

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
FEBRUARY 16, 2017**

**Members Present:**

Francis J. Pandich, Chairman  
George M. Bush, Secretary  
Ronald Materese  
Carlton Anderson  
Donald Battaglini

**Others Present:**

Joe Shoemaker, Chief  
Rob Brady, Fire Company President  
Alice Fiacco, Executive Assistant  
Erika Pereira, Administrative Assistant  
Anthony Fiacco, Treasurer  
Alison Senft, Deputy Treasurer  
Mike Battaglini, 3<sup>rd</sup> Asst. Chief  
Kevin Leniek, 2<sup>nd</sup> Asst. Chief  
Tom Palazzo, 1<sup>st</sup> Asst. Chief  
Jillian Stout  
Robert Holmes

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Member Battaglini to approve the minutes of the January 19, 2017 board meeting. All aye; motion carried.

TREASURER'S REPORT: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

HEARING OF VISITORS: None.

**UNFINISHED BUSINESS:**

1. Bathroom remodeling: Paperwork is complete, but waiting for the funds to be released by the governor's office.
2. CO Alarms: Member Anderson is working to get these setup. The plug in CO alarms are in. Member Anderson is waiting on the County to get back to him on information on where the actual alarm has to go to be monitored.
3. Alarm System Wiring: The removal of the wiring on the South side has been completed and invoice has been submitted for payment. Member Anderson stated that the price to have all of the remaining wiring removed would cost \$5,000. Motion by Member Battaglini, second by Member Bush to complete removal of the wiring for the price of \$5,000. All aye; motion carried.
4. Reschedule "Legal Issues" Class: The tentative class date will be October 21. Once it is closer to October send out notice of the class and start sign-up sheet. Motion by Member Bush, second by Member Materese to hold class on October 21. All aye; motion carried

5. Display Case for Community Room: Member Pandich was able to schedule a consultation with Ray Williams from United Construction for February 17 at 3:00 pm to go over what we are looking for a display case. Member Pandich has not been able to get a hold of Eric Paige, he will continue to try.

6. RFP for Capital Reserve Funds: Oliver Blaise recommended not submitting a RFP for the Reserve Funds as we are limited at what we can invest with. Treasurer Fiacco met with M & T Securities to see what option they could provide to us. The Board had questions regarding the options and what some clarification on the options. Treasurer Fiacco will schedule a meeting with M & T Securities on March 2 at 5:30 pm to go over the options they provided to us in detail. The Board would really like to know what fees M & T Securities would charge on investments. Once we make a choice we will confirm with our lawyer to make sure the investments are within our guidelines.

7. Station #3 – RFP for Facility Assessment: Will discuss further at the meeting on March 2.

8. Inspection Dinner gifts: The Board decided that they are giving 4 points for each member for the Inspection dinner.

9. Live & Silent Auction for All Saints School: There was no action taken. Chief Shoemaker will make contact with Maria Zappia Smith and work out the details or our participation.

**NEW BUSINESS:**

1. Motion by Member Materese, second by Member Anderson to pay bills:

- Vouchers #02-001 to 02-075 totaling \$39,371.85.
- Supplemental Payment List: Vouchers 03-001 to 03-006 totaling \$1,892.12

All aye: motion carried.

2. Building Report:

A. Cummins Northeast provided a Planned Maintenance Proposal for our review and approval for the generator at Station 2, Station 3 and the Fire Truck at Station 1. Total agreement amount is \$2,293.82. Agreement to begin June 1, 2017 with the full service in July with the inspection in January. Motion by Member Battaglini, second by Member Materese to approve the proposal. All aye; motion carried.

B. Water Coolers: Rob Brady, Fire Company President mentioned that the water coolers located in the workout room and company kitchen were no longer cooling the water. J & J Spring was contacted about the replacement of the coolers. They stated the water coolers were purchased outright in June 2012 and July 2002. Tammy at J & J Springs stated that we can purchase outright a used water cooler. She stated that they have Cook and Cold water coolers for \$60 which would be an older model or we can purchase a nicer newer model of the Cook and Cold water coolers for \$85. It would take a little longer to get a Hot & Cold cooler and those would be about \$150. Tammy stated the coolers come with a 1 year replacement warranty if anything should happen to them. Or we can purchase a new one from store. Member Anderson will handle the purchasing of two water coolers for replacement. Motion by Member Battaglini, second by Member Materese to purchase replacement coolers. All aye; motion carried.

3. Motion by Member Battaglini, second by Member Anderson to approve the following events in the community room:

Date	Times	Requested by	Use	Cost	Comments
3-5-2017	1:00 pm – 7:30 pm	Andrew Krise	ME Boys Varsity Swimming & Diving	\$200 Security Deposit	
3-18-2017	2:30 pm – 3:30 pm	Costello / DelVillano	Family Party	\$200 Security Deposit	Member
4-1-2017	10:00 am – 2:00 pm	Town of Parks	Breakfast with the Easter Bunny	No Charge	
4-8-2017	5:00 pm – 8:00 pm	Robert Congdon	Family Party	\$200 Security Deposit	Member
4-30-2017	10:00 am – 3:00 pm	Ty Mathis	Family Party	\$200 Security Deposit	Member
7-8-2017	All Day	Donna Hobart	Son's Graduation Party	\$200 Security Deposit	Member

All aye; motion carried

Mary Ann Piester from ELOCA called and would like to leave their microphone system in the closet in the community room as it is very heavy to carry with many pieces. Motion by Member Battaglini, second by Member Anderson to allow ELOCA to leave their microphone system in the community room closet. All aye; motion carried.

The Garden Club called and they will no longer be meeting in the Community Room. They stated the reason was that it is too difficult for them to setup the tables and chairs for their meetings. They have returned their key.

4. Motion by Member Battaglini, second by Member Anderson to accept the Chief's Report. All aye; motion carried.
5. Motion by Member Battaglini, second by Member Anderson to approve the Support Services Report. All aye; motion carried.
6. Motion by Member Battaglini, second by Member Anderson to approve the Maintenance Division Report. All aye; motion carried.
7. Motion by Member Materese, second by Member Battaglini to approve the Training Division Report. All aye; motion carried.
8. Motion by Member Anderson, second by Member Battaglini to accept the following members as Fire Officers: John Hussar as Lieutenant and Jerry Stout and Roger Cargill as Fire Police Lieutenants. All aye; motion carried.

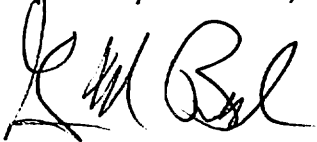
Also reported was Member Tobey Reppard being dropped from the Fire Company.

9. Firefighter Participation Form: Received the form from the Office of Emergency Services. We will have our Lawyer and Insurance agent review the form to get their opinion of the liability the Department/District and would assume if a firefighter signed the form as is.

10. Member Materese would like to attend the Association of Fire Districts 2017 Annual Meeting on April 20 – 22, 2017. Motion by Member Bush, second by Member Battaglini to allow Member Materese and any other Board Employee to attend the meeting.

Motion by Member Bush, second by Member Battaglini to adjourn at 7:28 pm. All aye; motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "G M Bush", written in a cursive style.

George M. Bush

Secretary