

ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
November 16, 2017

Members:

Francis J. Pandich, Chairman  
Mickey Bush, Secretary  
Ronald Materese  
Andy Anderson  
Don Battaglini

Others present:

Mike Battaglini, Asst. Chief  
Anthony Fiacco, Treasurer  
Alison Senft, Deputy Treasurer  
Erika Pereira, Administrative Assistant  
Joseph Shoemaker, Chief  
Kevin Leniek, Asst. Chief

Chairman Pandich called the meeting to order at 6:20 pm. During the work session Bill Vangorder from NBT-Mang Insurance reviewed our insurance policy.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the October 17, 2017 meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: Michael Battaglini request to purchase additional holiday lights for the stations.

UNFINISHED BUSINESS:

1. Bathroom remodeling: Construction is still underway on the bathroom.
2. Display Case for Community Room: Waiting on Paul Spisak, Jr. to provide a quote. Member Pandich will go back to United Construction to get an updated quote for the cabinet. Member Bush and Tom Palazzo, Assistant Chief, will reach out to a vendor and a person that they know to see if they would be interested in providing a quote for the display case.
3. Station 3 New Build: No Action at this time.
4. Station 1 Front Area Sign: Member Battaglini received two designs from Jax Signs and Matzo Electric Signs. The Board would like to see the Lettering and the Endwell 31 logo reduced in the Jax Signs and to make sure that there are some lights placed on both designs to illuminate the words Endwell Fire Department on the signs. It was brought up that the original woodwork on the sign would like to be reused but it was determined that the original is not reusable. The Board would like to purchase the most update-to- date Watchfire boards for the sign. Member Battaglini will go back to the vendors with the updates and to find out what materials they will be using for the Endwell Fire Department sign and the actual dimensions of the signs.
5. Station 1 Generator: A.C. Spear provided their quote of \$54,000.00 to replace the generator. Since both quotes came in over \$20,000 we need to put a competitive bid together to replace the generator.
6. Firefighter Participation Form: We are still currently waiting for the updated form to be sent.
7. Alarm Wiring Removal: Member Anderson stated he has been in contact with National Cable and they will work on continuing the removal when they have down time.
8. Hydrant Usage: No Action at this time.
9. New Ductless Heating & Cooling Unit: We received a price quote from Petcosky & Sons, Air Temp and are currently waiting on Evans Plumbing to submit their price quote.  
Petcosky & Sons - Total Cost: \$16,041.00  
Air Temp - Total Cost: \$12,469.00

10. **ME Central District Art Club Mural:** Captain Robert Congdon stated we are still waiting on the design from the Art Club. Member Anderson is waiting on Jeff's Painting price quote for painting the walls and patch up work. Member Anderson will get another price quote for the same work. Bianco construction has removed the middle outlet and towel dispenser on the wall for the project.
11. **NY Paid Family Leave Legislation:** We are currently waiting on price quote for disability and more information on the NY Paid Family Leave Program from William VanGorder, our Account Rep with NBT-Mang Insurance Agency.
12. **Bailout window simulator:** A design for the Bailout window was designed and sent to Michael Major with Lakeside Engineering. Michael Major stated he will donate his time to work on this project for the Department.
13. **Pest Control:** The services have been completed by Southern Tier Pest Control.
14. **Station 3 Fencing:** Budget Fencing is scheduled to install the fencing on November 29, 2017.
15. **Member Bush** asked if Engine 98 was still running and was told Engine 98 is still be ran on Mondays but it has been slow.
16. **AT&T Cellphone Booster:** Robert Holmes would like to get an AT&T signal booster for station 1 because there is limited to no AT&T coverage at the station. He spoken to a Network engineer and they recommended using one of the Cel-fi devices to boost the signal throughout the building. The Board would like to contact Pyramid Business Systems to make sure the device will not interfere with our routers at the station.

**NEW BUSINESS:**

1. **Motion by Member Bush, second by Member Battaglini to pay bills:**
  - Vouchers #11-001 to 11-074 totaling \$85,896.71.
  - Supplemental Payment List: Vouchers 12-001 to 12-005 totaling \$2,293.82.

All aye; motion carried.
2. **Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye, motion carried.**
3. **Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:**

Date	Times	Requested by	Use	Cost	Comments
1-10-2018	2:00 pm – 8:00 pm	Sharon Giordano & Joanne McMahon	ME Hockey Club Pasta Dinner	\$200 Security Deposit	
1-14-2018	All Day	John Obusek	UE Winter Guard Pasta Dinner Fundraiser	\$200 Security Deposit	
3-25-2018	All Day	Joe Monforte	Kiwanis Club of BC Pancake Breakfast fundraiser	\$200 Security Deposit	
4. **Chiefs Report: Motion by Member Bush, second by Member Battaglini to accept the Chief's Report. All aye; motion carried.**
5. **Support Services Report: Motion by Member Battaglini, second by Member Bush to approve the Support Services Report. All aye; motion carried.**
6. **Maintenance Division Report: Tom Palazzo submitted a price quote of \$1,721.00 from Evans Mechanical for the installation of 3 air dryers for the shore lines at Station 1. Motion by Member Battaglini, second by Member Bush to proceed with installation. All aye; motion carried.**

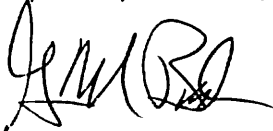
There was a brief discussion that the antifreeze will be labeled on the apparatus caps as well on the containers so there will not be another mix up.

Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.

7. Training Division Report: Motion by Member Anderson, second by Member Materese to accept the Training Division Report. All aye; motion carried.
8. Donation: Motion by Member Bush, second by Member Anderson to place the donation received from Our Saviour Lutheran Church in the account for the new message board sign (D40). All aye; motion carried.
9. Toys for Tots: Motion by Member Anderson, second by Member Battaglini to place barrels in the lobby and community room at Station 1 to collect toys for Toys for Tots. All aye; motion carried.
10. Inventory Access Database Project: Motion by Member Anderson, second by Member Bush to approve the development of a new database to track our inventory/assets. Approximate cost for the project will be \$3,500.00 to \$4,200.00. All aye; motion carried.
11. Motion by Member Bush, second by Member Materese to renew insurance with NBT-Mang for December 1, 2017 to December 1, 2018 for \$46,663.78 plus additional premiums to increase replacement costs to \$1,500,000 for the Sutphen tower. All aye; motion carried.
12. Reminder that the inspection dinner is Saturday, January 27, 2018. Member Bush would like a save the date email sent out.
13. Chief Shoemaker and Assistant Chief Leniek stated that the Verizon Wireless account should be canceled since the wireless cards are not being used in the vehicles. They feel it is a waste of money at this time. Once the County has everything working correctly the department can look into a new wireless account.
14. Motion by Member Battaglini, second by Member Anderson to purchase more holiday lights for the station. All aye; motion carried.

Motion by Member Anderson, second by Member Battaglini to adjourn meeting at 7:30 pm. All aye; motion carried.

Respectfully Submitted,



George M. Bush  
GMB/ep