

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
APRIL 27, 2022**

Members:

Carlton "Andy" Anderson, Chairman
Mark Storm
Michael Hamzik
Jason Stupski

Others present:

Erika Pereira, Administrative Assistant
Alison Senft, District Treasurer
Michael Battaglini, Fire Chief
Rob Brady

Meeting was called to order at 4:30 pm by Commissioner Anderson.

Motion by Commissioner Storm, second by Commissioner Hamzik to approve the minutes of the March 23, 2022 meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Commissioner Hamzik, second by Commissioner Storm to approve the treasurer's report and the capital reserve summary. All aye; motion carried.

Unfinished Business:

1. Station 3: Commissioner Storm and Commissioner Hamzik meet with the Project Manager and Civil Engineer with LaBella Associates today and completed a walk around of Station 3. Commissioner Storm is hoping the assessment will be completed by August for 2023 Budget planning.
2. New apparatus – Sutphen Tower: Fire Chief Battaglini stated the communication has been great on all aspects. The design phase is coming along.
3. Property Insurance Appraisal & Fixed Asset Inventory: Commissioner Anderson spoke to our Insurance Agent, William L. VanGorder, with NBT Insurance and he would like to be present when CBIZ Valuation Group comes onsite to complete the appraisal and inventory. Commissioner Anderson will like to place this on hold at the moment.
4. Bunk Room: Commissioner Storm stated that he and Commissioner Hamzik walked around Station 1 taking measurements to see if the search room and maze room fit in the 3rd floor storage area. Commissioner Storm stated that they are looking to have the bunk room placed by the gym and new storage area. They did figure out that the maze will fit but the search room will not.

New Business:

1. Approve bills and supplement for payment: Motion by Commissioner Storm, second by Commissioner Hamzik to pay the bills and supplement for payment:
Vouchers # 4-001 to 4-073 and including payroll totaling \$201,811.96
Supplemental List: Vouchers # 5-001 to 5-014 totaling \$3,189.82
All aye; motion carried.
2. Line Transfers: None were submitted.
3. Buildings & Grounds: Commissioner Hamzik stated that the utensil for the Community Room Kitchen have been purchased and once they are received they will be engraved with Fire District property and

an inventory list will be completed.

The catch basin on the east side drive way and in the back parking lot needs to be rrepaired by the Town of Union.

The Community Room Kitchen Refrigerator is not working properly. Erika to call to get it fixed.

4. Request for Community Room Reservation: Motion by Commissioner Storm, second by Commissioner Hamzik to approve usage of the community room. All aye, motion carried.

Date	Times	Requested by	Use	Cost	Comments
06-18-2022	All Day	Alice Fiacco	Baby Shower	\$200 Security Deposit	Member

5. Chiefs Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Chief's Report. All aye; motion carried.
Honorable Board Members,

I met with the Aerial committee, and we have decided on compartmentation and shelving layout for the new Tower. I have been in continuous contact with our salesman from Vander Molen, as well as the Engineer at Sutphen. I can't say enough about how well the communication has been on all aspects. The committee and I are meeting tonight to discuss possible vinyl decals on the aerial platform.

I cannot say enough of how well we as a team were able to perform during and after the Spring Snowstorm last week. Daytime calls are hard to handle as it is with limited manpower. Not only did we run 30-40 storm related calls, but we also had an amazing stop on a house fire. We confined the fire to a 3x3 area in the attic at a house that was 200 yards off the road in a non-hydrant section of our district. We had a decent number of county related issues with our run numbers that day, due to the volume of calls. I have put Erika in touch with the people at communications that will hopefully rectify the situation, she has been keeping me in the loop on all of it.

A few of our members that attend Maine Endwell High School knew the individual that took his own life last week. I have had conversations with all of them to come to me if they need anything relating to this. I explained that we can offer counseling if needed.

6. Support Services Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Support Report. All aye; motion carried.

7. Maintenance Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Maintenance Report. All aye; motion carried.

The following maintenance was completed since the last board meeting:

- *Engine 31-1: Pending repairs on seat adjustment / DEF exhaust system repaired*
- *Brush 31: Oil change and NYS inspection*
- *Utility 31-1 – On-board generator removed*
- *Utility 31-2 Door handle repaired*
- *Boats: one boat motor OOS repair pending*

8. Training Division Report: Motion by Commissioner Storm, second by Commissioner Hamzik to accept the Training Division Report. All aye; motion carried.

Dear Board Members,

Trainings held in the month of April 2022

- *04/04/2022 – Live Burn @ Vestal Training Site (N/A Personnel)*
- *04/11/2022 – Cutting Tools with Hands On (25 personnel)*

- 04/18/2022 – Bailouts for Green Tags and Ropes/Knots (27 personnel)
- 04/25/2022 – Hoses and Handline Operations @ Endicott Airport (22 personnel)

Spec OPS Trainings of April 2022

- April 24th – Water Rescue Training @ Harold More Park – Boat Operations (10 personnel)

Outside Trainings Offered:

- McNeil Training Online

Currently in NYS training

- IFO – Ryan Derkowski, Jim Fleming, Tyler Cunningham, LJ Chanitz

Upcoming Fire Trainings in May

- May 2nd – Live Burn VES/ Ventilation @ Vestal Traing Site
- May 9th – Water Rescue Awareness and Operations
- May 16th – SCBA Dodgeball
- May 23rd – Firefighter Self Rescue and FAST
- May 30th – Memorial Day – No Training
- Broome County Fire Training

**** Most trainings going forward will have an element for Non-Green Tags****

The Training Schedule for May - July has been posted to lamresponding Application.

9. Fire Company Report: Motion by Commissioner Storm, second by Commissioner Hamzik to approve Nathan Krause as a member of the fire company. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to accept Kristin Dewey resignation as Lieutenant for 2022. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to accept William Frantz as Lieutenant for 2022. All aye; motion carried.

Motion by Commissioner Storm, second by Commissioner Hamzik to allow the Fire Company to reserve the community room for their 100th anniversary celebration from September 14 through September 19, 2022 so they may prepare for the event. All aye; motion carried.

10. O.L. Davis Fire Company Newsletter: Commissioner Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. Donation(s): We received a donation from Fairways Indoor Gold CO in the amount of \$500.00. Motion by Commissioner Storm, second by Commissioner Stupski to place the donation in our donation fund. All aye; motion carried.
12. Review Policies: Motion by Commissioner Hamzik, second by Commissioner Storm to approve the Cellular Telephone policy, Anti-Hazing Policy, Training Policy and Fire Police Policy. All aye; motion carried.
13. Greenlight: There was a discussion on the agreement. The Board of Fire Commissioner would like to have 5 year lease instead of 10 year lease. The Board of Fire Commissioner would like to wait to make

a final decision on the agreement until after our lawyer reviews it and gives their ok.

14. Pyramid Business Proposal – New Access Points for Wi-Fi: Motion by Commissioner Hamzik, second by Commissioner Stupski to proceed with installing two more access points in Station 1 in the amount of \$1,640.00. All aye; motion carried.
15. Ehrlich Vegetation Management: Motion by Commissioner Hamzik, second by Commissioner Storm to continue our vegetation management services for all three stations in the amount of \$1,067.00 with Ehrlich. All aye; motion carried.
Station 1 - \$428.00
Station 2 – \$287.00
Station 3 - \$352.00
16. Document Shredding Proposal & Agreement: Commissioner Anderson met with Rogers Service Group and showed them the 3rd floor storage area to see about having them shred and dispose of all of our old documents. Motion by Commissioner Hamzik, second by Commissioner Storm to accept the proposal & agreement from Rogers Service Group in the amount of \$1,009.40. All aye; motion carried.
17. Commissioner Anderson stated he talked with Matthew Fellows, the Executive Director with UVES. The Town of Union of set the rate for the contract. Commissioner Anderson would like to speak more about what can be done about not be charged for basic care.
18. Motion by Commissioner Hamzik, second by Commissioner Storm to purchase two more chainsaws and two more batteries not to exceed \$1,500.00 from Triple Cities Windustrial Company. All aye; motion carried.
19. District Treasurer, Alison Senft, stated that Marcy Pratt, Deputy Treasurer, resigned. Alison will try to talk with Marcy again. She will also reach out to a friend of her to see if she will be willing to take on the position.
20. Commissioner Anderson would like to start having the vouchers scanned and archived digitally yearly. Commissioner Anderson will speak with Rogers Service Group to see what the cost will be for such services.

Hearing of Visitor(s): None

Correspondence(s): Copies of the Fire District Affairs for April 2022 / May 2022 edition was handed out.

Motion by Commissioner Anderson, second by Commissioner Storm to adjourn the meeting at 5:18 pm. All aye; motion carried.

Respectfully Submitted,



Mark Storm
MS/EP