

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
NOVEMBER 19, 2020**

Members:

Carlton "Andy" Anderson, Chairman
George "Mickey" Bush, Secretary
Don Battaglini
Mark Storm
Kenneth Del Bianco

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Mike Battaglini
Rob Congdon
Rob Brady
Jillian Pichura
Shawn Pichura

Chairman Anderson called the meeting to order at 6:02 pm. During the work session Bill Vangorder from NBT-Mang Insurance reviewed our insurance policy.

Motion by Member Storm, second by Member Bush to approve the minutes of the October 20 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Battaglini, second by Member Storm to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Robert Congdon stated that the fuel clipboard will no longer be used and the Department will be keeping track on the Public Safety Check and would like to put in the request to have the fuel island gate changed over to the key fob system. Motion by Member Storm, second by Member Del Bianco to get a price from Sentry Alarm to install two key fob at the fuel island. All aye; motion carried.

Unfinished Business:

1. **Facility Management Companies:** Member Storm met with Brooms Over Broome to do a walkthrough of each station and received a price for cleaning. Member Storm would like to hold off and maybe look into Facility Management companies next year. Member Battaglini to contact the Town of the Union to make sure they still plow and salt our parking lot.
2. **LED Sign Repairs:** No action at this time. Bob Eastman with C&E Electronic Displays is still waiting on the white lexan needed to remake our faces to come in.
3. **100th Anniversary:** The committee has not been able to meet therefore there are no updates.
4. **Station 3 roof:** Member Del Bianco to review the package and look into getting a firm.
5. **Station 1 Bay 4 Overhead Door Repairs:** The project for replacing with glass will be put on hold until the 2022 budget. Repairs for the door will wait until after the winter.
6. **Usage of Incentive Points:** Mark Butler counsel was that the items that were being requested are not proper purchases.
7. **Inspection Dinner Gifts Ideas:** Member Bush would really like to purchase a Yeti Tundra 35 White with

the Fire Company 100th year logo on it to hand out for the Inspection Dinner Gift. There was a discussion on the matter and the Board would like to get Mark Butler opinion on the matter. Member Anderson would prefer to just hand out 7 incentive points. Most of the Board could not see handing out yeti coolers as a gift as proper use of funds. Motion by Member Storm, second by Member to Del Bianco to hand out 7 incentive points as a gift for the inspection dinner. All aye; motion carried.

New Business:

1. Motion by Member Storm, second by Member Bush to pay the bills:
Vouchers # 11-001 to 11-062 and Payroll totaling \$81,052.35.
Supplemental List: Vouchers # 12-001 to 12-004 totaling \$1,020.06.
All aye; motion carried.
2. Line Transfers: Motion by Member Bush, second by Member Storm to approve the line transfers submitted. All aye, motion carried.
3. Buildings and Grounds: Tim Porupski with Endwell Rug will be onsite on Monday, November 23 at 9:30 am to take a look at the Community Room Floor and get us price quote for redoing it.

I have reached out to Verizon to try and schedule a technician to come out and turn on the phone jack in the community room. They scheduled the visit for Monday, November 30 between the hours of 8:00 am and 5:00 pm.

Brady sent me an email on November 9 with the sizes of the blinds that need to be replaced I am working on finding a vendor to purchase them from.

4. Chiefs Report: Motion by Member Storm, second by Member Del Bianco to accept the Chief's Report. All aye; motion carried.

Dear Honorable Board Members:

I am happy to report that we currently have no reports of any members currently with the Covid-19 virus. If you are an active firefighter and have not received an N95 mask, please get in contact with Assistant Chief Grafton or Safety Officer Hamzik to receive a mask. They are required if you wish to respond to calls.

Mark Butler is currently working on revising the discipline, and the return-to-work policies. We should have those revisions soon.

Our maintenance division is currently waiting to hear when E31-1 will have the radiator replaced. E31-1 will be out of service in Syracuse during that time.

The fuel clipboard is now virtual and can be accessed by the members through the Public Safety Check website. This being said, I would request the Board of fire commissioners update the fuel island gate to utilize the key fob system instead of the current padlock and key system.

Additionally, public safety check will be utilized to track turnout gear and SCBA bottles. Assistant Chief Congdon will be put that in place this January.

Thank you to everyone who have been responding to calls during these trying and uncertain times. Please keep up the good work.

5. Support Services Report: Motion by Member Battaglini, second by Member Storm to accept the Support Services Report. All aye; motion carried.
6. Maintenance Division Report: No Report was submitted.
7. Training Division Report: Motion by Member Bush, second by Member Storm to accept the Training

Division Report. All aye; motion carried.

Honorable Board Members,

We are back to training in person, I am hoping that this will continue for the future of our 2020 training.

Tyler Cunningham has completed NYS BEFO.

Weekly Trainings: November 2020

11/2/2020 – ZOOM Salvage & Overhaul

11/9/2020 – ZOOM Familiarization of Public Safety Check Features

11/16/2020 – Fire Police/Salvage & Overhaul/Chimney Fire- Skills

11/23/2020 – Bi-Annual SCBA Battery replacement

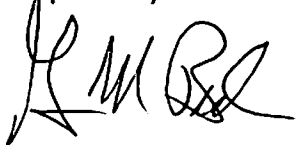
11/30/2020 - TBD

8. O.L. Davis Fire Company Newsletter: Member Anderson reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
9. Donation: We received a donation from Lisa Heckman in the amount of \$30.00. Motion by Member Battaglini, second by Member Bush to place the donation in our donation fund. All aye; motion carried
10. Toys for Tots: Motion by Member Battaglini, second by Member Storm to place the barrels in the lobby at Station 1 to collect toys for the Broome County Toys for Tots. All aye; motion carried.
11. Year End Bonus: Motion by Member Bush, second by Member Storm to follow our pass practices regarding handing out the year-end bonus. All aye; motion carried.
12. Legal Services Retainer Fee: Motion by Member Bush, second by Member Battaglini to send The Law Offices of Mark C. Butler, PLLC an additional retainer fee for professional services in the amount of \$3,500.00. All aye; motion carried.
13. Motion by Member Bush, second by Member Storm to renew our insurance with NBT-Mang for December 1, 2020 to December 1, 2021 for \$47,095.68. All aye; motion carried. Bill Vangorder from NBT-Mang Insurance also handed out some information about the LOSAP program to review.
14. Rob Brady found a new home for the fire safety trailer. The trailer will be stored at Union Center Fire.

Correspondence: Copies of the Fire District Affairs from the Association of Fire Districts of the State of New York and the Fire Department Law & Management Resource Manual order form was handed out.

Motion by Member Storm, second by Member Del Bianco to adjourn the meeting at 6:36 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/EP