains on the production line; expected delivery April 2026.
3. Apparatus Floor: Commissioner Cook is still working to obtain updated proposals from three vendors.
4. New Chief's Vehicle: Pending permissive referendum; Awaiting completion of outfitting prior to placing vehicles into service.
5. Community Room Chair Cart: The two additional chair carts have been assembled by Thomas Ravener and just need to go downstairs to the community room.
6. Proposed Vehicle Replacement: Currently awaiting passage of the permissive referendum, and once it passes, Engine 2 (Unit 31-2), a 2003 Sutphen Custom fire apparatus, will have its tires replaced. Afterward, Assistant Chief Frantz will coordinate with the vendor to initiate work on the apparatus.

Chief Grafton is working with the Vestal Fire District to put together a leasing agreement so we are not down an apparatus while Engine 2 is being refurbished.

7. PESH Violation: PESH returned on February 20 and will close the violation.

Chief Grafton met with Andrew S. Cody of PESH. Fire District Secretary Erika Pereira advised the Board that the Endwell Fire Department received the written report from the New York State Department of Labor – Public Employee Safety and Health (PESH) consultation survey conducted on January 20, 2026 (Visit #401655).

Fire Chief Grafton noted that the consultation was non-enforcement in nature and intended to assist the District in identifying and correcting safety and health concerns; however, the District is required to address identified hazards, particularly those classified as "serious," within established abatement timeframes.

The Board was advised that the consultation identified several items, including two (2) serious hazards:

- Respiratory Protection: Lack of current breathing air quality testing to verify compliance with Grade D air standards, with a correction due date of March 31, 2026.
- Bloodborne Pathogens Compliance: Incomplete documentation and offering of Hepatitis B vaccinations to all applicable members, with a correction due date of April 30, 2026.

Additional non-serious items included:

- Bloodborne Pathogens training format requiring an interactive component

- Injury and illness recordkeeping deficiencies related to SH 900 logs

The Fire Chief further advised that the consultation also identified a concern about heat-related illnesses, noting that while the Department's previous Rehabilitation SOG addressed heat exposure, it did not include training on prevention, symptom recognition, first aid, or operational procedures.

As a result, the District has updated the Rehabilitation at Incidents or Training SOG (2026-108) to incorporate:

- Heat-Related Illness Prevention and training elements
- Enhanced rehabilitation procedures and monitoring
- Updated safety and accountability practices

The Secretary advised that coordination is ongoing with the Fire Chief, Training Chief, Safety Officers, and occupational health provider to complete all required corrective actions and documentation within the established deadlines. Upon completion, the required Employer Report of Action Taken will be submitted to NYS PESH.

The Board discussed the importance of timely compliance with PESH recommendations, both to ensure member safety and to demonstrate good faith efforts in the event of a future inspection.

The Board acknowledged receipt of the PESH consultation report and the corrective actions underway.

8. Inspection Dinner: The Inspection Dinner is scheduled for March 14, 2026, at Sons of Italy. RSVPs are due March 06, 2026.
9. Replacement of Door Operator Units – Station 1 Bays: The Board reviewed proposals for the replacement of the existing electric operator units for three of Station 1 bay doors.

Fire District Secretary presented three (3) proposals for consideration:

Gates Garage Door Company - Proposal to furnish and install three (3) Raynor commercial-duty side-mounted operators. Total Cost: \$7,500.00

Overhead Door Company of Binghamton - Proposal to furnish and install three (3) RSX side-mounted operator units with controls and safety devices. Total Cost: \$12,900.00

Baker's Garage Doors - Proposal to furnish and install three (3) LiftMaster jackshaft commercial operators with associated components. Total Cost: \$13,842.00

It was noted that all proposals include materials and installation; however, electrical wiring is excluded and remains the District's responsibility under the vendor's terms and conditions.

Commissioner Scott Costello asked for more time to review the proposals and evaluate the options before making any formal decision.

This item will be tabled and placed on a future meeting agenda for further discussion and possible approval.

10. Exterior Station 1 Lights: The Board revisited the Station 1 exterior lighting replacement item first introduced in January; it was noted the information had not yet been fully reviewed, and upon discussion, Commissioner Costello requested additional time to review the fixtures with Robert Brady. This item remains under review, with no formal action taken to date, and will remain on the agenda.

