

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS ORGANIZATIONAL MEETING
JANUARY 1, 2019**

Members Present:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Carlton Anderson
Mark Storm

Others Present:

Thomas Palazzo, Chief
Michael Battaglini, Asst. Chief
Matt Grafton, Asst. Chief
Rob Brady, Fire Company President
Erika Pereira, Administrative Assistant
Anthony Fiacco, Treasurer
Alison Senft, Deputy Treasurer

Meeting called to order at 7:00 pm by Treasurer Tony Fiacco who acted as Chairman.

1. Election of Fire District Officers:
 - a. Member Anderson nominated Francis Pandich as Chairman of the Fire District, second by Member Bush. All aye; Member Pandich elected as chairman. At this point Chairman Pandich took over chairing the meeting.
 - b. Member Storm nominated George Bush as Secretary of the Fire District, second by Member Anderson. All aye; Member Bush elected as Secretary.
 - c. Member Anderson nominated Anthony Fiacco as Treasurer for the Fire District, second by Member Bush. All aye; Anthony Fiacco appointed Treasurer.
 - d. Member Bush nominated Alison Senft as Deputy Treasurer for the Fire District, second by Member Anderson. All aye; Alison Senft appointed Deputy Treasurer.
2. Motion by Member Bush, second by Member Anderson to hold meetings the third Thursday of every month; meetings at 6:00 pm, work sessions at 5:30 pm. All aye; motion carried.
3. Member Anderson would like to discuss the salaries for 2019 in an executive session.
4. Motion by Member Bush, second by Anderson to designate the district's depositories the same as last year – M & T Bank. All aye; motion carried.
5. Motion by Member Anderson, second by Member Storm to authorize the Treasurer to invest funds per the Endwell Fire District investment policy. All aye; motion carried.
6. Motion by Member Anderson, second by Member Storm to authorize Treasurer to pay utilities, payroll, debt service, credit cards and special check request as due. All aye; motion carried.
7. Motion by Member Anderson, second by Member Storm to designate the Press & Sun Bulletin as the official newspaper of the Fire District. All aye; motion carried.
8. Motion by Member Bush, second by Member Anderson to keep the Committee Assignment same as last year with Member Storm to take over Ron Materese positions. The following Committee Assignments for 2019 were approved as followed:
 - a. Day-to-day Operations/Facilities: Storm, Anderson, Bush
 - b. Equipment: Battaglini, Storm, Anderson

- c. Long Term Planning/Finance/Budget: Pandich, Bush, Storm
- d. Personnel and Training: Battaglini, Anderson, Pandich

All aye; motion carried.

9. Motion by Bush, second by Member Anderson to approve the following Board Appointments to Fire Company committees for 2019:
- a. Life and Honorary Membership: Storm
 - b. Income and Contingency Fund: Storm
 - c. Memorial Fund: Battaglini (alternate Bush)
 - d. By-Laws: Bush (alternate Storm)

All aye; motion carried.

10. Motion by Member Bush, second by Member Storm to approve the chief officers as elected by the O. L. Davis Fire Company for 2019:
- a. Chief: Thomas Palazzo
 - b. 1st Asst. Chief: Michael Battaglini
 - c. 2nd Asst. Chief: Matthew Grafton
 - d. 3rd Asst. Chief: Brent Soden

All aye; motion carried.

Other 2019 officers include:

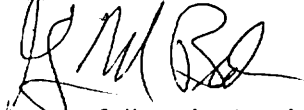
- e. Day Captain – Robert Congdon
- f. Night Captain – Jacob Polovchak
- g. Day Lieutenant – John Hussar
- h. Lieutenants – Kyle Ferraro; Nathan Leonard, Mark Storm, David Wormuth, and Bryan Ziegler
- i. Fire Police Captain – Jerry Stout
- j. Fire Police Lieutenant – Roger Cargill

11. The Treasurer is still finalizing reports for 2018. As soon as that is completed all records will then go to Jerome Bignoli for the annual report to be completed for the state and then to Mondorf & Fenwick for the mandated state audit.
12. Motion by Member Anderson, second by Member Bush to appoint Oliver Blaise III of Coughlin & Gerhart and Mark Butler of The Law Offices of Mark C. Butler, PLLC as our attorney for 2019. Member Bush will reach out to Mark Butler from The Law Offices of Mark C. Butler, PLLC to see if he would work with the District for the year 2019. All aye; motion carried.
13. Motion by Member Bush, second by member Anderson to approve payment of bills, vouchers #12-062 to 12-117 and 12-100 to 12-109 including Payroll totaling \$157,342.50. All aye; motion carried.
14. Motion by Member Anderson, second by Member Bush to approve company events for 2019. All aye; motion carried. Parades will be approved when dates are received.
15. Member Bush would like to have the policy reviewed by William VanGorder from NBT-Mang Insurance to double check the policy to make sure it is all set. Once William VanGorder gives his approval the

policy can be posted. Motion by Member Bush, second by Member Anderson to adopt the revisions to the Sexual Harassment Policy. All aye; motion carried.

16. There was some discussion on the website redesign proposal submitted by Grey Goose Graphics. Member Bush would like to see the website redesigned every six months and could not believe it has been 3 years since the last website redesign. The Board would like to meet with Grey Goose Graphics to go over their ideas for the website redesign.
17. We received donations from Holly Jordan in the amount of \$100.00. Motion by Member Bush, second by Member Anderson to place the donation in the account for a new message board sign (D40). All aye; motion carried.
18. Chief Palazzo stated that the OSHA Training is almost complete. There are about seven people that need the training and will reach out to those individuals to make sure they complete the training.
19. Member Anderson stated on December 27 NYSEG disconnected the power to the building and once the front of panel was removed and Matco tried to remove existing wires they noticed the breaker was corroded and striped so they were unable to remove the existing wire and install new. NYSEG was called back to turn on the power to the Station. The cost for the new breaker with installation would be roughly around \$2,985.00. Motion by Member Bush, second by Member Anderson to purchase the new breaker and surplus the old generator. All aye; motion carried.
20. Motion by Member Bush, second by Member Anderson to have the map of the district lines framed and hung on the wall in the Board Room. Rob Brady will take care of getting the map framed. All aye; motion carried.
21. Rob Brady mention that Joseph Shoemaker will become a Life Member.
22. The Inspection Dinner is Saturday, February 2nd and there will be a tumbler given out along with four incentive points to everyone to say thank you.
23. Motion by Member Bush, second by Member Anderson to go into executive session at 7:36 pm to discuss salaries for 2019. Out of executive session at 8:35 pm. Motion was passed to provide a three percent increase in salary for Alice, Alison, Rob, Tony and Erika for the 2019 year.

Motion by Member Anderson, second by Member Bush to adjourn at 8:11 pm. All aye; motion carried. All aye; motion carried.



Respectfully Submitted,

George M. Bush

Secretary