

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
October 16, 2018**

**Members:**

Francis J. Pandich, Chairman  
George "Mickey" Bush, Secretary  
Ronald Materese  
Andy Anderson  
Don Battaglini

**Others present:**

Thomas "Tom" Palazzo, Chief  
Mike Battaglini, Asst. Chief  
Anthony Fiacco, Treasurer  
Erika Pereira, Administrative Assistant  
Jake Polovchak

Chairman Pandich called the meeting to order at 6:00 pm.

**PUBLIC HEARING ON THE BUDGET:** Chairman Pandich went over the proposed budget.

There were no comments therefore the public hearing was closed at 6:30 pm.

**Motion by Member Bush, second by Member Battaglini to approve the minutes of the September 20, 2018 board meeting. All aye; motion carried.**

**TREASURER'S REPORT:** Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

**HEARING OF VISITORS: NONE**

**UNFINISHED BUSINESS:**

1. **Station 1 Front Area Sign:** Watchfire will be onsite tomorrow to provide a demonstration of their signs and discuss our options and ideas with Delta to help develop our specification for the Bid. Our attorney, Oliver Blaise with Coughlin & Gerhart, heard from the Town of Union Attorney, Alan Pope. Alan Pope explained to Oliver that the Town of Union Board will not be taking action on the sign legislation at the moment. A representative from Park Outdoor, a billboard company, will be attending the Board's November work session on November 20 to discuss the sign legislation. We will have to see whether any additional changes (which result in more delays) arise from that meeting.
2. **Station 1 Generator:** The digging in the back parking lot has been completed and the west entrance driveway is now open. The Automatic Transfer Switch will be relocated to the electrical room to free up space for storage in the old generator room. We are currently waiting to have both the Automatic Transfer Switch and Generator delivered to the Station to continue with work. The generator is expected to be shipped on November 14 and the switch is expected to be shipped on October 20.
3. **Station 1 Back Parking Lot – B&G** provided the crack fill, seal coating and restriping at Station 2. Member Battaglini stated that it is too late in the season to have the slurry sealing and pavement markings done and will be completed in the spring.
4. **Bailout Window Simulator:** The bailout window is still in progress and should be completed in Mid-November.
5. **Brush Truck:** The truck was at After Hours Tires getting the suspension, tires and wheel upgrades once those are completed it will go to Ziebart for undercoating and then to Strategic Communications for lights, sirens and decals.

6. Inspection Dinner Gifts: The Board would like to look into some options for a stainless steel water bottle that could be handed out for a gift.
7. There was a brief discussion about updating the District office with new lighting, paint, carpet and office furniture. They would like to get prices for the project.
8. Member Bush updated the Board of Fire Commissioner on some bylaw changes. The expanding the district boundaries for membership was approved, the removal of the statement " A member on either duty time or, disciplinary probation will not be entitled to attend any of the social functions scheduled while he or she is on probation" was voted down as well as the non-resident working in the district membership.

**NEW BUSINESS:**

1. Motion by Member Bush, second by Member Battaglini to pay bills:
  - Vouchers #10-001 to 10-055 totaling \$74,366.37
  - Supplemental Payment List: Vouchers 11-001 to 11-011 totaling \$43,118.97
 All aye; motion carried.

2. Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye, motion carried.

3. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
10-19-2018	7:00 pm – 9:00 pm	William Adee	Southern Tier Winterguard Meeting	\$200 Security Deposit	
10-25-2018	9:00 am – 4:00 pm	Family Audiology	Customer Appreciation Event	\$200 Security Deposit	
				\$200 Room Rental	
				\$100 Kitchen Rental	
01-20-2019	All Day	William Adee	Southern Tier Winterguard Annual Pasta Dinner	\$200 Security Deposit	

4. Chiefs Report: Chief requested permission to send apparatus to Park Manor Halloween Parade. Motion by Member Bush, second by Member Battaglini to attend the parade. All aye; motion carried.