AC Spears Electrical provided a proposal to furnish and install two (2) exterior light fixtures, including labor and use of a bucket truck. Total Cost: \$1,180.00

Supporting documentation included manufacturer specification sheets for proposed fixtures (RAB Lighting – Fixture A and Fixture B), outlining lighting distribution, color temperature options, and installation configurations.

11. Grievance Committee & Policy: The Board revisited the Grievance Policy, Grievance Committee, and the Grievance Complaint, noting the complaint was received in November 2025 and remains under review, with no formal action having occurred to date. The matter will remain on the agenda for continued Board consideration.

Ronald Materese will talk with his neighbor, Matthew Weintraub, to see if he would like to be on the governance committee instead of the ethics committee.

12. Training Policy SOG: The Board revisited the proposed SOG first introduced in January. It was noted that the Board has not yet completed its review or taken formal action, and additional time was requested for further consideration.

13. Membership Requirement SOG: The Board revisited the proposed SOG first introduced in January. It was noted that the Board has not yet completed its review or taken formal action, and additional time was requested for further consideration.

14. Accidents Involving Department Vehicles SOG: The Board revisited the proposed SOG first introduced in January. It was noted that the Board has not yet completed its review or taken formal action, and additional time was requested for further consideration.

Assistant Chief Frantz would like to include additional steps regarding what should happen if an accident occurs after hours and how the procedures are listed.

15. Officers' Duties SOG: The Board revisited the proposed SOG first introduced in January. It was noted that the Board has not yet completed its review or taken formal action, and additional time was requested for further consideration.

16. Apparatus iPad replacement: The Board reviewed the proposed replacement of ten (10) apparatus iPads.

The Fire District Secretary presented correspondence and pricing obtained through the NPPGov/Sourcwell cooperative purchasing agreement, consistent with New York State contract pricing.

The proposal included the following options:

iPad A16 – 256GB: \$199.99 each (\$1,999.90 total)

iPad A16 – 512GB: \$399.99 each (\$3,999.90 total)

Monthly FirstNet Service (10 devices): \$319.90/month

It was noted that the current apparatus iPads are 32GB models, and storage limitations have resulted in performance and update issues due to required applications and system updates.

Motion by Commissioner Costello, seconded by Commissioner Leighton, to approve the purchase of ten (10) Apple iPad A16 512GB devices for apparatus use in the total amount of \$3,999.90, utilizing cooperative purchasing through the NPPGov/Sourcewell contract, in accordance with the District's procurement policy, with funding to be charged to Budget Line 034. All in favor, aye; opposed, none. Motion carried.

17. One Man Lift: Commissioner Costello is working on obtaining one.

18. The next board meeting will be on March 26, 2026, at 7:00 p.m. at Station 1, 3508 Country Club Road, Endwell, New York. Work session to begin prior to 6:15 pm.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Costello, seconded by Commissioner Leighton, to pay the bills and supplement for payment:

Vouchers #26_02-001 to #26_02-080, including payroll and Debt Service interest payments as applicable, totaling \$56,275.72.

Supplemental list: Vouchers #26_03-001 to 26_03-017, totaling \$9,969.75.

All in favor, aye; opposed, none. Motion carried.

NYCLASS Transfer: Motion by Commissioner Costello, seconded by Commissioner Leighton, to authorize the transfer of funds from the NYCLASS Current Year Fund in the amount of \$115,000.00 to the M&T Operating Account to meet current cash requirements and maintain a conservative operating balance. All in favor, aye; opposed, none. Motion carried.

2. Line Transfers: No line transfers were submitted.

3. Buildings & Grounds:

a. There needs to be a GFI outlet at Station 2 installed on the north wall next to Engine 2.

4. Chief's Report: Motion by Commissioner Cook, seconded by Commissioner Costello, to accept the Chief's Report as presented. All in favor, aye; opposed, none. Motion carried.

Commissioners,

Progress continues on the new apartment complex on Hooper Road. We met with them on Tuesday, the 24th, for a quick walk-through and to set up the Knox Box location in the facility. We have a scheduled preplan for the

apartment complex on March 2nd at 7 pm. All are encouraged to attend.
Plans are underway for new stairs at 15 Delaware Avenue. I spoke with the owner. He will contact us before construction begins so we can prepare a pre-plan and establish an exact time frame for installing the stairs.
Officers are working on the schedule for truck replacement and upgrades.
The arrival of the new engine is still planned for April.
We had our first consultation meeting with PESH. Things are progressing well.
Pesh signed off on the garage door issues.
Had a meeting with Battalion 4 Water Rescue Team and set up a schedule for the upcoming year.
Meeting with the Deputy Fire Coordinator to increase training with other departments and host NYS fire classes.
Working on plans to have E31-2 refurbished, including borrowing an engine to cover Station 2 while that piece is out. Working on plans to have a mutual aid engine at Station 2 while E-2 is being refurbished.
Working with the insurance company for Quint 31. Once that is sent out for repairs, the estimated completion time is late summer.
Chief's cars were sent out to be outfitted with lights, radios, and cabinets.
Purchasing 3 new thermal cameras for the apparatus.
Department inventory and member information were sent to the county.
We are making some changes and finalizing our run cards for the county.
Looking at Options to sell the Scott bottles and other outdated equipment.
Chief 31A is working on outreach, recruitment, and retention, as well as training with other departments.
Chief 31B is working on grant programs.
Working on cleaning up SOGs and setting up driver training programs with officers.
On 2/20/26, Battalion Engine 3 was manned by our department. Thanks to the crew members and their hard work organizing and cleaning Station 1. Any other members who wish to participate, please see me so we can submit your paperwork to the fire coordinator.
Mileage Report: Car 31
Starting Mileage: 10065
Ending Mileage: 10747
Fuel: 61.85 Gallons
3 Fill-ups

5. Support Services Report: Motion by Commissioner Cook, seconded by Commissioner Costello, to accept the Support Services Report. All in favor, aye; motion carried.

Board of Commissioners Endwell Fire District

- *I have received the RMA from Pelican for the box lights. They will be shipping out next week.*
- *The NYS Fire Grant from the Governor is completed and has been extended to March 11th 2026. We will be getting letters of support. Please see a copy of the Grant in your file. The total asked for is just over \$596,000.00*
- *Chief Grafton has spoken with someone at MES who has a contact who may be interested in purchasing the remaining bottles. There is no movement. We will be working on another solution.*
- *I have ordered several new TI's and shall have them within the next few weeks.*
- *I have ordered and received new portable batteries. They will go into service when needed.*
- *I would like to speak to the Board about the equipment for the new Engine 3. I want to refer to the May 2023 Referendum.*
- *We need more 1 ¼ hoses. We are severely low in our inventory. It has been included in the Grant, but plans need to be made if we are not successful*
- *Two sets of turnout gear have been sent out for repair.*
- *Will be having some people measured for new gear shortly.*

The following gear has been returned to stock

TOTTEN

Vest - 8624

Gloves - Large (no identifier)

Boots - 10.5 W - SOO8562

Pants - 02670

Coat - 010034

LISBERTO

Vest - SO05368

Handlight - SO08685

Gloves - Large (no identifier)

Coat - 026108

Boots - 10.5 W - 25019

Pants - 010133

BECK

Helmet - SO05379

Handlight - SO10280

Pants - S25192 (Discarded - 06/2009, poor condition)

Vest - SO10239

Coat - 026065

Boots - 11.5 W - 026041

Maxwell HANSBROUGH

Helmet - SO05439

Handlight - SO08622

Coat - 8621

Vest - 476

Boots - 10.5 M - 825043

Pants - SO10240 - (DOM unreadable. Poor condition)

Gloves - Large - 527

Pager - Minitor 5 - SO06946

Maxwell has not resigned but has no hours, and all the equipment issued has been on his rack since it was issued. If he decides to return his gear, it will be reissued.

We are missing pagers from Totten and Beck. We will be checking with them. Also, I have not yet received any of Christopher Lee's property. I ask the Board and Company to handle this matter.

Chief Vehicle Report: 31B

Starting Mileage 38075

Mileage for this meeting: 38501

Total Miles driven 426

3 tanks of gas. 54 Gallons

6. Maintenance Division Report: Motion by Commissioner Costello, seconded by Commissioner Leighton, to accept the Maintenance Report. All in favor, aye; opposed, none. Motion carried.

Board of Commissioners Endwell Fire District,

Here is a detailed report on the status of each piece of Apparatus:

Engine 31-1

We are currently waiting for the parts from Pierce for the SAS check engine light. There is no delivery timetable. The headlights were replaced because the damaged light part couldn't be obtained. Outstanding engine issues include the pump panel light, replacing and updating the cord reel and pigtail, addressing the airbag issue, the internal backup alarm and display making noise, and R3 Compartment lighting flickering. The bi-weekly check is complete.

