

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 15, 2018

Members:

Francis J. Pandich, Chairman
George "Mickey" Bush, Secretary
Carlton "Andy" Anderson

Others present:

Anthony "Tony" Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Alison Sneft, Deputy Treasurer

Member Ronald Materese and Donald Battaglini were at the Fire Call.

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Member Anderson to approve the minutes of the February 15, 2018 meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Anderson to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: NONE.

UNFINISHED BUSINESS:

1. Bathroom remodeling: A bench will be purchased to put in the community area so members can place their belongings down on and sit to change. Also there will be some towels purchased in case of emergencies. We are still waiting for reimbursement from the DASNY Grant.
2. Display Case for Community Room: Drawing and specifications provided from Compton Evans Cabinets Works was used to put together a bid for the display cabinets and was reviewed by our Attorney, Oliver N. Blaise with Coughlin & Gerhart, LLP. Advertisement will be sent to the newspaper for the proposed work. Bids will be accepted until Monday, April 2, 2018 and opened and read at 11:00 am on Monday, April 2, 2018.
3. Station 1 Front Area Sign: Our attorney, Oliver Blaise, with Coughlin & Gerhart, LLP is working with the Town of Union to rewrite the current zoning law. Jax Signs sent a flyer about scheduling a free onsite live demos of their Electronic Message Center, Member Bush would like to schedule a live demonstration.
4. Station 1 Generator: Our attorney, Oliver Blaise wrote up the cancellation of notice to replace the generator. When the bid notice was out there were some questions from the Contractors that question the integrity of the bid specifications. Delta Engineering was called in to do a quick review of the specifications and our currently generator and it was decided to place the bid on hold and have Delta Engineering handle the bid processes for the Fire District. To place the cancellation notice in the paper. To schedule a meeting with Delta Engineering to go over our expectations for the project.
5. Hydrant Usage: No action at this time.
6. New Ductless Heating & Cooling Unit: Member Anderson has reached out Evan's Plumbing to schedule the work. Currently waiting for Evan's Plumbing to set a date.
7. ME Central District Art Club Mural: Mural is currently in progress. The Art Club will be painting on March 18, and March 24. Member Anderson would like to provide pizza for the club on March 24 to say thank you for the mural. Motion be Member Bush to purchase pizza for the club and second by Member Anderson. All aye; motion carried.
8. Bailout window simulator: No Action at this time. The bailout window simulator will be built in house.
9. Roof Simulator: No Action at this time. The simulator will be built in house and will not be started until spring time.

10. **New Chief Vehicle and Brush Truck:** Chief Palazzo has been working on getting the 2018 Ford F350 super cab on State Contract. Bid for the Skid Unit was advertised and we received two quotes from Churchville Fire Equipment and Har-Rob. Motion by Member Bush to purchase the skid unit from Churchville Fire Equipment for the price of \$11,215.00, second by Member Anderson. All aye; motion carried.

Permissive referendum has been completed and the schedule delivery of the 2012 Chevrolet Tahoe to the Wright Township Volunteer Firemans Association will be completed by or before June 1, 2018. Assistant Chief Michael Battaglini is currently working on the specification for the new chief vehicle on State Contract.

11. **Station 1 Intercom:** Currently waiting on proposal from All-Mode for a new telephone and intercom system. Reach out to Bob Ash with Pyramid Business Systems to see if they could provide a new system.
12. **Back Parking Lot:** Since we will be placing the new generator in the back corner of the parking lot the work will be completed with the replacement of the generator.
13. **Personnel Database:** Motion by Member Bush to proceed with the creation of a personnel database in the approximate amount of \$2,800.00 to \$3,500.00, second by Member Anderson. All aye; motion carried.
14. **Unallocated Money:** Treasurer, Anthony "Tony" Fiacco stated that the unallocated fund is \$592,809.99. Audit is to start sometime in April.

NEW BUSINESS:

1. **Motion by Member Bush, second by Member Anderson to pay bills:**
 - Vouchers #03-001 to 03-060 totaling \$24,893.95.
 - Supplemental Payment List: Vouchers 04-001 to 04-014 totaling \$5,131.37.
 - 2017 Accrual Payment: Voucher 12-301 totaling \$2,000.00
 All aye; motion carried.

2. **Motion by Member Bush, second by Member Anderson to approve the line transfers submitted.** All aye, motion carried.

3. **Motion by Member Bush, second by Member Anderson to approve the following events in the community room:**

Date	Times	Requested by	Use	Cost	Comments
4-14-2018	All Day	Dan Foster	Birthday Party	\$200 Security Deposit	Member
4-20-2018	6:00 pm – 9:00 am	Amy Derkowski	Girl Scout Troop	\$200 Security Deposit	Waiver of Liability signed by each parent; Fire District as an Additional Named Insured on policy & provide copy of Certificate of insurance
– 4-21-2018			Overnight Experience		

- 5-5-2018 All Day Christine Chady UE Winterguard \$200 Security Deposit
 All aye; motion carried.

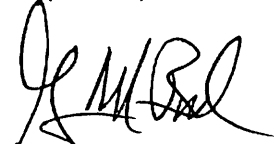
4. **Chief's Report:** Motion by Member Bush, second by Member Anderson to accept the Chief's Report. All aye; motion carried.
 Member Anderson and Member Bush would like to see some prices for purchasing a drone so it could be budgeted in the budget for next year possibly.

5. **Support Services Report:** Motion by Member Bush, second by Member Anderson to approve the Support Services Report. All aye; motion carried.

6. Maintenance Division Report: Motion by Member Bush, second by Member Anderson to accept the Maintenance Division Report. All aye; motion carried.
Assistant Michael Battaglini sold the out of date gear and helmets to Miller's Fire Equipment and received a check in the amount of \$365.00. Motion by Member Anderson, second by Member Bush to deposit the check in supplemental income. All aye; motion carried.
7. Training Division Report: Motion by Member Bush, second by Member Anderson to accept the Training Division Report. All aye; motion carried.
Motion by Member Bush, second by Member Bush to sponsor the Man vs. Machine training class in the amount of \$4,000.00. All aye; motion carried.
8. O.L. Davis Fire Company Newsletter: Member Pandich reminded everyone that Alice Fiacco, Company Secretary, is working on the monthly newsletter and to think of ideas to place in the newsletter.
9. Donations: Received a donation from the Endwell League of Community Action in the amount of \$250.00, Good Shepherd Village in the amount of \$500.00 and from the Maine Endwell Hockey Club in the amount of \$200.00
Motion by Member Bush, second by Member Anderson to place the donations received in the account for the new message board sign (D40). All aye; motion carried.
10. AUD Reporting has been completed by Jerome Bignoli and submitted to the State Comptroller.
11. Stripping & Waxing of the Floors: The Board would like to wait until May to have the floors stripped and waxed.
12. Spectrum: Spectrum is now requiring all tvs to have a cable box or a receiver in order to have cable. Motion by Member Bush, second by Member Anderson to purchase a smart tv for the District Office and download the Spectrum app and see if live tv can be viewed.

Motion by Member Bush, second by Member Anderson to adjourn at 6:53 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush
GMB/ep