

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
February 22, 2023**

Members:

Carlton "Andy" Anderson, Chairman
Michael Hamzik
Mark Storm
Michael Lewis

Others Present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Michael Battaglini, Fire Chief
Rob Brady
John Kaplan
Davey Cortes
Michele Pandich

Don Battaglini, Vice Chairman, was not present due to surgery complications.

The meeting was called to order at 7:03 pm by Commissioner Anderson.

Motion by Commissioner Hamzik, second by Commissioner Storm, to approve the minutes of the January 25, 2023, meeting and the special meeting held on January 31, 2023. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Hamzik second by Commissioner Storm to approve the January treasurer's report. All aye; motion carried.

Motion by Commissioner Hamzik second by Commissioner Storm to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: Commissioner Storm spoke with Christopher Kozub with LaBella Associates and said we would choose option 2. Commissioner Storm informed him that the revised report that was sent over was already discussed at the meeting. Christopher Kozub was supposed to develop drawings with a station with two long bays about 80 feet in length or with three bays.
2. New apparatus – Sutphen Tower: The aerial is here. Fire Chief Michael Battaglini will begin training on the new apparatus.
3. Resolution to Dispose of Surplus Vehicle by Sale: WHEREAS, pursuant to Section 176(23) of the Town Law, the Endwell Fire District, Town of Union, County of Broome, State of New York, does hereby declare that its 1995 Sutphen Aerial Tower with associated equipment and apparatus having 17,216 miles and 2285 engine hours is no longer necessary for the uses and purposes of the Endwell Fire District; and

WHEREAS, the fire district has advertised the sale of the vehicle and has received one offer to sell the vehicle; and

WHEREAS, the fire district proposes to accept the proposal from the Village of Hancock and dispose of said vehicle by accepting the offer from the Village of Hancock; and

WHEREAS, the Board of Fire Commissioners believes that such an offer will achieve the best

reasonable value for this vehicle;

NOW THEREFORE BE IT RESOLVED that the Endwell Fire District is authorized to dispose of its 1995 Sutphen Aerial Tower with associated equipment and apparatus of the Endwell Fire District according to the proposal from the Village of Hancock and dispose of said vehicle by accepting the offer from Village of Hancock; and

IT IS FURTHER RESOLVED that the acceptance of this proposal for sale will achieve the best reasonable value for this vehicle; and

IT IS FURTHER RESOLVED that the sale of the 1995 Sutphen Aerial Tower is subject to a favorable permissive referendum.

Commissioner Lewis moved, Commissioner Storm seconded, and the Board of Fire Commissioners voted as follows:

Name:	Voting: Aye or Nay
Chairman Anderson	Aye
Commissioner Battaglini	Not Present
Commissioner Storm	Aye
Commissioner Hamzik	Aye
Commissioner Lewis	Aye

4. Bunk-In Program: Commissioner Lewis wrote up some basic information on the Bunk-in program the Fire District is looking to get started. He would like this information disbursed at the local colleges and placed on the website to see if there would be any interest in the program.

The Endwell Fire Department is seeking out interest in a bunk-in program while attending college.

Our department responds to about 500 calls a year. We have 3 stations that cover 7 square miles.

A bunk-in program is a room and board during the academic year. Specific duty hours will be required to support the department.

Some Requirements Are:

- *18 years of age*
- *Enter into a written contract with the Endwell Fire Department stipulating duties and responsibilities.*
- *Active member and in good standing with the home department.*
- *Have BEFO, IFO certificate, or Firefighter I equivalent.*
- *Bunk-ins will be expected to respond to all emergency alarms when in quarters unless it is 60 minutes or less before class or employment.*
- *Attend a specified amount (minimal) of fire and emergency training as required by New York State or the Endwell Fire Department.*
- *Attend weekly training sessions.*
- *More requirements will be necessary if the program has an interest.*

If interested, please acknowledge by March 21, 2023, to mlewis@endwellfire.com

5. New Chief Vehicle: The vehicle was picked up from DeNooyer Chevrolet and is waiting to go to

Bush Electronics for lighting, sirens, and decals.

6. Inspection Dinner & Gift Ideas: Commissioner Storm and Erika Pereira will meet with Riverdale Banquet Hall on Friday, March 17, at 10:00 am to finalize the event. Motion by Commissioner Storm seconded by Commissioner Hamzik to approve temporarily increasing the credit limit to \$25,000.00. Once all the bills for the Inspection Dinner are paid, the credit limit on the M&T card will go back to the \$10,000.00 shared limit. All aye; motion carried.