Engine 31-2

The proposed date for the Engine to go to Vander Mollen is March 12th. The truck will be OOS for 4-5 weeks while the refurbishment is completed. Before leaving for its work, the Tires will be replaced, and the engine will be stripped of all equipment.

Engine 31-3

No outstanding issues with Engine 3. The check engine light has not come back on.

Rescue 31

The high idle issue on the Rescue is a safety feature built into the truck. It will not run at high idle if the Generator is engaged. The computer will automatically handle the switch-over. The cord reel ends have been replaced, and it does not matter which cord is plugged into the truck. The Thermal Imager on the Rescue is OOS, the switch is bad, and the truck charger is no longer working. The bi-weekly check is being completed.

Tower 31.

The tower is now a certified aerial device and meets all standards. The sticker is on the driver's side door at the bottom. There are still maintenance discrepancies from the October 2025 annual service that need to be addressed. I spoke with Vander Mollen, and they were not told or directed to make the repairs noted in their report. These issues do not hamper

the vehicle's operation, but if left unaddressed for a longer period, we could face higher repair costs. The Chief and I will discuss the issues and have a plan to move forward.

Utility 31-1

There are some concerns about the rear tailgate flap. I have several proposals coming. The rear taillights are not working again, and I have called JPJ Electronics in Binghamton to have them come and address the issue. They will also address the charging issue with the streamlights. It is difficult for the Fire Police to operate. I have been in contact with Burr Truck and Twin Tier to discuss how to resolve this issue.

ATV 31

It is operational but is having issues starting again. I will be developing a plan with the Chief moving forward.

Quint 31

The quint was re-evaluated for damage caused by the motor vehicle accident on January 12th. An insurance adjuster visited last week and also evaluated the damage. He has spoken with the parties and presented proposals. I am asking the board to award the work to Twin Tier in Montrose, PA. Their quote was the most in line with the insurance. If agreed, the quint will go out at the start of the process, in the last week of March or the first week of April. All mechanical work and certification of the ladder and platform will be completed before bodywork. The estimated return time for the quint is in or around the end of July this year.

Utility 31-3

I have contacted JPJ Electronics to look at the headlight flasher, which is not working. We may also replace the vehicle's bar light with the one from the Current Chief Vehicle. I still have not had time to take the vehicle to get estimates for the bodywork needed.

Utility 31-2

All work has been completed. The vehicle is fully operational.

Brush 31

No issue

The old Chief 31A Tahoe

The work needed on the Tahoe was completed. Front brakes were replaced, the driver's door was adjusted and repaired, the rear wiper motor was repaired, and two (2) tire sensors were replaced. The vehicle is up and running and currently at station 1. I will be moved to Station 2 shortly, and the Brush truck will return to Station 1.

Chief 31A Tahoe

The Tahoe would not start and was towed to Endwell Auto. Found to have had an electrical failure. A hub shorted out. The battery was replaced, the driver's-side door handle was repaired, and general maintenance was completed.

Chief 31B Tahoe

Had General Maintenance. No issues.

New Chief's Tahoe's

I spoke with Pete on Monday and Tuesday of this week. He has been behind 4-6 weeks. The Tahoes are in graphics. He hopes that they will start installing the lights next week. This should take 2-3 weeks. He is going out of town from March 17th to March 22nd. He hopes to allow us to deliver that week when he returns. When the Tahoes are ready, we will update the Current Chief 31 Vehicle to add different lighting and a needed spotlight.

Boat 31-1

The boat is still OOS due to an air leak on one side. No one will return calls to repair.

Fire Extinguishers

We have several more fire extinguishers that need to be inspected by ABC—Mr. Brady will take them to ABC for inspection.

In Station Cascade

The in-station Cascade system had an internal leak. As of tonight, Jerome has repaired the compressor. The problem was caused by the removal of a small cap in the SCBA room line. It caused the air to blow by the "T" inside the compressor. There was a cap put on the line in the SCBA Room, and the "T" was repaired.

The controller for the wand is bad. I have 2 connectors coming. We will also be making one to work with Endicott Fire's compressor.

Air Compressors

All air compressors are functioning without issue.

7. Training Division Report: Motion by Commissioner Costello, seconded by Commissioner Arnold, to accept the Training Report. All in favor, aye; opposed, none. Motion carried.

