

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
MAY 21, 2020**

Members:

Carlton "Andy" Anderson, Chairman
George "Mickey" Bush, Secretary
Don Battaglini
Kenneth Del Bianco

Others present:

Anthony "Tony" Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Tom Palazzo, Fire Chief
Michael Battaglini
Rob Congdon

Chairman Anderson called the meeting to order at 6:05 pm.

Motion by Member Bush, second by Member Del Bianco to approve the minutes of the April 16, 2020 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Unfinished Business:

1. **Station 1 Front Sign Area:** We received the dedication plaque for the electronic sign. We will have Rob Brady put it up under the In Memory of David B. Forrest plaque. Once the plaque is up the project will be completed.
2. **Fire Station Siren:** The controls are at the station. We are currently waiting for Matco Electric Corporation to install them. Member Bush would like a letter sent to the home owners located at 332 Norton Avenue to give them an update on their concerns.
3. **Exterior Paint Job of Station 1:** We are currently waiting on price quotes from Jeff Paintings and KHM, Inc.
4. **NYSEG Energy Efficient Lighting Project:** Member Anderson spoke with Joseph Ostrowsky from Lime Energy and they should be starting work sometime next week.
5. **Facility Management Companies:** No Action at this time. Member Storm was going to look into cleaning companies for the stations.
6. **Motion by Member Bush, second by Member Del Bianco for the Fire Company to hold the coin show on Sunday, October 11 in the community as long as the COVID-19 restriction are lifted and the room is available.** All aye; motion carried.

Member Bush stated that Julie Spisak would like to purchase four 4 foot tables, six 6 foot tables, and six 5 foot tables so they could use those tables at the show. The current 8 foot tables we have are too big and limit the amount vendors that can be at the show. With purchasing the smaller tables they can add more vendors to the show. A price from Walmart to purchase the tables would be \$600.64. There was some discussion on whether to purchase the tables and what social distancing requirements could be at that time. It was decided to hold off at this time and wait till we get closer to the show to make a decision.

New Business:

1. **Motion by Member Bush, second by Member Battaglini to pay the bills:**
Vouchers # 5-001 to 5-049 and Payroll totaling \$23,671.82.
Supplemental Payment List: Vouchers # 6-001 totaling \$74.28.
All aye; motion carried.
2. **Chiefs Report: Motion by Member Bush, second by Member Battaglini to accept the Chief's Report.** All aye; motion carried. Chief Palazzo will write a letter to the Town of Union addressing our concerns with the 609 Hooper Road project and what the Fire Department would like to see have done for fire prevention and access. Chief Palazzo will also write a letter to Leslie Boulton, Commissioner of Public Works, addressing our concerns with the construction work that will be done to the bridge adjacent to the Maine Endwell softball field next to Marion Apartments.
3. **Support Services Report: Motion by Member Bush, second by Member Battaglini to accept the Support Services Report with the items to be surplus.** All aye; motion carried.
4. **Maintenance Division Report: Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report.** All aye; motion carried.
5. **Training Division Report: Motion by Member Bush, second by Member Battaglini to accept the Training Division Report.** All aye; motion carried.
6. **Fire Company Report: No Action at this time.**
7. **O.L. Davis Fire Company Newsletter: For the June newsletter our air management policy and accountability system policy will be featured in the Newsletter.**
8. **Donations: We received a donation from Best Bagels in the amount of \$50.00 in the memory of Marvin L. Gregg. Motion by Member Bush, second by Member Battaglini to place the donation in donation fund.** All aye; motion carried.
9. **Insurance Renewal Quotes (VFBL, WC & Accident & Health): Motion by Member Bush, second by Member Battaglini to accept the insurance renewal quotes.**
FDM Preferred Insurance Company Volunteer Firefighters' Benefit Law Policy (VFBL) - \$63, 478.00
FDM Preferred Insurance Company Workers; Compensation Policy (W/C) - \$ 951.00
ESIP by McNeil & Company Accident and Health Insurance - \$1,835.00
All aye; motion carried.
The VFBL is \$9,129.00 less, the W/C is \$109.00 less and the ESIP GACC is \$590.00 less than the expiring premiums.
10. **Additional Legal Services Retainer Fee: Motion by Member Bush, second by Member Battaglini to pay \$3,500.00 to The Law Offices of Mark C. Butler, PLLC for an additional retainer fee for legal services because the retainer fee that was paid in January has been exhausted.** All aye; motion carried.
11. **Station 1 Hose Reel: We received price quotes from D & W Diesel and Hannay Reels Inc for a new hose reel.**
D & W Diesel - \$859.00
Hannay Reels Inc. - \$686.94

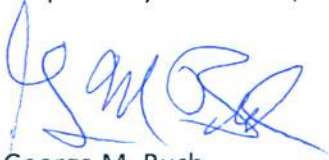
Motion by Member Bush, second by Member Battaglini to purchase a new hose reel from Hannay Reels Inc in the amount of \$686.94. All aye; motion carried.

12. Conferencing System for Board Room: Motion by Member Bush, second by Member Ken Del Bianco to purchase a wireless conference phone from ProCom Sloutions in the amount of \$975.00.
13. Maine-Endwell High School Graduation Parade Request: Motion by Member Bush, second by Member Battaglini to participate and support the graduation parade. All aye; motion carried.
14. Motion by Member Bush, second by Member Del Bianco to have Station 1 for a poll site. All aye; motion carried.
15. Member Bush stated he received an email for Rob Brady requesting permission to hold the July 4th Chicken BBQ as planned. The event is drive thru and it will be held at the Future Faces daycare. It was thought the BBQ could be held at the Highland Park but we would have to contact the Town of Union to make sure it would be ok. Chief Palazzo was going to check with the Town since he had to make a phone call there anyway. The event will be held but the location will need to be determined.
16. Member Anderson stated he talked with our attorney Mark Butler about our procedures and it was thought it would be a good idea to have a vice chairman of the Board of Fire Commissioner. Motion by Member Bush, second by Member Del Bianco to have Member Battaglini as Vice Chairman. All aye; motion carried.
17. Member Bush brought up that the 100th anniversary is coming up pretty fast. Our anniversary date is September 13, 2021 and that is only sixteen months away. He feels that no real planning has occurred and would like to get the ball rolling. The Fire District needs to think about budgeting and should look into putting away for the event. He would like to see a Fran Pandich annual 5K run/walk that could fund a memorial fund in Fran's name. Member Bush had a lot of ideas that could be looked into for the event. Motion by Member Battaglini, second by Member Bush to create a 100th Anniversary Committee and hold a meeting on Wednesday, June 10 at 7:00 pm.
18. Member Anderson stated that there has been questions about opening the gym and he feels we should stick with the phase opening plans. Once the Governor gives approval to open gyms then we can open ours. We need to look into cleaning procedures.
19. Michael Battaglini stated that there is still a hose sitting by the dumpster it was placed in the dumpster a long time ago and was taken out and left there. Michael Battaglini would like it to be put back in the dumpster so it could finally be disposed of. Member Anderson will handle the issue.
20. We received a price from Northern Scapes for landscaping of the area. Total cost of Landscaping would be \$2,450.00. Landscaping with River Rock Stone mulch with matting is would be \$2,800.00. Maintenance of the area with mulch would be \$775.00 and with stone mulch is would be \$550.00. We are waiting for another price quote to compare.

Correspondence(s): We received the Fire District Affairs Newsletter, a certificate of appreciation from the Broome County Firefighter's Association for our support of the fire safety trailer and a Thank you note from Matthew Tripicco for all we do in the community. Fire District of New York Mutual Insurance sent out an update announcement regarding our workers compensation and VFBL coverages relating to COVID-19.

Motion by Member Bush, second by Member Battaglini to adjourn the meeting at 6:43 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/EP