Motion by Member Anderson, second by Member Materese to accept the Chief's Report. All aye; motion carried.

5. Support Services Report: Motion by Member Bush, second by Member Battaglini to approve the Support Services Report. All aye; motion carried.

6. Maintenance Division Report: Motion by Member Anderson, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.

7. Training Division Report: Motion by Member Anderson, second by Member Battaglini to accept the Training Division Report. All aye; motion carried.

8. Fire Company Report: Motion by Member Bush, second by Member Anderson to approve expanding the district boundaries for membership. All aye: motion carried.

9. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
10. 2019 Budget: Motion by Member Bush, second by Member Materese to approve the proposed 2019 budget with a total of \$1,252,716 of which \$1,221,216 will be raised by taxes. All aye; motion carried.

Member Bush would like to see about \$20,000 of the unallocated funds of the 2018 Budget assigned for the New York State Volunteer Firefighter Cancer Benefit Program.

11. 2018 Notice of Annual Election: Motion by Member Battaglini, second by Member Anderson to hold the annual election on Tuesday, December 11, from 6:00 pm to 9:00 pm and to appoint Charlotte Bush as election chairperson and Joan Simons and Julie Spisak as tellers. Each to be paid \$35 for their time. All aye; motion carried.

Member Materese stated he will not run for the Commissioners position again.

12. Donations: Received three donations from the Broome County Quilters Guild, and B.C. Stitchers, in the amount of \$325.00. Motion by Member Bush, second by Member Battaglini to place the donations received in the account for the new message Board sign (D40). All aye; motion carried.

The Fire Company received a donation from Joseph Biegen in the amount of \$250.00 but was not able to cash because the check was made out to the Endwell Fire Department. The Fire District deposited the check and a check was written to the Fire Company for the exact amount.

13. Legg's Cleaning Service Quote: Legg's cleaning quoted a price of \$1,290.00 for stripping and waxing the hard floors throughout Station 1 and cleaning the runners. Motion by Member Bush, second by Member Battaglini to approve Legg's Cleaning Service to complete the cleaning. All aye; motion carried.
14. Request from William Legg to use Station 3 for Fire Safety Presentation: Motion by Member Bush, second by Member Battaglini to allow firefighter William Legg to use Station for Fire Safety presentation. All aye; motion carried.
15. Rob Brady stated that treadmill is out of service and needs to replace. After a brief discussion the Fire District will cover the cost to purchase a new treadmill as long as the Fire Company keeps up with a maintenance program. Motion by Member Anderson, second by Member Bush to purchase a new treadmill within a reasonable amount and as long as The Fire Company has maintenance program in place for the new treadmill as soon as it is received from the Vendor.  
In Favor: Pandich, Bush, Battaglini; Anderson  
Opposed: Materese  
Motion carried.  
Captain Robert Congdon will look into purchasing a new treadmill.

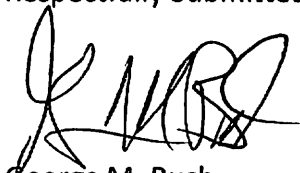
16. Fire Fighter Alex Ballard will be moving to Deposit and would like to become a mutual aid member of the department. He would like to be a part of Endwell and Deposit Fire Departments since he will be driving back and forth as his mother and girlfriend still live in the District. Chief Palazzo would like to accommodate the request since Alex has been a tremendous asset to the Department and does not

want to lose him completely. The Board would like to speak with our attorney and look into insurance coverage prior to granting the request.

17. Rob Brady also mentioned that there are two vacuums at Station 1 that are not working properly and he had already brought them to A to Z vacuum to try and fix but the cost associated to fix the vacuums would not be worth it. Rob Brady received a price of \$274.94 for a new commercial upright vacuum. Motion by Member Bush, second by Member Battaglini to purchase two brand new vacuums not to exceed \$600. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to adjourn meeting at 6:43 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'GMB', written over a horizontal line.

George M. Bush  
GMB/ep