

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
AUGUST 19, 2016

Members:

Francis J. Pandich, Chairman
George M. Bush, Secretary
Donald Battaglini
Ronald Materese
Andy Anderson

Others present:

Joseph Shoemaker, Chief
Thomas Palazzo, Asst. Chief
Jeff Winchell
Jed Whitmarsh
Robert Congdon
Anthony Fiacco, Treasurer
Erika Pereira, Administrative Assistant
Alice Fiacco, Executive Assistant

Chairman Pandich called the meeting to order at 6:05 pm.

Motion by Member Materese, second by Member Battaglini to approve the minutes of the July 21, 2016 meeting and August 3, 2016 special meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Battaglini to accept the Treasurer's report. All aye; motion carried.

Hearing of Visitors: None.

Motion by Member Bush, second by Member Materese to go into Executive Session at 6:15 pm to discuss a personnel issue. All aye; motion carried. Out of executive session at 6:30 pm with no action taken.

UNFINISHED BUSINESS:

1. Bathroom remodeling: Nothing new, still waiting on approval from DASNY.
2. Endicott Water: Since they have not gotten back to us with hydrants in our district, we will be sending them a letter advising we will be using hydrants at Struble Road and Argonne & Davis Avenues.
3. RFP for facility assessment at station #3: Receive bids:
AEDA - \$18,400
Keystone Associates - \$18,470
Delta - \$8,900
Watson Engineering - \$2,940
Motion by Member Anderson, second by Member Materese to award the project to Watson Engineering for \$2,940. Discussion followed. Member Materese was not sure they knew what we were looking for. Member Battaglini requested to hold the motion over and act on it at the next regular meeting on September 15, 2016.
3. Deputy Treasurer: Alison Senft advised she would be ready to start in the fall. The Treasurer will contact her.
4. Rescue sale: Barber Kansas Fire Department has put down a \$1,000 deposit. They will pay the balance of \$48,000 and make arrangements for the truck to be shipped to Kansas.

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5. Plaques have been ordered to dedicate the new vehicles to Bob Miller and Lew Hoffer.
6. Planning: There will be a special meeting on August 23 for planning and budget.
7. Reviewed Member Materese's planning to set up a capital reserve account to build up reserves to pay for vehicles, rather than financing them from bonds. Question as to whether we have to pay a specific amount into the capital reserve account every year or if it can vary per the budget or any "extra funds" (e.g. sale of equipment) could be placed in there. We will check with our attorney on this.
8. Received two quotes to replace the water cooled air conditioning unit in the community room with a ductless unit:
Air Temp \$4,394.00
Petcosky \$4,980.00
Motion by Member Anderson, second by Member Materese to award the bid to Air Temp. Even though the current unit is not energy efficient, we will leave the current unit in place as an emergency back up. All aye; motion carried.

NEW BUSINESS:

1. Motion by Member Anderson, second by Member Bush to approve the following bills for payment:
Vouchers # 08-001 to 08-077 totaling \$43,424.03
Bond Fund vouchers #BF08-001 to 08-011 totaling \$2913.23
Supplemental list #09- 001 to 09-008 totaling \$3668.43
Supplemental Bond Fund #BF09-001 for \$117.94.
All aye; motion carried.
2. Motion by Member Bush, second by Member Battaglini to approve the line transfers,. All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to approve the petty cash report and reimburse the fund \$121.57. All aye; motion carried.
4. Building:
 - a. The air conditioning unit in the company room broke and cannot be repaired. We received two quotes to replace the unit:
Air Temp - \$8,057.00
Petcosky - \$7,426.00
Motion by Member Anderson, second by Member Materese to contract with Petcosky to replace this unit. All aye; motion carried.
 - b. Discussion of tire mats for apparatus floor to put under tires. Motion by Member Bush, second by Member Battaglini to purchase additional mats similar to what was previously purchased. Need to determine how many and what size. All aye; motion carried.
 - c. Nest Detectors' Trying to get these hooked up, but we need wireless routers at stations 2 & 3 to use these.

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5. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:
9/18/16 2 pm - 4 pm, Broome County Firefighters Assoc., fire safety trailer dedication
9/25/16 4 pm - 8 pm, Senator Akshar Town Meeting
12/18/16 1 pm - 5 pm, Jake Polovchak, family party
All aye; motion carried.
6. Chief's Report:
a. Board thanked the Chief and officers for the great job they did getting the new rescue into service so quickly.
b. Motion by Member Bush, second by Member Battaglini to participate in the 9/11 Memorial Parade in Deposit on September 10, 2016, and 9/11 Memorial Service at Highland Park on September 11, 2016. All aye; motion carried.
c. Motion by Member Battaglini, second by Member Bush to permit two members to attend the Extrication University at Greek Peak to be held on September 10, 9 am to 5 pm. All aye; motion carried.
Motion by Member Battaglini, second by Member Bush to approve the Chief's Report. All aye; motion carried.
7. Motion by Member Bush, second by Member Battaglini to accept the Support Services Division Report. All aye; motion carried.
8. Maintenance: Vandermolen Fire Apparatus is working on the tower. When complete the tower should be in excellent condition. Motion by Member Bush, second by Member Battaglini to accept the Maintenance Division Report. All aye; motion carried.
9. Training: Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
10. Discussion of Chiefs' vehicles. We plan to replace the 2012 Tahoe in 2018.
11. Motion by Member Bush, second by Member Anderson to approve flu shots for members and spouses. All aye; motion carried.
12. Discussion of Amazon Smile. The O. L. Davis Fire Company has signed up to be a recipient for this program. The Fire District will designate O. L. Davis Fire Company as their recipient for purchases.
13. Grey Goose Graphics will be doing a webisode to introduce the new rescue.
14. There will be a special meeting on Tuesday, August 23, at 5 pm for planning and budget.
Motion by Member Bush, second by Member Battaglini to adjourn at 7:30 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush
GMB/af