

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
2024 BUDGET WORK SESSION
AUGUST 16, 2023**

Members:

Carlton "Andy" Anderson, Chairman
Mark Storm
Michael Hamzik
Michael Lewis

Others present:

Alison Senft, Treasurer
Erika Pereira, Administrative Assistant
Michael Battaglini, Fire Chief
Davey Cortes
Robert Congdon
Greg Cook

Chairman Anderson called the meeting to order at 7:00 p.m.

Discussion of planning of the 2024 budget. The Board reviewed every budget line and compared actual expenses from 2022 and 2023 expenses through August 15, 2023, to plan for the 2024 budget.

There was some discussion on projects to be completed and equipment to be purchased in 2024.

- Chief Battaglini will purchase various new tools for the new apparatus being built.
- New gear lockers need to be purchased for the members at Station 1. Commissioner Storm has been working on getting prices.
- Every year, sets of turnout gear are purchased with the budgeted amount. Chief Battaglini would like to see the amount allocated for this line increase yearly. The price of turnout is increasing. The last set of eight turnout gear came out to roughly \$46,700.00, and those were purchased in September 2022.
- All the computers were replaced in 2019, and the District just replaced the treasurer, Fire Chief, 3 Assistant Chiefs, and deputy Treasurer. The following computers to be replaced are the radio room computers (total of 6), the Officer's Computer, the SCBA Office, the District Office, the Scanner Computer, and the training room.
- Capital Improvements Projects discussed are starting the bunk room area, removing the condensers from the roof, and installing three ductless splits in the community room. Plus, any electrical and roof repairs are needed once the old PTAC units and condensers are removed.

The maximum total to be raised by taxes is \$1,353,820.00.

The bond payment for 2024 is \$224,046.88.

The estimated PILOT payment for 2024 is \$34,580.00.

The tax cap was set to 2% for 2024.

There also was some discussion on funding for the capital reserve fund for apparatus and equipment and the timeline of purchases for equipment and apparatus. The budgeted amount to be transferred over for 2024 for the capital reserve is \$255,575.00. For any sale of vehicles, the money received should always be transferred to the apparatus reserve fund once received according to the capital reserve schedule. This year, the District sold the 1995 Supthen Tower and the 2015 Chevy Tahoe (VIN # 2551). There is also a transfer of \$55,000.00 of unallocated funds at a minimum that needs to be transferred every year.

Sale of 1995 Supthen Tower - \$135,000.00

Sale of 2015 Chevy Tahoe (VIN # 2551) - \$24,800.00

2022 Unallocated Funds - \$55,000.00

2023 Unallocated Funds - \$55,000.00

If needed, the next budget work session will be decided at the August Board meeting.

Commissioner Anderson stated that Jessica James stopped by the fire station and was wondering if it would be possible for the Maine Endwell Varsity Cheer to hold their car wash in the back parking lot. The car wash would be on Sunday, August 27, 2023, from 11:00 am until 2:00 pm. Motion by Commissioner Hamzik, second by Commissioner Storm, to allow the Maine Endwell Varsity Cheer to hold their car wash in the back parking lot. All in favor, motion carried.

Commissioner Lewis brought a sample chair for the Commissioners to try out for the replacement boardroom chairs. We received a rough price of \$358.60 per chair for visitor chairs and \$810.15 for conference chairs from Parlor City & Upstate Office Furniture. The chairs that were picked out are on the NYS contract. The idea would be to purchase 12 visitor chairs and 11 conference chairs. Once color and fixtures are picked out, an estimate will be provided.

Motion by Commissioner Storm, second by Commissioner Anderson, to ENTER INTO EXECUTIVE SESSION at 7:57 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons. All in favor, motion carried.

No action was taken during the executive session.

Motion by Commissioner Storm, second by Commissioner Hamzik, to return to the regular at 8:05 p.m. All in favor, motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik, to lift the temporary suspension for said member effective immediately. No formal disciplinary action will be taken against the member—all aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik, to adjourn the meeting at 8:21 p.m. All aye; motion carried.

All motions were unanimously carried unless otherwise noted.

Respectfully Submitted,



Erika Pereira
Fire District Secretary