Dear Board of Fire Commissioners,

Special Ops Training

- Water Rescue Training- Unknown
- F.A.S.T Training- 3/14/2026

Completed Trainings

- Hazmat Technician (Modules 1-3)
- Fire Officer 1 Series Completion
- NVFC- Electric Vehicle Course
- Various Online Trainings (McNeil & CO, Nation Fall Firefighters Foundation, U.L FSRI)

Classes Currently Attended

- Fire Officer 2
- B.E.F.O- Basic Exterior Firefighter

Upcoming Fire Trainings

- 3/02- Hooper Road Housing- Walk-Through and Pre-Plan
- 3/09- N.Y.S.E.G. Natural Gas Awareness
- 3/16 - Thermal Imaging Hide & Seek- Team Building and Equipment Familiarization
- 3/21- Saturday Live Burn with West Corners Fire

Vehicle Usage Report

Start Mileage - 18,888

End Mileage - 19,838

Total – 950 (Mostly Travel to and from NYS Fire Academy)

Fuel - Fill Up on 2/6 & 2/12

8. Fire Company Report(s):

- a. Motion by Commissioner Costello, seconded by Commissioner Leighton, to approve the O.L. Davis Fire Company request for use of the community room on May 2, 2026, for a Fire Police Class and June 11, 2026, for a Red Cross Blood Drive, subject to compliance with District facility use policies, including proper supervision, cleanup, and liability coverage, as applicable. Motion carried. All in favor, aye; opposed, none. Motion carried.

9. O.L. Davis Fire Company Newsletter: Commissioner Arnold reminded everyone that Alice Fiacco, the fire company secretary, is working on the monthly newsletter and asked for ideas.

10. Motion by Commissioner Leighton, seconded by Commissioner Cook, to approve scheduling the annual firefighter physical clinic on May 2, 2026, to be held at Guthrie Occupational Medicine – Vestal location, as recommended, to avoid additional travel costs to the District. All in favor, aye; opposed, none. Motion carried.

11. Motion by Commissioner Costello, seconded by Commissioner Leighton, to approve reimbursement in the amount of \$50.00 to Megan Leniek for the copay associated with Kaitlyn Leniek’s stress test conducted on January 5, 2026, as part of the Fire Department physical and required diagnostic follow-up. All in favor, aye; opposed, none. Motion carried.

12. Motion by Commissioner Costello, seconded by Commissioner Leighton, to approve awarding bonus incentive points to Teague Blanchard for assisting with station maintenance and operational tasks, including but not limited to equipment handling, facility upkeep, and assigned work details. A service sheet will be completed to document work performed, with documentation retained for audit purposes, in accordance with the Endwell Fire District Incentive Program Policy and at the discretion of the Board of Fire Commissioners. All in favor, aye; opposed, none. Motion carried.

13. **Membership Acceptance & Separation Policy:** The Board reviewed the proposed Membership Acceptance & Separation Policy (Policy 2026-053), which establishes procedures for Fire District membership acceptance, probationary status, separation, and compliance with applicable New York State laws, including Town Law §176, General Municipal Law, and VFBL requirements. The Fire District Secretary previously distributed the proposed policy to the Board for review and consideration.

The Board discussed the policy's purpose, including establishing a clear process for membership acceptance, documentation requirements, and procedures for resignation, removal, and Board acknowledgment. The Board indicated that additional time is needed to fully review the policy and supporting requirements prior to taking formal action.

This item will remain on the agenda for further discussion and possible adoption at a future meeting.

14. **Fire Department SOGS:** The Board was presented with proposed revised Standard Operating Guidelines (SOGs), which included:

- Respiratory Protection Program (SOG 2026-105)
- Protective Gear Decontamination (SOG 2026-106)
- Occupational Safety & Health Program – Safety Officer and Incident Safety Officer (SOG 2026-107)
- Rehabilitation at Incidents or Training (SOG 2026-108)
- Training Records Management and Access Control (SOG 2026-109)
- Thermal Imaging Camera (TIC) (SOG 2026-110)

The Board discussed the updated policies, which include significant revisions to safety procedures, training record management, respiratory protection compliance, rehabilitation standards, and operational guidelines.

It was noted that the Board has not yet completed its review of the SOGs and needs more time to examine the policies and supporting documentation. No motion was made at this time.

These items will remain on the agenda for continued discussion and possible adoption.

