

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
&
2023 BUDGET HEARING
October 19, 2022**

Members:

Carlton "Andy" Anderson, Chairman
Don Battaglini, Vice Chairman
Michael Hamzik
Jason Stupski
Mark Storm

Others Present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Michael Battaglini, Fire Chief
Robert Congdon
Rob Brady
Thomas Palazzo
John Kaplan
Tyler Derkowski

The meeting was called to order at 5:35 pm by Commissioner Anderson.

PUBLIC HEARING ON THE BUDGET: This is the public hearing regarding the 2023 proposed budget. In accordance with New York State Town Law; all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on August 24, 2022.

Since the Endwell Fire District maintains a website, the proposed budget was posted on that website pursuant to the e requirement of the Town Law.

The notice of the public hearing specified the time and date when and the place where this public hearing would be held.

Upon its adoption, the Endwell Fire District secretary also made available for inspection, and copying of the proposed budget to any interested person during district office hours.

The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.

This budget must be adopted no later than November 4 and submitted to the town budget officer by November 7.

The 2023 proposed budget was presented.

The public comments period began. Chairman Anderson asked if any person present wished to be heard on the proposed budget may come forward so that that person may be heard in favor of, or against, the proposed budget or any item in it.

There were no comments from the public. Commissioner Anderson states the public comments period of this annual budget hearing has now concluded. The members of the Board of Fire Commissioners are

now allowed to ask questions. No members of the Board of Fire Commissioners had questions regarding the 2023 proposed budget.

Commissioner Anderson stated this public hearing regarding the 2023 proposed budget is declared closed. Motion by Commissioner Storm, second by Commissioner Hamzik to close the public hearing and the budget adoption will be made in the monthly board meeting proceeding this hearing. The public Hearing was closed at 5:45 pm.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the minutes of the September 28, 2022 meeting and the special meeting held on October 12, 2022. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Hamzik, second by Commissioner Storm to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: A meeting with LaBella Associates was held on Wednesday, October 5, 2022, at 7:00 pm and we are currently waiting on some design plans.
2. New apparatus – Sutphen Tower: Truck is being built.
3. Bunk Program: Commissioner Stupski is gathering information.
4. Greenlight: Sentry Alarm was on site to complete the installation of the key fob and noticed the door handle is missing the locking mechanism. Erika Pereira will reach out to Yel Help Locksmiths LLC to have them switch out the handle.
5. Catch Basins Repairs at Station 1: Commissioner Battaglini reached out to Jimmy Torto to complete the repairs and they will get it completed. All aye; motion carried.
6. Station 2 Sign Repairs: Jax Signs secured the letters to Station 2.
7. Town of Union Notice Apparent Violation: Commissioner Battaglini met with John Freer with DCPW Codes & Ordinances to review our situation. John Freer sent us a letter stating that our complaint will be closed and no further action will be taken.
8. Proposals for Salting and Snow Plowing: We received two quotes.
LBZ Excavating, LLC - \$380 per occurrence
JDK Enterprise, LLC - \$550 per occurrence
Motion by Commissioner Storm, second by Commissioner Hamzik to award the contract to LBZ Excavating. All aye; motion carried.
9. New Chief Vehicle: Fire Chief Michael Battaglini present the Board of Fire Commissioner with the updated purchase agreement, spec sheet for the Tahoe, piggyback contract, available warranties, and the quotes from Bush Electronics for lights, sirens, and vinyl graphics. The target production week is January 9 2023 for the victory red Tahoe.

**RESOLUTION TO TRANSFER FUNDS FROM THE APPARATUS CAPITAL RESERVE ACCOUNT
TO THE GENERAL OPERATING ACCOUNT**

Resolution No. 2022-01

RESOLVED, that pursuant to Section 6-g of the General Municipal Law, as amended, the Endwell Fire District does hereby authorize the transfer of a sum not to exceed \$75,000 from its Apparatus Capital Reserve Account to the District's General Operating Account for continued Fire District operations including the acquisition of a chief's vehicle for Fire District purposes and services related thereto.

