

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
July 18, 2019**

Members:

Francis J. Pandich, Chairman
Carlton "Andy" Anderson
George "Mickey" Bush

Others present:

Tom Palazzo, Fire Chief
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Rob Brady
Ron Materese
Jill Pichura
Joseph Shoemaker
Kyle Ferraro

Chairman Pandich called the meeting to order at 6:10 pm.

Motion by Member Anderson, second by Member Bush to approve the minutes of the June 20 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Anderson to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Joe Shoemaker with Churchville Fire Equipment stated that Churchville and Pierce would pick up \$10,000 of the \$14,025 needed to repair Rescue 31. The Department will need to cover the remaining \$4,000 however Churchville Fire Equipment will give the Department a \$4,000 credit on a purchase of a new apparatus in the future. Motion by Member Anderson, second by Member Bush to have Churchville Fire Equipment complete the repairs. All aye; motion carried.

UNFINISHED BUSINESS:

1. **Station 1 Front Area Sign:** The sign cabinet is built, waiting on the powder coat. The faces were ordered but have not been received as of yet. The message center is built. The end caps are in progress of being built. Mr. Eastman is estimating about 2 more weeks of production and integration time.
2. **Replacement of Exterior Doors at Station 1:** First General of Southern NY had ordered the doors and they are waiting for them to come in from the manufacturer.
3. **Remodel of Community Room Kitchen:** Member Anderson received two price quotes for the cabinets from Belknap Lumber (\$7,110.00) and Envision Kitchen & Bath (\$7,200.00). Motion by Member Anderson to have Belknap Lumber build the cabinets. All aye; motion carried.

Member Anderson also received one price quote from Granite Works for counter tops in the price range of \$3,428.21 through \$7,442.41 depending on what color options we went with. Member Anderson will get another price quote from F&F Custom Construction. Paul Spisak is willing to complete the install of the cabinets for us. He will submit a price quote. Vestal Tile will clean the flooring and reseal the grout and they should take care of the floor. Member Anderson is still working on getting price quotes for painting, new stove, dish washer, sink and ice machine.

4. **Slurry Seal of parking lot at Station 1:** Chris Martinichio from Suit-Kote stated he would have his crew here July 19 to complete the crack seal of the parking lot and then they would return to complete the slurry seal.

5. **Parking Bollards at Station 2: Michael J Fitzpatrick Land Surveyor Engineer should be completing the resurvey at Station 2 sometime next week. Once the survey has been completed Lasher Construction will install the bollards.**
6. **Endwell Fire Station south East Entrance - Awning: Penn-York Construction Company provided a quote in the amount of \$1,100.00 to repair the awnings. Motion by Member Bush, second by Member Storm to have Penn-York completed the work via email. All aye; motion carried.**
7. **Replacing flooring in hallway, radio room and rear east hallway: Endwell Rug provide a quote in the amount of \$17,945.00 to have all three areas of flooring replaced. The hallways and radio room will be replaced with at 40 mil commercial wood vinyl planks. The rear east hallway will have the rubber flooring replaced. We are currently waiting for a price quote from Warehouse Carpet.**
8. **Workout Room AC Unit: Weber's Plumbing & Heating submitted a price quote of \$4,600.00 to replace and install a new split unit in the workout room. Petcosky & Sons provide a price quote of \$4,741.00 to replace the unit. Motion by Member Anderson, second by Member Bush to have Weber's Plumbing & Heating to complete the replacement of the split unit in the workout room.**
9. **Weber's plumbing & heating does not offer a maintenance service plan at this time. He charges a flat rate of \$65.00 an hour. Petcosky & Sons submitted a proposal in the amount of \$1,581.00 for 5 ductless split condensers with corresponding 8 indoor head units and 3 A/C split systems with matching air handlers.**

NEW BUSINESS:

