

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
May 16, 2019**

**Members:**

Francis J. Pandich, Chairman  
Carlton "Andy" Anderson  
George "Mickey" Bush  
Mark Storm

**Others present:**

Tom Palazzo, Fire Chief  
Anthony "Tony" Fiocco  
Erika Pereira, Administrative Assistant  
Rob Brady

William VanGorder from NBT Insurance went over our VFBL and WC coverage pricing. He also went over the Accident & Health Endorsement that was recently approved. He also went over some of the changes that the New York State legislation is proposing for the Cancer Coverage.

Volunteer Firefighters' Benefit Law Policy (VFBL): renewal is \$72,607

Worker's Compensation Policy (WC): renewal is \$1,060

Chairman Pandich called the meeting to order at 7:00 pm.

Motion by Member Bush, second by Member Storm to approve the minutes of the April 18, 2019 board meeting. All aye; motion carried.

**TREASURER'S REPORT:** Motion by Member Anderson, second by Member Storm to accept the Treasurer's Report. All aye; motion carried.

The unallocated fund amount is at \$546,061.78. The Board would like to decide how much they should transfer to the reserve funds at the next board meeting.

**HEARING OF VISITORS:** NONE

**UNFINISHED BUSINESS:**

1. **Station 1 Front Area Sign:** Motion by Member Bush, second by Member Anderson to provide a 50% deposit to C&E Electronic Displays in amount of \$23,292.50. All aye; motion carried. Subcontractors for the project are Matzo Electric Signs and AC Spear Electric.
2. **Office Updates:** The updates to the Officers Office and District Office are completed. The Board would like to purchase a new all in one printer for the Officers Office. The one currently in the office no longer works.
3. **Endwell Fire Website Redesign:** Website has been completed and was launched.
4. **Replacement of Exterior Doors at Station 1:** Member Anderson was provided an update quote from Binghamton Plate glass to just replace the doors and there was not much of a difference in price. Member Anderson will find another Vendor for price quote so a decision could be made.
5. **Board Room Table and Chairs:** The Board will wait until the offices updates have been completed to make a decision on a new table and chairs for the Board room.
6. **Remodel of Community Room Kitchen:** Belknap Building Center provided a design for a commercial kitchen layout for us. Belknap recommended the Wolf Classic Cabinetry Dartmouth Expression series.

The cabinets would be roughly around \$6,500. Belknap also recommended a quartz countertop and that would start at \$3,500. There was some discussion on whether the design would meet code. The Board wants to make sure the kitchen will meet all code requirements for a commercial kitchen.

7. Slurry Seal of parking lot at Station 1: The slurry seal should be completed once school is out. Chet Kupiec, Town of Union Highway Superintendent, will reach out to Member Battaglini when they are ready to slurry seal the back parking lot at Station 1.
8. Fencing at Station 2: Delta Engineer will provide the resurvey of the property lines at Station 2. Once the lines are determined bollards will be place by the no parking section.
9. The Board would like to try and sell the old phones through Auction International.
10. Member Bush has been working with Jeff Stafford with Delta Engineers to find the source of the water on the South East Entrance Awning and correct the problem. Member Bush is having S&W out of Owego come out and take a look at the masonry work.

**NEW BUSINESS:**

1. Motion by Member Bush, second by Member Anderson to pay bills:  
Vouchers # 5-001 to 5-048 totaling \$273,650.18.  
Supplemental Payment List: Vouchers # 6-001 to 6-013 totaling \$7,006.94  
2018 Accrual: Voucher 12-301 totaling \$2,000.00.  
All aye; motion carried.
2. Motion by Member Bush, second by Member Anderson to approve the line transfers submitted. All aye, motion carried.
3. Motion by Member Bush, second by Member Anderson to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
06-01-2019	All Day	William Legg	Birthday Party	\$200 Security Deposit	Member

All aye; motion carried.

4. Chiefs Report: Motion by Member Bush, second by Member Storm to accept the Chief's Report. All aye; motion carried.

Motion by Member Bush, second by Member Storm to allow the participation in Endicott Memorial Day Parade on May 27. All aye; motion carried.

5. Support Services Report: Motion by Member Bush, second by Member Storm to approve the Support Services Report. All aye; motion carried.
6. Maintenance Division Report: Motion by Member Bush, second by Member Storm to accept the Maintenance Division Report. All aye; motion carried.

The Board would like to look into purchasing a speed queen washer and dryer combo so that towels used to dry SCBA masks, micro fiber cloths and waxing applicators for the apparatus maintenance could be washed and dried.

The Board would like to see the gear dryer properly fixed and if it cannot be fixed. The Board would like to see a price quote on purchasing a new one.

7. Training Division Report: Motion by Member Bush, second by Member Storm to accept the Training Division Report. All aye; motion carried.
8. Fire Company Report:
  - The Maine-Endwell Homecoming Parade is scheduled for Saturday, September 28, 2019. The 5K run/walk will change the date for Saturday, September 21, 2019. Motion by Member Bush, second by Member Storm to change the date of the 5K run/walk.
  - The Fire Company will have four applications to be considered for membership at the June meeting.
  - Home Central has a fundraising promotion; they will donate \$1.00 for each bag of mulch purchased to any local fire company designated by the purchaser.
  - The Fire Company will give each child a free ticket to the ice-cream social to the Kindergarten class of Homer Brink when they come to the fire house for their field trip.
  - Motion by Member Bush, second by Member Storm to allow the Fire Company to use the Community Room for their Flea Market on June 23, July 28, August 25, September 21 & 22, November 24, and December 22. The date of October 27 is unavailable since the room will be used at an early voting location. All aye; motion carried.
9. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. The Board would like to have the lights in the hallway at Station changed out to LED, the flooring replaced and the walls painted.
11. Motion by Member Bush, second by Member Anderson to renew Volunteer Firefighters' Benefit Law Policy and Worker's Compensation Policy with Fire Districts of NY Mutual Insurance for June 1, 2019 to June 1, 2019 for \$73,667.00. All aye; motion carried.
12. Correspondence: AFDSNY Targeted Regional Training is scheduled for Thursday, May 23<sup>rd</sup> from 7:00 pm – 9:30 pm at the Worcester Fire District if anyone would like to attend.

Motion by Member Bush, second by Member Storm to adjourn the meeting at 8:20 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush  
GMB/EP