Inspection Dinner gifts and a table gift will be ordered. Invitations were ordered and should be here by next week.

7. Short-Term Investments: Alison Senft reached out to Kim Ward at M&T Bank, and we can get a 4.5 % on a short-term investment for six or nine months. Once the capital
8. New Lighting at the Fuel Pump: Jared with T&B Electric stated he ordered the light and is waiting for it to come. Once he receives the light, he will complete the change. To fix the 4x4 post, he will need good weather to dig it up. So that portion of the job might need to be completed in the springtime.
9. Bathroom Door Replacement: Commissioner Storm stated that Kyle Ferraro with Penn-York Construction Company informed him that the door is in and that the installation should be completed next week.
10. Community Room Kitchen Dishwasher: Commissioner Hamzik stated that the dishwasher was delivered, and Duffy's will install it next week.
11. Air Compressor at Station 1: Erika Pereira reached out to Midway Industrial for a price quote for two air compressors that match the specs on our current one.
12. Website Redesign:
13. Erika Pereira contacted Ten Kate, and gear washers and dryers can be applied as an AFG operations grant. Unfortunately, the AFG grant period closed on February 10. It will probably open again in the Fall.
Motion by Commissioner Storm, second by Hamzik, to purchase a new gear dryer not to exceed \$14,000.00. All aye; motion carried.
14. The guest Wi-Fi at the station still needs to be fixed. Erika Pereira will contact Pyramid again to have them return and check.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Storm, second by Commissioner Hamzik, to pay the bills and supplement for payment:

Vouchers # 2-001 to 2-056 and including payroll and Debt Service interest payments totaling \$99,322.52.

Capital Reserve Payment List: Vouchers #12-122 and 2-057 totaling \$607,210.86

Supplemental List: Vouchers # 3-001 to 3-032 totaling \$12,697.70.

All aye; motion carried.

2. Line Transfers: No transfers were submitted.

3. Buildings & Grounds:

- Fire Chief Battaglini stated that the gear racks must be rescued to the wall. Also, looking at new options for storing the members’ gear might be a good idea.
- Air Compressor at Station 1: Assistant Chief Rob Congdon stated that the air compressor at Station 1 needs to be replaced. He noted that the air compressor is rusting from the inside. The current air compressor is an Ingersoll Rand Model 2340L5-V purchased from Midway Industrial Supply on March 01, 2013, for \$1,375.00. Commissioner Storm and Commissioner Anderson will look into getting a new one and maybe locate it in the equipment room.
- Commissioner Lewis will contact the Broome County Sheriff’s Office to see if they still need the room. If they do not, the space could be used to store the Fire District’s clothing items. In addition, ceiling tiles will need to be replaced, the office will need a fresh coat of paint, and the tile floors cleaned.

4. Community Room Reservations Requests: Motion by Commissioner Storm, second by Commissioner Hamzik, to approve the community room’s usage requests. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
03-30-2023	4:00 pm – 9:00 pm	Marsha Lanza & Jim Morris Cub Scout Pack 219	Meeting	\$200 Security Deposit	
04-02-2023	All Day	Rocky Conte & Joe Monforte Broome County Kiwanis Club	Pancake Breakfast Fundraiser	\$200 Security Deposit	
07-15-2023	All Day	Kyle Ferraro	Graduation Party	\$200 Security Deposit	Member

5. Chiefs Report: Motion by Commissioner Hamzik, second by Commissioner Storm, to accept the Chief’s Report and to bring apparatus to the Binghamton St. Patrick’s Day Parade on March 4th. All aye; motion carried.

Honorable Board Members,

- *The new aerial is officially here. All the tools have been mounted. The officers have all received factory training from Vander Molen Fire. We are in the process of familiarizing the firefighters with the controls on the truck, we want to ensure people are comfortable with the operations of the truck.*

We have a little over \$3,000 left from the undercoating and tool mounting allowance. I have been told by Vander Molen that this money can be held onto for some time.

I hope to have the truck in service in a few weeks, or right before the old aerial goes down the road to Hancock Fire. This truck is currently in service at Station 2. Equipment from Station 2 has been relocated temporarily to Station 1 until the space frees back up.

