

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 21, 2019

Members:

Francis J. Pandich, Chairman
Carlton "Andy" Anderson
George "Mickey" Bush
Mark Storm

Others present:

Mike Battaglini, Asst. Chief
Jacob Polovchak, Captain
Anthony "Tony" Fiacco
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Kevin Leinek
Ron Materese
Rob Brady

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Member Storm to approve the minutes of the February 21, 2019 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Storm to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Ron Materese would like to know how much of the unallocated fund the Fire District would be putting into the reserve funds. The Board was not sure what would be placed in the reserve funds at the moment as the reconciliation for 2018 year-end was not completed as of yet. Once the Treasurer has completed closing the books for 2018 they will decide on amount to deposit into the funds.

Fire Call came in at 6:04 PM.

UNFINISHED BUSINESS:

1. Station 1 Front Area Sign: Jeffrey Stafford, Project Manager, with Delta Engineering placed an Advertisement to Bid for the project. A pre-bid meeting was held today at 9:00 am to review the scope of work for the project with potential bidders. Bids will be received until Monday, April 8, 2019, for the project. Bids will be publicly opened and read on Tuesday, April 9, 2019. John Matzo with Matzo Electric Signs sent an email that brought up the requirement of the Underwriters Laboratory (UL 48) for the signs. Jeffrey Stafford with Delta Engineers will look into the specifications for the project and respond. Member Pandich will also reach out to our Attorney, Oliver Blaise, to do some research on the requirements of UL 48.
2. Station 1 Generator: the existing generator and accessories along with the duct work has been removed. The panels were installed and being painted. Masons have installed a new CMU per the project requirements and has been painted. Exhaust fan has been installed. The project is almost complete. Remaining items left to complete is to paint exterior conduits and replace the gate on the generator. Once the project is completed, slurry seal will be completed. Member Battaglini will reach out to his contacts regarding the slurry seal.
3. District Office Updates: Flooring for the District Office and Officers Office has been received by Endwell Rug. Waiting on the office furniture to come in. Painting proposals were received.
Mark's Painting - \$3,159.00

Brushes Over Broome - \$843.10

Motion by Member Storm, second by Member Bush to have Brushes Over Broome to complete the painting of the District Office and Officers Office. All aye; motion carried.

4. Endwell Fire Website Redesign: John Hussar with Grey Goose Graphics is in progress with redesigning the website and hoping to have the website launched on by April 10. Scanning of the photos has been completed, they are in process with scanning the negatives. They are currently organizing the albums. Once everything is completed they will build links to tie the albums to the website. All DVDs were ripped and organized and being uploaded to YouTube. The Photographer will be Kayla Warycha who had submitted an application for membership to the Fire Department and was voted in by the Fire Company.
5. Member Anderson reached out to Williams Doors to see if they could provide a proposal for replacing the exterior doors only at Station 1 and is working with them to get a quote.
6. Upstate Office Furniture submitted a price quote for a boat shape board room table in the amount of \$1,439.19. Upstate Office Furniture dropped off a catalog for board room chairs. The Board will look through to see if there is anything they like. No decision was made at the moment.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Anderson to pay bills:
Vouchers # 3-001 to 3-070 totaling \$49,126.55.
Supplemental Payment List: Vouchers 4-001 to 4-004 totaling \$2,757.50
All aye; motion carried.

Building: There was discussion on things that needed to be fixed or would like a price quote for at the Stations.

- Auxiliary Office needs to have a door stop placed on it so they can prop the door when needed.
- The lock on the door by the Radio leading onto the apparatus floor is not working properly. It needs to be fixed.
- Would like an estimate for replacing the hallway carpet and replacing the vinyl covering on the steps.
- Estimate for cleaning and painting the old generator room
- Would like to see about the cost of remodeling the Community Room Kitchen. The cabinets are damaged, the stove does not work properly, and the kitchen is out dated.

Motion by Member Anderson, second by Member Bush to reach out to our vendors and get the items replaced/fixed. All aye; motion carried.

2. Motion by Member Bush, second by Member Storm to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
4-21-2019	All Day	Alice Fiacco	Easter Family Gathering	\$200 Security Deposit	Member
04-14-2019	All Day	Joe Monforte	Kiwanis Club of BC Pancake Breakfast Fundraiser	\$200 Security Deposit	Member
5-18-2019	1:00 pm – 10:00 pm	William Adeo	End of Season Banquet	\$200 Security Deposit	

All aye; motion carried.

3. Chiefs Report: Motion by Member Bush, second by Member Storm to accept the Chief's Report. All aye; motion carried.

Motion by Member Bush, second by Member Storm to participate in the Maine-Endwell Little League

parade on April 27, 2019. All aye; motion carried.

Motion by Member Bush, second by Member Storm to have Vestal Fire provide coverage for the 2019 Dinner Dance from 5:00 pm – 11:00 pm. All aye; motion carried.

4. Support Services Report: Motion by Member Anderson, second by Member Storm to approve the Support Services Report. All aye; motion carried.
5. Maintenance Division Report: Motion by Member Anderson, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
6. Training Division Report: Motion by Member Anderson, second by Member Bush to accept the Training Division Report. All aye; motion carried.
The Board of Fire Commissioners declined to provide the funding for the requested training. The funding should come out of the Fire's Department budget for Training.
7. Fire Company Report: Motion by Member Bush, second by Member Storm to accept Davey Cortes, Brian Gallagher, and Kayla Warycha as new members of the fire company. All aye; motion carried.
8. Motion by Member Bush, second by Member Storm to accept the O.L. Davis Fire Company Annual Report in Revenues and Expenditures of Foreign Fire Insurance Premiums. All aye; motion carried.
9. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. Broome County Board of Elections Early Voting Location: We received a letter from the Broome County Board of Elections asking if Station 1 could be location. Early voting poll sites will be open for nine days prior to the election (four weekend days and five weekday days), from Saturday, October 26, to Sunday, November 3. Election Day will be Tuesday, November 5. The Early Voting Centers must be open for a minimum of eight hours between 7:00 am and 8:00 pm on weekday days with at least two of those weekday days being open until 8:00 pm. On the weekend days the location must be open for a minimum of five hours between the hours of 9:00 am and 6:00 pm. There was some discussion about our regular community room schedule and how much of a fee we would charge if any. Member Pandich will reach out to Oliver Blaise since he is on the Broome County Board of Elections to ask more questions.
11. New Server Proposal: Motion by Member Anderson, second by Member Bush to purchase the new server in the amount of \$11, 268.42 from Pyramid. All aye; motion carried.
12. Correspondence: AFDSNY Targeted Regional Training for Regions 3 & 4 is scheduled for Saturday, March 30, 2019 if anyone is interested to attend.

Motion by Member Bush, second by Member Anderson to adjourn the meeting at 7:15 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/EP