15. **Verizon Phone Service Discontinuance – Review of Replacement Options and Migration Plan:** The Board reviewed the Verizon service discontinuance notice affecting District communications and assigned Commissioner Costello and member Stephen Hill Jr. to evaluate options and report back with a migration plan; no formal action has been taken to date.

16. **Assistant Chief Frantz** addressed the Board regarding the current incentive program point value, noting that the value has remained at \$15.00 per point for a long time. Assistant Chief Frantz recommended that the Board consider increasing the value to at least \$25.00 per point to better reflect current costs and economic conditions, as the incentive value has not kept pace with inflation.

The current budget allocation for the incentive program was noted to be \$17,000. The Board acknowledged the request and will review cost impacts. No formal action was taken.

17. **The Annual Firefighters' Inspection Dinner Policy (Policy 2024-32)** outlines procedures for planning,

procurement, guest eligibility, and cost controls associated with the annual inspection dinner in accordance with Town Law §176-d. Commissioner Costello stated that he would like to see the current Inspection Dinner Policy removed and revised to better reflect the Board's current practices and expectations.

The Board agreed that the policy should be reviewed and revised. Further discussion and potential revisions will be brought back to the Board at a future meeting.

Motion by Commissioner Costello, seconded by Commissioner Cook, to rescind the current Annual Firefighters' Inspection Dinner Policy (Policy 2024-32) and direct that a revised policy be developed for Board review and adoption, with the existing practices to continue under Board oversight until a new policy is formally adopted. All in favor, aye; opposed, none. Motion carried.

18. Fire Chief Grafton requested permission to use the apparatus in the upcoming St. Patrick's Day Parade. Motion by Commissioner Costello, seconded by Commissioner Cook, to approve the Fire Department's participation in the Binghamton St. Patrick's Day Parade on Saturday, March 7, 2026, including the use of apparatus, in accordance with the Endwell Fire Department Parade SOG (Policy 2023-34) and subject to approval by the Fire Chief and proper supervision. All in favor, aye; opposed, none. Motion carried.

19. Commissioner Cook to ask Grey Goose Graphics if they can handle Instagram or TikTok for the District to help with recruitment.

Correspondence: The Board acknowledged receipt of correspondence regarding the upcoming Annual CAFDA conference and CAFDA Financial Training opportunities; materials were distributed and placed on file.

Motion by Commissioner Arnold, seconded by Commissioner Cook, to acknowledge receipt of correspondence dated January 13, 2026, from Christopher Lee regarding the alleged improper termination and place the letter on file. No action was taken by the Board at this time. The matter was acknowledged and may be referred to legal counsel for review if directed by the Board. All in favor, aye; opposed, none. Motion carried.

Hearing of Visitor(s): The Board was advised by Fire Company President Robert Brady regarding ongoing issues with the Spectrum cable service at Station 1.

Mr. Brady reported that he has been working on this matter since late October, including obtaining account information, visiting the Spectrum office in Vestal, replacing equipment, and coordinating multiple service calls. Spectrum technicians reprogrammed the cable box, checked wiring within the station and externally, and addressed a signal issue on Country Club Road; however, the issue remains unresolved.

It was further reported that Spectrum has advised that Station 1 is classified as a business account and that certain previously available channels are no longer included in the current programming package. Spectrum has indicated that additional channels would require selecting a different business package.

Mr. Brady was previously provided with available Spectrum business package options for review.

It was noted that cable service at Stations 2 and 3 is functioning properly and has traditionally been

provided under the Town of Union franchise agreement.

The Board discussed the differences between residential or franchise-based service and business account requirements, as well as the potential cost implications of upgrading the current package.

The Board acknowledged the need to review available package options and determine whether restoring previously available channels is warranted.

Fire Company President Robert Brady will continue to work with Fire District Secretary Erika Pereira to review Spectrum business package options and report back to the Board with recommendations.

Commissioner Arnold called for an executive session at 7:32 pm to discuss a personnel matter.

Motion by Commissioner Costello, seconded by Commissioner Cook, to enter into executive session. All in favor, aye; opposed, none. Motion carried.

The Board exited the executive session and returned to the regular session at 8:22 p.m., with no action taken.

Motion by Commissioner Costello, seconded by Commissioner Cook, to adjourn the meeting at 8:23 p.m. All in favor, aye; opposed, none. Motion carried.

All motions were unanimously carried unless otherwise noted.

Respectfully submitted,



Erika Pereira
Fire District Secretary
Board of Fire Commissioners
Endwell Fire District