- *I had a successful showing of the old aerial with a group of fire officers from Hancock Fire. They have offered and submitted a commitment letter for \$135,000.*

- *The new Tahoe is here and waiting to go to Bush Electronics in Syracuse.*
- *Broome County is still in the process of the new radio system installed throughout the county. Western Broome (Battalion 3) is slated to be the last to be installed. We will then look into selling our current radios and portables.*
- *I would like permission to bring apparatus to the Binghamton St. Patrick's Day Parade on March 4th.*

6. Support Services Report: Motion by Commissioner Hamzik, second by Commissioner Storm, to accept the Support Services Report. All aye; motion carried.
7. Maintenance Division Report: Motion by Commissioner Hamzik, second by Commissioner Storm, to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- *Engine 31-1 Repairs for a transmission leak coming*
- *Quint 31 Repairs for a transmission leak coming*
- *SCBA Repairs completed*

8. Training Division Report: Motion by Commissioner Hamzik, second by Commissioner Storm, to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Training held in the month of February

- *January 30th – Radio Communications*
- *February 06th – FAST / Maze, Exterior Operations*
- *February 13th – Tower 31 Factory Training - Classroom*
- *February 20th – Tower 31 Hands-on Training*

Special Operations Training:

- *None*

Outside Training Offered:

- *McNeil Trainings Online*
- *NYSEG Trainings Online*

Currently in NYS Training:

- *Fire Officer 1 – Tristen Foster*
- *EMT-B – Ryan Derkowski, John Kaplan, John Chanitz*
- *ICS 300 – Jason Stupski*
- *BEFO – Cole Farley, Jordan Kane*

Upcoming Fire Training in March:

- *February 27th – Hose Dragging and Advancement*
- *March 06th – Live Burn (FAST)*
- *March 13th – Brush Fire Equipment*
- *March 20th – Brush Fire Scenario*
- *March 27th - Maintenance*

The Training Schedule for February has been posted to the iamresponding Application.

9. Fire Company Report(s):

- a. Motion by Commissioner Storm, second by Commissioner Hamzik, to accept Matthew Brennan as a new fire company member pending successful completion of a physical. All aye; motion carried.
 - b. Motion by Commissioner Storm, second by Commissioner Lewis, to reimburse the Fire Company in the amount of \$990.00 for members using their incentive points to purchase 100th Anniversary Clothing. All aye; motion carried.
 - c. Motion by Commissioner Storm, second by Commissioner Hamzik, to accept the Fire Company's request to access the Public Safety Program sections to track the fire company hours and personnel information only. All aye; motion carried.
10. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. We received a donation from David and Linda Morales in the amount of \$50.00. Motion by Commissioner Storm, second by Commissioner Hamzik, to accept the donation and place the donation in our donation fund. All aye; motion carried.
12. Entrance Way Rug: Motion by Commissioner Hamzik, second by Commissioner Storm, to purchase a new entranceway rug in the amount of \$669.72. All aye; motion carried
13. New Treasurer Computer Quote: Motion by Commissioner Storm, second by Commissioner Hamzik, to purchase six new computers for the Treasurer, Fire Chief, Assistant Chiefs, and the Board Room computer not to exceed \$7,500.00. All aye; motion carried.
- Commissioner will look at Tech Soup to purchase a new license for QuickBooks.
14. Jeff's Painting Proposal: Motion by Commissioner Storm, second by Commissioner Lewis, to accept Jeff's Painting proposal in the amount of \$1,650.00 to paint and install new ceiling tiles in the old sheriff's office. All aye; motion carried.
15. Broome County Office for Aging – Yesteryears Program: Motion by Commissioner Storm, second by Commissioner Lewis, to approve the Broome County Office for Aging's Yesteryears Program to use the Endwell Fire Station located at 3508 Country Club Road as an emergency shelter if the program needs to evacuate. The point of contact would be Erika Pereira if they ever need to use the station.

Hearing of Visitor(s): None

Correspondence(s): Copies of the Association of Fire Districts of the State of New York newsletter and the Fire Districts 2023 Annual Meeting were handed out.

Commissioner Hamzik would like to go into an executive session for a discussion of a member's history leading to the appointment, employment, promotion, demotion, discipline, and suspension. Dismissal or removal of a particular person. Motion by Commissioner Storm, second by Commissioner Anderson, to go into executive session to discuss a member at 7:34 pm. All aye; motion carried.

We exited the executive session at 7:53 pm with no action taken.

Motion by Commissioner Lewis, second by Commissioner Storm, to adjourn the meeting at 7:54 pm. All aye; motion carried.

Respectfully Submitted,



Erika Pereira
Fire District Secretary