

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 18, 2019**

Members:

Francis J. Pandich, Chairman
Carlton "Andy" Anderson
George "Mickey" Bush
Mark Storm
Don Battaglini

Others present:

Tom Palazzo, Fire Chief
Mike Battaglini, Asst. Chief
Matt Grafton, Asst. Chief
Anthony "Tony" Fiacco
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Rob Brady

Member Bush asked if it was ok to start the meeting earlier since it was Holy Thursday. Chairman Pandich asked if everyone present was ok with starting the meeting, everyone agreed.

Chairman Pandich called the meeting to order at 5:32 pm.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the March 21, 2019 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: NONE

UNFINISHED BUSINESS:

1. **Station 1 Front Area Sign:** Motion by Member Bush, second by Member Storm to award the contract to C&E Electronic Displays in amount of \$46,585.00. All aye; motion carried.
2. **Station 1 Generator:** Michael Stafford, Construction Administrator/Estimator, with Delta Engineering completed final walk through of the project on April 8 and will have Matco submit for final payment.
3. **District Office Updates:** Office furniture was delivered to Upstate Office Furniture on Tuesday, April 16. Monday, April 29 move everything out of the Officers Office and back Board Room area. Endwell Rug will come in on Tuesday, April 30 to replace the carpet in the Officers Office. Brushes Over Broome will paint the Officers Office on Wednesday, May 1. Thursday, May 2 Upstate Office Furniture Company will be moving the old furniture out of the District Office and into the Officers Office. Friday, May 3 Endwell Rug to replace the flooring in the District Office. Monday, May 6 Brushes Over Broome will paint the District Office. Then the new furniture will be installed in the District Office on Tuesday, May 7.
4. **Endwell Fire Website Redesign:** John Hussar with Grey Goose Graphics is still in progress with redesigning the website and photos. He is hoping to have the website launched by May 1.
5. **Replacement of Exterior Doors at Station 1:** Member Anderson reached out to Williams Doors only orders the materials, they do not actually complete the installation. We would have to find someone to install the doors for us. Member Anderson would like to see if Paul Spisak Jr. would be interested. Williams Doors gave verbal price of somewhere between \$500 to \$700 for the door, \$150 for door

closure, plus cost of new hardware. Member Anderson is going to reach out to Binghamton Plate glass to see how much it would cost to just replace the doors.

6. Board Room Table and Chairs: The Board will wait until the offices updates have been completed to make a decision on a new table and chairs for the Board room.
7. Broome County Board of Elections Early Voting Location: The Board does not mind being an Early Voting Location as long as they can be out of the community room by 3:00 pm on Wednesday, October 31 since we hold our Truck or Treat Event that evening.
8. Remodel of Community Room Kitchen: Member Anderson will reach out Belknap Building Center to have them design a commercial kitchen layout for us.
9. Station 2 really needs to have some bollards place by the no parking section because the people from the restaurant are parking there. Member Battaglini will reach out to Budget fence to see what we could do to prevent another accident from happening and find a company that can survey the property lines.
10. Chet Kupiec, Town of Union Highway Superintendent, will reach out to Member Battaglini when they are ready to slurry seal the back parking lot at Station 1. Member Battaglini thought it probably would not be until after school was out.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Battaglini to pay bills:
 Vouchers # 4-001 to 4-053 totaling \$266,470.29.
 Supplemental Payment List: None
 All aye; motion carried.
2. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
05-03-2019	All Day	Christine Chady – UE Marching Band	Banquet	\$200 Security Deposit	
05-17-2019	All Day	Amber Ming	Birthday Party	\$200 Security Deposit \$200 Room Rental Fee \$100 Kitchen Rental Fee	
04-05-2020	All Day	Joe Monforte	Kiwanis Club of BC Pancake Breakfast Fundraiser	\$200 Security Deposit	Member

All aye; motion carried.

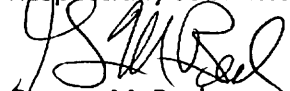
3. Chiefs Report: Motion by Member Bush, second by Member Anderson to accept the Chief's Report. All aye; motion carried.
 Motion by Bush, second by Member Battaglini to increase the minimum amount for asset inventory to \$500 effective immediately. All aye; motion carried.
4. Support Services Report: Motion by Member Battaglini, second by Member Bush to approve the Support Services Report. All aye; motion carried.
5. Maintenance Division Report: Motion by Member Bush, second by Member Storm to accept the Maintenance Division Report. All aye; motion carried.
6. Training Division Report: Motion by Member Battaglini, second by Member Bush to accept the Training

Division Report. All aye; motion carried.

7. Fire Company Report: The 5K run/walk is tentatively scheduled for Saturday, September 28, 2019. Waiting to see when Maine-Endwell Homecoming Parade is scheduled for. The 5K committee is working on a logo for the upcoming 100th anniversary to place on t-shirts. The Fire Company is looking to start a golf league, hold a family bowling night and maybe a family picnic. The Fire Company Clambake has been moved to the first Sunday of August. First reading of a member application for Nicholas Sarpolis.
8. Fire Company New Member: Motion by Member Bush, second by Member Battaglini to accept Charles Arbuiso a new member of the fire company. All aye: motion carried.
9. Motion by Member Bush, second by Member Anderson to allow the O.L. Davis Fire Company to hold a monthly Flea Market in the Community Room. All aye; motion carried.
10. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. Donation: Motion by Member Bush, second by Member Anderson to accept the donation from the Kiwanis Club of Broome County in the amount of \$100.00. The donation is to be deposited in the account for the new message board sign (D40). All aye; motion carried.
12. Photographer Camera Equipment: Motion by Member Bush, second by Member Anderson to purchase the Canon EOS Rebel T7i DSLR Camera kit and extra battery in the amount of \$997.80 from Amazon.com. All aye; motion carried.
13. Old Generator Room painting and cleaning: Motion by Member Bush, second by Member Storm to have Brushes Over Broome clean and paint the old generator room in the amount of \$1,182.62. All aye; motion carried.
14. Member Storm request to have the May Board Meeting moved to later in the evening. Motion by Member Bush, second by Member Anderson to move the May 16 board meeting time to 7:00 pm with work session scheduled for 6:30 pm. All aye; motion carried. Legal notice to be sent for public notification of time change.
15. Correspondence: Fire District Affairs Newsletter and Letter from Joyce Petkus introducing herself as a candidate for the position of Secretary/Treasurer of the Association of Fire Districts of the State of New York.

Motion by Member Storm, second by Member Battaglini to adjourn the meeting at 6:32 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/EP