

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
July 14, 2022**

Members:

Carlton "Andy" Anderson, Chairman
Michael Hamzik
Jason Stupski
Mark Storm

Others present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Rob Brady
Rob Congdon

Meeting was called to order at 6:32 pm by Commissioner Anderson.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the minutes of the June 22, 2022 meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Storm, second by Commissioner Hamzik to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: Commissioner Storm has a conference call scheduled with LaBella for tomorrow July 15, 2022.
2. New apparatus – Sutphen Tower: In progress. Fire Chief Michael Battaglini stated he received photos on the progress of the truck and if anyone would like to see them please reach out to him.

Motion by Commissioner Storm, second by Commissioner Stupski to get the process started to sell our Tower on the auction website. All aye; motion carried. Erika Pereira, Administrative Assistant, will reach out to Auction International to get the Tower on their website.

3. Bunk Program: No action at this time.
4. Greenlight: We received a proposal from Sentry Alarm in the amount of \$9,163.00 to install a new key fob access point on the coat room. Erika Pereira, Administrative Assistant, reached out to Greenlight to see if they will cover the cost and they have agreed to cover the cost. Greenlight will reimburse the District for the cost. Motion by Commissioner Storm, second by Commissioner Stupski to process with the installation of the new key fob access. All aye; motion carried.

There are some items in the coat room that needs to be cleaned out of the coat room.

5. Document Shredding: Commissioner Anderson stated that Rogers Service Group will be onsite tomorrow at 8:30 am to begin the shredding process.
6. Town of Union Notice of Apparent Violation: The Fire District received a notice of apparent violation for the sign that was placed for the Ice-cream Social at the corner of Scarborough Dr. and E. Main Street. The noticed was dated July 8, 2022 and it was received on July 11, 2022. The sign was removed right after the ice-cream social on July 13.

Commissioner Storm also received an email from a Town of Union Building and Code Inspector CEO regarding our LED sign again. They would like us to enclose the bottom of the sign. Commissioner Battaglini reached back out to Councilman Thomas R. Augustini to try and get this

7. Maintenance Division report. Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- Engine 31-1: PM completed- required extensive maintenance, Ladder & hose testing 7/18, Pump testing

7/21

- Engine 31-2: PM completed, Ladder& hose testing 7/18 Pump testing 7/21
- Engine 31-3: PM completed, Ladder& hose testing 7/18 Pump testing 7/21
- Rescue31: PM completed
- Quint 31: PM completed- required extensive maintenance/ Aerial testing 7/12/ Ladder& hose testing 7/18 Pump testing 7/21
- Tower 31: PM completed /Aerial testing 7/12/ Ladder& hose testing 7/18 Pump testing 7/21
- Brush 31 – Ladder& hose testing 7/18
- Chief 31 – NYS Inspection

7. Training Division Report: Motion by Commissioner Battaglini, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Trainings held in the month of June / July 2022

- June 6th – Search Techniques @ Vestal Training Site (18 Personnel)
- June 13th – Stop The Bleed Training @ Station #1 (24 personnel) – Calls During Training
- June 20th – Vehicular Extrication Techniques Tools and Tactics @ Station #1 (N/A personnel)
- June 27th – Ice Cream Social Ticket Sales @ Endwell Fire District (25 personnel)
- July 4th – Independence Day – No Training
- July 11th – Ice Cream Social Ticket Sales @ Endwell Fire District (18 personnel)

Special OPS Trainings

- N/A

Outside Trainings Offered:

- McNeil Training Online
- NYSEG Training Online

Currently in NYS training

- N/A

Upcoming Fire Trainings in July

- July 18th – Vehicular Extrication Techniques Hands On @ Station 3 (Pending CAR)
- July 25th – Tanker and Port-A-Pond @ Maine, NY
- August 1st – Vestal – Live Burn
- August 8th – Driver Rodeo
- August 15th – Wildland Search and Rope Rescue
- August 22nd – Hose Dragging and Advancement

**** Most trainings going forward will have an element for Non-Green Tags****

The Training Schedule for May - July has been posted to lamresponding Application.

8. Fire Company Report

Fire Company Six Month Hourly Requirements: Motion by Commissioner Storm, second by Commissioner Hamzik to accept Alexander Ballard, David Griffith, Shakeam Jackson, Jeffrey Martin, and David Slade being dropped from the Fire Company for not meeting the hourly requirements for two consecutive six month periods and placing Tyler Cunningham, Dan Foster, Nate Leonard, and Jake Polovchak on probation for the six-month period from July 1, 2022 to December 31, 2022 for failure to meet the fire company time requirements. All aye; motion carried.

Fire Company Member Resignation: Motion by Commissioner Storm, second by Commissioner

Hamzik to accept the resignation of Devin Lasher from the fire company. All aye; motion carried.

9. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. Flu Clinic: Motion by Commissioner Hamzik, second by Commissioner Storm to approve the scheduling of a flu clinic and also provide the pneumonia shot, tetanus shot and if available the COVID-19 vaccine. All aye; motion carried.
11. Budget Work Session: Motion by Commissioner Hamzik, second by Commissioner Storm to hold a budget work session meeting on August 16, 2022 at 6:30 pm. All aye; motion carried.
12. Board room access & log in: The vinyl cutter machine will be moved back into the equipment room and access to the Board Room will remain the same.

Commissioner Hamzik would like to go into executive session for discussion of a member. Motion by Commissioner Storm, second by Commissioner Anderson to go into executive session to discuss a member at 7:02 pm. All aye; motion carried.

Out of executive session at 7:10 pm with no action taken.

13. The Board of Fire Commissioner wanted to thank Assistant Fire Chief Rob Congdon for doing a wonderful job in completing all of the preventive maintenance of the apparatuses.
14. Rob Brady stated that he will have a work detail with the auxiliary to clean the community room kitchen and the table and chairs. He also stated that some of the table and chairs should be replaced. He stated he would get a list together of the damaged inventory.

Hearing of Visitor(s): None

Motion by Commissioner Anderson, second by Commissioner Hamzik to adjourn the meeting at 7:17 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP