

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
DECEMBER 15, 2016

Members:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Ronald Materese
Andy Anderson
Donald Battaglini

Others present:

Thomas Palazzo, Asst. Chief
Kevin Leniek, Asst. Chief
Michael Battaglini, Captain
Robert Brady
Nate Brown
Jeff Stafford, Delta Engineering
Anthony Fiacco, Treasurer
Alison Senft, Deputy Treasurer
Erika Pereira, Administrative Assistant
Alice Fiacco, Executive Assistant

Chairman Pandich called the meeting to order at 6:05 pm. During the work session Jeff Stafford of Delta Engineering went over the Feasibility study for station #3.

Motion by Member Battaglini, second by Member Bush to approve the minutes of the November 17, 2016 meeting. All aye; motion carried.

TREASURER'S REPORT: Treasurer Fiacco advised that the final principal and interest payment for the year will be made in December. Budget is looking good so far. All monies from the 2014 Bond account have been spent and the account has been closed out.

HEARING OF VISITORS: None.

UNFINISHED BUSINESS:

1. Bathroom remodeling: We checked with the State Dormitory Authority (DASNY). Paperwork is complete, but waiting for the funds to be released by the governor's office. We will call Senator Akshar's office and see if we go ahead and complete the project if we can still get reimbursed when funds are finally released by the State.
2. Endicott Water: Chairman Pandich sent them a letter on November 15, 2016 and advised that we will be using the hydrants at Struble Road near the ball field and the hydrant at Davis St. & Argonne St. We have not received any reply.
3. Station #3 Feasibility Assessment: Jeff Stafford did a presentation on station #3. The study presents three basic options:
Option 1: Renovate the existing facility to reconfigure the current interior layout. Estimated cost: \$280,000.
Option #2: Build a new facility consisting of three-bay area for apparatus and attached support areas. Estimated cost \$1,516,000.
Option #3: Renovate the existing facility and add one apparatus bay. Estimated cost \$730,000.

Part of option #1 includes removing and replacing the existing slab since there have been problems with this. We will send the report out to members for them to review.

4. CO alarms: Member Anderson is working to get these setup.

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5. Alarm system wiring: Some of the old alarm system wiring has been removed by the vendor.
6. The new cameras have been installed at stations 2 & 3.
7. The new air intake for the breathing air compressor has been completed.
8. We have some dates from Mark Butler for the legal issues class: January 7, February 11, and April 1. The Board thought March would be a good time to have this, we will check with Mark to see if he has any dates in March.
9. Discussion of display case for community room. We can purchase one ready made, but would like to get some pricing on having one custom made.
10. Crack repair: Did not feel that Lane Paving did a very good job. They advised they will come back in the spring and redo these.
11. Following the elections the community room and kitchen were not cleaned up. A letter has been sent to the County Board of Elections asking them to please have tellers put chairs and tables away and to clean up the kitchen when they use the room.
12. Motion by Member Anderson, second by Member Materese to have the hose reel from station #1 repaired and mounted at station #3. All aye; motion carried.

New Business:

1. Motion by Member Battaglini, second by Member Bush to pay bills:
 - Vouchers #12-001 to 12-060 totaling \$95,314.87
 - Supplemental list: Vouchers # 12-061 to 12-068 totaling \$907.48.All aye; motion carried.
2. Motion by Member Battaglini, second by Member Bush to approve petty cash for \$67.37 and reimburse the fund in this amount. All aye; motion carried.
3. Purchases: Motion by Member Battaglini, second by Member Bush to purchase new editions of word perfect. All aye; motion carried.
4. Motion by Member Bush, second by Member Battaglini to approve the line transfers submitted. All aye; motion carried.
5. Building report:
 - a. Discussion of community room closet. It is currently loaded with paper products, coffee pots, appliances, etc. Motion by Member Bush, second by Member Anderson to notify all groups that they must remove their items from the closet. We will give them a deadline and then put a lock on the door. All aye; motion carried.
 - b. The board room hvac units are being replaced. We can add on the district office unit for an additional \$900. Motion by Member Bush, second by Member Anderson to have all three units replaced. All aye; motion carried.

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6. Motion by Member Battaglini, second by Member Materese to approve the following events in the community room:
1/8/2017 Rob Congdon family party \$200 Security deposit
1/19/17 Jen Lasher ME Hockey club pasta dinner \$200 security deposit
All aye; motion carried.
7. Chiefs Report: Motion by Member Battaglini, second by Member Bush to accept the Chief's Report. All aye; motion carried.
8. Motion by Member Battaglini, second by Member Bush to approve the Support Services Report. All aye; motion carried.
9. Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
10. Motion by Member Bush, second by Member Anderson to receive and file the results of the 2016 elections. All aye; motion carried.
11. Discussion of holidays- December 26 and January 2 are the observed holidays for Christmas and New Year's this year.
12. Organizational meeting will be Monday, January 2, 2017, at 10 am.
13. Inspection Dinner is January 28. Discussion of having an award for auxiliary members. There will be an award for top three auxiliary members with the most time.
14. Motion by Member Battaglini, second by Member Bush to have Mondorf & Fenwick do the annual audit for a cost of \$6500. All aye; motion carried.
15. Motion by Member Bush, second by Member Battaglini to have Johnson, Lauder and Savidge do the Year End State report for a cost of \$2,000. All aye; motion carried.
16. Discussion of paying a retainer to Attorney Mark Butler. By pre-paying we get a discounted hourly rate. Any unused funds will be refunded or carried over to the next year. Motion by Member Bush, second by Member Battaglini to pay a \$2500 retainer to Mark Butler. 4- aye; 1- nay (Anderson); motion carried.
17. Motion by Member Bush, second by Member Materese to put the donation from Christopher and Rochelle Ryan in the line D40, the sign fund. All aye; motion carried.

Motion by Member Battaglini, second by Member Materese to adjourn at 7:05 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
GMB/af