No expenditure shall be made except upon authorization of the Board, and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by Section 6-g of the General Municipal Law.

Commissioner Hamzik moved, Commissioner Battaglini seconded, and the Board of Fire Commissioners voted as follows:

Name:	Voting: Aye or Nay:
Chairman Anderson	AYE
Commissioner Battaglini	AYE
Commissioner Storm	AYE
Commissioner Hamzik	AYE
Commissioner Stupski	AYE

The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Hamzik, second by Commissioner Battaglini to pay the bills and supplement for payment: Vouchers # 10-001 to 10-052 and including payroll and Debt Service interest payments totaling \$47,890.29. Supplemental List: Vouchers # 11-001 to 11-009 totaling \$5,252.17. All aye; motion carried.
2. Buildings & Grounds:
 - Two TVs and tv mounts were purchased for the assistant chief and chief offices.
 - The cabinets from third-floor storage have been moved with the help of Rogers Service Group, Commissioner Anderson, and Commissioner Hamzik.
 - The cabinet for the chief's fire prevention stuff was ordered and delivered along with his requested shelving for the incident storage room.
 - Pavlovich Pavement Markings, LLC was contacted to have them strip the apparatus floors. Waiting on them to complete the work.
 - Siren at Station 2 is not blowing at all. Rob Congdon will check the pager and try to

determine what the issue is.

- Community Room Reservations Requests: Motion by Commissioner Storm, second by Commissioner Hamzik to approve the requests for usage of the community room. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
11-05-2022	All Day	Dan Foster	Birthday Party	\$200 Security Deposit	Member
12-16-2022	All Day	Cheryl Grafton	New York State Police	\$200 Security Deposit	Requesting to waive rental fees
			Children's Christmas Party	\$200 Room Rental Fee \$100 Kitchen Rental Fee	
03-31-2023 & 04-01-2023	03-31-2022 @ 5:00 pm All Day on 04-01-2023	Ron Materese	NYS Fire Police Association	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	Request to waive rental fees

- Chiefs Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Chief's Report. All aye; motion carried.

Honorable Board Members,

The aerial is on the assembly line and is full speed ahead with construction. I continue to get updates from the engineer on the project, and I often hear from our salesman at Vander Molen. The aerial committee met to discuss equipment and tools to purchase for the new truck. Several things have been ordered and are starting to come in. I also discussed with Vander Molen that we will be having our equipment professionally mounted on the truck when it is delivered.

After a conversation with our salesman, it is looking more realistic that the delivery date of the aerial will be in December. Unless things change that is when we would be traveling to complete the final inspection of the truck.

I had the current Tower 31 appraised for \$150,000 and Engine 31-3 appraised at \$25,000.

We participated in the Maine-Endwell homecoming parade. We had a good turnout from our membership for traffic control and drivers for apparatus.

The new Chief Tahoe is set to be assembled in January, I have been in contact with the dealership several times.

I will be putting together an Engine replacement committee when the new aerial is complete.

We tested the new radio systems throughout our district. The radios were brought to several known dead spots for reception, we found no issues with the new system. Our findings were relayed to the Broome County Fire Coordinator.

- Support Services Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Support Services Report. All aye; motion carried.

- Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- Engine 31-1: Meter out for repair

- Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Training held in the month of September / October 2022

- September 26th – CPR and First Aid Training
- October 3rd – Live Burn Vestal
- October 10th – NYSEG Gas Training
- October 17th – Bailouts / Exterior Items

Special Operations Trainings:

- None

Outside Training Offered:

- McNeil Trainings Online
- NYSEG Trainings Online

Currently in NYS Training:

- BEFO – Kathy Strom, Tyler Derkowski, Davey Cortez, Rebecca Cole
- FF Survival – Ryan Derkowski
- Fire Officer 1 – Tristen Foster

Upcoming Fire Trainings in October / November:

- October 24th – Chimney Fires/ Overhaul
- October 31st – No Training – Truck or Treat at Station #1
- November 07 – TBD
- November 14 – TBD
- November 21 – TBD
- November 28 - TBD

The Training Schedule for October has been posted to the lamresponding Application.