1. **Motion by Member Anderson, second by Member Bush to pay bills:
Vouchers # 7-001 to 7-060 totaling \$419,709.04.
Supplemental Payment List: Vouchers # 8-001 to 8-011 totaling \$9,562.40
2018 Accrual paid: Voucher 12-302 in the amount of \$6,650.00.
All aye; motion carried.**
2. **Chiefs Report: Motion by Member Anderson, second by Member Bush to accept the Chief's Report. All aye; motion carried.**
3. **Support Services Report: Motion by Member Bush, second by Member Anderson to accept the Support Services Reports for June and July. All aye; motion carried.**
4. **Maintenance Division Report: Motion by Member Bush, second by Member Anderson to accept the Maintenance Division Report. All aye; motion carried.**
5. **Training Division Report: Lieutenant Ferrarro completed ICS 300 and Captain Congdon completed ICS 400. The class "Beyond Sidewalk Supervision is scheduled for October 27, 2019.
Motion by Member Anderson, second by Member Bush to accept the Training Division Report. All aye; motion carried.**
6. **Fire Company Member Status Change: Motion by Member Bush to accept Mary Poklemba status change from fire police to support personnel. All aye; motion carried.**
7. **Fire Company Member Resignation: Motion by Member Bush, second by Member Anderson to accept the resignation of Ashlee Holmes from the Auxiliary. All aye; motion carried.**

8. **Fire Company Six Month Hourly Requirements:** Motion by Member Bush, second by Member Anderson to accept Michael Hunker being dropped from the Fire Company for not meeting the hourly requirements for two consecutive six month periods and placing Alexis Hussar and Steve Jackson on probation for the six-month period from July 1, 2019 to December 31, 2019 for failure to meet the fire company time requirements. All aye; motion carried.
9. **O.L. Davis Fire Company Newsletter:** Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. **Chief Change of Address:** The Fire Company was notified by Chief Palazzo that he was moving out of the Endwell Fire District but still within the 2-mile limit. The Fire Company asked the Board if there is any action that needed to be taken on the Fire Company part as this is the first time this situation has come up. The Board reached out to our attorney, Oliver Blaise, with Coughlin & Gerhart, to review Town Law § 176-b and Tom can maintain his membership without any further deliberations under subsection (3) since his new residence is within an area that the Fire District covers under our fire protection contract.
11. **Auctions International Bid Approval:** Motion by Member Bush, second by Member Anderson to accept the bid in the amount of \$125 for the Nortel Network Phones. All aye; motion carried.
12. **Email Submission on Siren:** The Department received a letter from the Home Owners living at 332 Norton Ave regarding our siren at Station 1. They feel the siren is very disruptive when it goes off in the evening hours. The Board went over their concerns and wrote a letter responding.
13. **2018 Financial Audit:** Members were given a final copy of the 2018 year ended audit.
14. **Binghamton Halloween Parade:** Motion by Member Bush, second by Member Anderson to grant permission the Fire Department to participate in the Binghamton Halloween parade scheduled for Saturday, October 26, 2019.
15. **NYSEG Electricity Supply Services:** Notification was sent that Constellation New Energy would become the electricity supplier for the Stations. Member Anderson will look into this as we are supposed to have Energy Cooperative of America for our electric accounts.
16. **Chief Palazzo brought up the idea of purchasing a vinyl cutter to make signs for our events.** He did some research and Beacon Graphics had the best price. The cost of 48" machine is \$3,495.00 plus the cost of supplies. The Board would be interested in sharing the cost of the machine and supplies with the Fire Company. Motion by Member Bush, second by Anderson to purchase the vinyl cutter and supplies in the amount of \$4,125.58 and invoice the Fire Company for their half. All aye; motion carried.
17. **Kyle Ferraro with Penn-York Construction Company submitted a quote for repairing the coping joints along the perimeter of the building.** The price for the work was for \$2,880.09. Motion by Member Anderson, second by Member Bush to have Penn-York complete the work. All aye; motion carried. The Board would like a price quote for a new roof at Station 1.
18. **Member Anderson mentioned that he would like to have Jeff's painting provide a quote to paint the whole building at Station 1 next year.** It was thought to be a good idea since the 100 year anniversary is coming up soon.
19. **Rob Brady stated that the window ac unit at Station 2 is not working and would like to purchase a new**

one. Motion by Member Anderson, second by Member Bush to purchase a new unit from either Home Depot or Lowes and have Paul Spisak install. All aye; motion carried.

20. Lieutenant Kyle Ferraro mention that the Fire Company was looking into a white water rafting trip for the members and was wondering if members could use incentive points to purchase their ticket. Motion by Member Bush, second by Member Anderson to approve the white water rafting trip and for members to use their incentive points if they would like. All aye; motion carried.

Motion by Member Battaglini, second by Member Anderson to adjourn the meeting at 7:05 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/EP