

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
FEBRUARY 21, 2019**

Members:

Francis J. Pandich, Chairman
Carlton "Andy" Anderson
George "Mickey" Bush
Mark Storm

Others present:

Thomas "Tom" Palazzo, Chief
Mike Battaglini, Asst. Chief
Robert Congdon, Captain
Jacob Polovchak, Captain
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant

Chairman Pandich called the meeting to order at 6:08 pm.

Motion by Member Bush, second by Member Storm to approve the minutes of the January 17, 2019 board meeting and special meeting held on January 21, 2019. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Storm to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: NONE

UNFINISHED BUSINESS:

1. **Station 1 Front Area Sign:** Jeffrey Stafford, Project Manager, with Delta Engineering has been working on the project manual and is hoping to have it ready and the Advertisement for Bidding for the project sent over to have published on Monday, February 25.
2. **Station 1 Generator:** Emergency Power Systems completed start up the generator and run through the cycles. Petcosky to disconnect the gas, exhaust and ductwork from the existing generator on February 28, 2019. Existing generator will be removed and ready for purchaser to pick up on Friday, March 1. Member Anderson would like to know when the slurry seal would be completed since the generator project is almost complete. Erika to check with Member Battaglini regarding the slurry seal.
3. **District Office Updates:** Flooring for the District Office and Officers Office has been received by Endwell Rug. Once the office furniture comes in the updates can proceed.
4. **Endwell Fire Website Redesign:** John Hussar with Grey Goose Graphics is in progress with redesigning the website and scanning in the photos. Motion by Member Bush, second by Member Storm to have Grey Goose Graphics continue with scanning in the photos. All aye; motion carried.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Anderson to pay bills:
Vouchers # 2-001 to 2-085 totaling \$64,997.80.
Supplemental Payment List: Vouchers 3-001 to 3-007 totaling \$3689.99
All aye; motion carried.
2. Motion by Member Bush, second by Member Storm to approve the line transfers submitted. All aye, motion carried.

3. **Building:** There was discussion on things that needed to be fixed at the Stations.

- The drain at Station 2 is clogged
- Eye Wash Stations are out of date at Station 2 and Station 3
- The light for the flag pole and momentum is not working
- There is a light out in the Board Room
- There are lights out on the apparatus floor

Motion by Member Anderson, second by Member Bush to reach out to our vendors and get the items replaced/fixed. All aye; motion carried.

4. **Motion by Member Bush, second by Member Anderson to approve the following events in the community room:**

Date	Times	Requested by	Use	Cost	Comments
2-23-2019	All Day	Dan Foster	Birthday Party	\$200 Security Deposit	Member
03-10-2019	8:00 am – 3:00 pm	RJ Beck	Birthday Party	\$200 Security Deposit	Member
03-24-2019	8:00 am – 3:00 pm	Scott Costello	Birthday Party	\$200 Security Deposit	Member
04-06-2019	All Day	Landra Rubino	Bridal Shower	\$200 Security Deposit \$200 Room Rental \$100 Kitchen Rental	

All aye; motion carried.

5. **Chiefs Report:** Motion by Member Bush, second by Member Storm to accept the Chief's Report. All aye; motion carried.

Motion by Member Bush, second by Member Anderson to participate in the Binghamton St. Patrick's Day Parade on March 2, 2019. All aye; motion carried.

Motion by Member Storm, second by Member Anderson to have 2 commissioners (Member Anderson & Member Storm), all of the Fire Chiefs and Captains as the Truck Replacement Committee. All aye; motion carried.

6. **Support Services Report:** Motion by Member Bush, second by Member Anderson to approve the Support Services Report. All aye; motion carried.

7. **Maintenance Division Report:** Motion by Member Bush, second by Member Anderson to accept the Maintenance Division Report. All aye; motion carried.

Motion by Member Bush, second by Member Storm to surplus all of the rubber fire boots in the back storage room. Assistant Chief Battaglini must provide a list of the boots prior to disposal so we may remove them from inventory. All aye; motion carried.

8. **Training Division Report:** Motion by Member Bush, second by Member Storm to accept the Training Division Report. All aye; motion carried.

9. **Fire Company Report:** Members Michael Hunker, Timothy Lasher, Mary Poklemba, and Jack Sampson have been placed on probation for the six-month period of January 1, 2019 to June 30, 2019 for failure to meet fire company time requirements. Auxiliary members Bonnie Beeman and Cher Snethen have been placed on probation. Motion by Member Anderson, second by Member Bush to accept placement of probation. All aye; motion carried.

Motion by Member Bush, second by Member Anderson to accept Jeffery Martin as a new member of the fire company. All aye; motion carried.

10. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
11. Motion by Member Bush, second by Member Storm to place the donation received from Endwell League of Community Action in the amount of \$250 in the account for a new message board sign (D40). All aye; motion carried.
12. Motion by Member Bush, second by Member Storm to have Binghamton Plate Glass remove and replace the two windows on the front east side of Station 1 in the amount of \$1,390.00. All aye; motion carried.

There was some discussion and questions on the proposal submitted to replace the entrance doors at Station 1. The Board would like to see about getting other quotes. Member Anderson will reach out to Williams Doors and see if they could provide a proposal.

Binghamton Plate Glass Proposal: Front West Door (\$5,100.00), Rear East Door (\$6,380.00) and Rear West Door (\$6,850.00).

13. Motion by Member Bush, second by Member Anderson to purchase new computers from Pyramid Business Systems in the amount of \$11,094.09. All aye; motion carried.
14. Upstate Office Furniture submitted a quote for new board room chairs and table. The Board did not like chair that was quote and would like other options. The Board would also like to have a quote for a boat shape table instead of a rectangle.
15. Linstar provided a quote in the amount of \$1,980.00 to replace our current ID printer. Motion by Member Bush, second by Member Storm to purchase the new id printer if changing the print ribbon does not fix the current problem. All aye; motion carried.
16. Cummins Northeast provided a Planned Maintenance Proposal for our review and approval for the generator at Station 2, Station 3 and the Fire Truck at Station 1. Total agreement amount is \$2,428.81. Agreement to begin June 1, 2019 with the full service in July and the inspection in January. Motion by Member Bush, second by Member Storm to approve the proposal. All aye; motion carried.
17. Motion by Member Bush, second by Member Storm to approve the request of allowing Lori Mathews and Matthew Grafton to access to lock box in the radio room. All aye; motion carried.
18. Motion by Member Bush, second by Member Storm to purchase the maintenance agreement from Emergency Power Systems for Station 1 generator in the amount of \$725. All aye; motion carried.
19. Motion by Member Bush, second by Member Anderson to have Evans Plumbing to replace the existing cast iron piping at Station 1 in the amount of \$3,100.00. All aye; motion carried.

Motion by Member Anderson, second by Member Storm to adjourn the meeting at 7:53 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/EP