**** Most training going forward will have an element for Non-Green Tags****

8. Fire Company Report: Motion by Commissioner Storm, second by Commissioner Stupski to accept Stephen Hill JR and Orianna Taylor as new members of the fire company. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Stupski to reimburse the Fire Company in the amount of \$780 for members using their incentive points to purchase 100th Anniversary Clothing.

9. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.

10. RESOLUTION: APPROVE THE FINAL BUDGET FOR 2023 WITHIN THE REAL PROPERTY TAX LEVY LIMIT

WHEREAS, the Board of Fire Commissioners of the Endwell Fire District must adopt a proposed budget for 2023 and estimate fund balances in preparation for the annual fire district budget hearing and so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Endwell Fire District held the annual fire district budget hearing on notice to the public on October 19, 2022, and

WHEREAS, the Board has considered the proposed budget and comments received for and against the proposed budget on Wednesday, October 19, 2022, at the said budget hearing, and

Now, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the Final Budget for the Endwell Fire District for 2023 attached hereto and made a part hereof in the amount of \$1,359,886.00 with the total raised by taxes in the amount of \$1,325,226.00.

The adoption of the foregoing resolution was duly put to a vote and, upon roll call, the vote was as follows:

Chairman Carlton Anderson	aye
Commissioner Donald Battaglini	aye
Commissioner Mark Storm	aye
Commissioner Michael Hamzik	aye
Commissioner Jason Stupski	aye

The resolution was thereupon duly declared to have been adopted.

11. 2023 Fire District Election Process: Copies of the Fire District Election Schedule for 2022 were handed out for review.
12. 2022 Notice of Annual Election: Motion by Commissioner Storm, second by Commissioner Stupski to hold the annual election on Tuesday, December 13, from 6:00 pm to 9:00 pm to elect one member of the Board of Fire Commissioners to serve a term of five years commencing on January 01, 2,023 and ending on December 31, 2027. All aye; motion carried.

Any person who wishes to run for the position above must obtain a petition from the district office and collect the names of at least 25 residents of the fire district who are registered voters and whose name appears in the voter listing. The deadline for filing petitions is November 23, 2022, at 3:00 pm.
13. Appoint Election Board and Compensation: Motion by Commissioner Hamzik, second by Member Stupski to appoint Julie Spisak as election chairperson and Joan Simons and Bonnie Beeman as tellers. Each is to be paid \$70 for their time. All aye; motion carried.
14. Inspection Dinner & Gift Ideas: Commissioner Storm and Administrative Assistant Erika Pereira will start looking into gift ideas and maybe a new location to hold the Inspection dinner.
15. Schedule the 2023 Organizational Meeting: Motion by Commissioner Storm, second by Commissioner Battaglini to schedule the 2023 Organizational meeting on Wednesday, January 04, 2023, at 6:00 pm. All aye; motion carried.

16. Motion by Commissioner Storm, second by Commissioner Hamzik to have Rogers Service Group move the exercise equipment for the gym to a dumpster and pick up the treadmill being donated by Alison Senft from her home and bring it up to the gym. Not to exceed \$2,000.00. All aye; motion carried.

17. Commissioner Anderson met with our Account Executive with NBT Insurance Agency, William VanGorder, earlier today. Mr. VanGorder had mentation that the Fire District should have an EMS coordinator/committee and a Cyber Security Committee. He was going to send over examples of the policies. Mr. VanGorder was going to reach out to Fire Chief Michael Battaglini to discuss training and safety programs.

Hearing of Visitor(s): None

Correspondence(s): None

Motion by Commissioner Battaglini, second by Commissioner Anderson to adjourn the meeting at 6:00 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP