

HENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
December 17, 2015

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Ronald Materese
Carlton Anderson

Others Present:

Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Mike Battaglini
Robert Brady
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:01 pm.

Motion by Member Materese, second by Member Anderson to approve the minutes of the November 19, 2015 meeting and November 30, 2015 special meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Anderson to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: Matt Hamzik of the fire officers' nominating committee requested a waiver of one class for Robert Holmes so that he can run for assistant chief. He has a two-year fire science degree and 18 years of experience; he served as assistant chief in 2014. He has been allowed in the past to run for officer. Fire company bylaws require that he must receive a waiver from the board and chief to do this. We will consider this under new business.

Unfinished Business:

1. Bathroom remodeling: We are looking at adding a janitor's sink to this.
2. Endicott Water: Board members met with the board earlier in the year and the Endicott Water Board has never gotten back to us about usable hydrants for training. West Corners has been flowing hydrants and have painted them according to water flow. Endicott Water had told us we could not do this. After January 1, we will contact them again to find out about a hydrant for training. Other water departments have gotten grants to upgrade their system, this might be something Endicott Water should look at.
3. East Maine FPD: This is a dead issue; ask that this be removed from the agenda.
4. Floor coating: This will be done in the spring. Request that we get a sample of the recommended floor coating from Watson Engineering. Money left from 2015 budget will be allocated to do the floor coating.
5. Air Conditioning for east part of station: Requested that this be on the agenda for next year along with pricing estimates we had received.
6. Preplanning: We will hold a pre-planning meeting in early 2016.
7. 2012 Chief's Vehicle: Discussion of replacing this while it still has value. Also noted that we have had problems with the new Tahoe, 31C. Discussion of possibly pursuing replacement under the Lemon Law as we have had the same problem repeatedly. This law has a limit of 2 years or 18,000 miles to pursue a claim.
8. Uniform closet: Need shelves and racks. One light is not working. Also need a drop ceiling.
9. Thermal Imaging Camera: Bullard is ordering a brand new, latest model TIC for the price of repairs of our old one. Currently these are back ordered, but we should see it soon.
10. Study: We hope to have a draft of this soon. When we do we will have a special meeting to discuss.
11. Painting: Waiting for warmer weather as we must move vehicles out while this is done.

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12. Community kitchen: The new refrigerator has sprung a leak and has been temporarily repaired. They have ordered a whole new compressor for this which should be in in 2-3 weeks.
13. Engine 1: The permissive referendum was in the newspaper on December 3. After 30 days this can be sold.
14. National Guard: Looking for a source for potable water in an emergency. Do not feel we can do this. Motion by Member Anderson, second by Member Materese to remove from the agenda . All aye; motion carried.
15. Deputy Treasurer: The treasurer met with one of the people who said they were interested in the job. This person and another person have both declined the position. We are continuing to look. According to our attorney if we cannot find someone in the district, we can get someone from outside the district.
16. Ethics Committee: According to the Ethics Policy this board should have one board member on it and three who are not affiliated with the fire district or fire company. The board member would be non-voting. We are looking for people to serve on this committee. The appropriate Board member would be selected at the time the board convenes to discuss a matter based on the specifics of the event. Motion by Member Bush, second by Member Anderson to change the policy. All aye; motion carried.
17. NYSEG rebates: They have expired for 2015, waiting to hear what the 2016 rebates are. Dunn Electric has our information and will work on a quote as soon as he finds out what NYSEG is offering.
18. Funds left in 2015 budget include monies for: bathroom remodeling; apparatus floor refinishing and painting of walls; replacing LED lights, repairing/replacing lockers at st #1; replace 2012 chief's vehicle.

New Business:

1. Bills: Motion by Member Bush, second by Member Anderson to approve bills:
Vouchers #12-001 to 12-071 totaling \$53,011.48
Vouchers #12-072 to 12-084 totaling \$4,574.58.
Voucher # BF-12-001 for \$729.98.
All aye; motion carried.
2. Petty cash: Motion by Member Bush, second by Member Materese to approve the petty cash report and reimburse petty cash \$132.84. All aye; motion carried.
3. Line Transfers: Motion by Member Bush, second by Member Materese to approve the line transfers submitted. All aye; motion carried.
4. Building report: Motion by Member Bush, second by Member Materese to accept the building report. All aye; motion carried.
5. Community room: Motion by Member Bush, second by Member Anderson to approve the following events in the community room:

2/4/16 Jennifer Lasher (member)	hockey team fundraiser/spaghetti dinner	\$200 security deposit
2/12-13/16 - Auxiliary	members garage sale	No charge
10/7-8/16 - Auxiliary	Members garage sale	No charge

All aye; motion carried.
6. Chief's Report: Motion by Member Bush, second by Member Anderson to accept the Chief's Report. All aye; motion carried.
7. Support Services: Motion by Member Materese, second by Member Anderson to accept the Support Services Report. All aye; motion carried.
8. Maintenance Report: Motion by Member Materese, second by Member Bush to accept the Maintenance Division Report. Reminder that mileage and gallons used are supposed to be on the monthly report.
9. Training: Motion by Member Bush, second by Member Anderson to accept the Training Division Report. All aye; motion carried.

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10. Fire company reports that Matt Winchell and Jon Hartmann have resigned. Motion by Member Bush, second by Member Materese to accept the resignations and remove them from the roles. All aye; motion carried.
11. 2015 Election: Motion by Member Materese, second by Member Anderson to receive and file the 2015 election results. George Bush was elected to another 5 year term as Fire Commissioner. All aye; motion carried.
12. Motion by Member Bush, second by Member Materese to allow Treasurer to pay all bills and make transfers necessary to close the books for 2015. All aye; motion carried.
13. Organizational meeting for 2016 will be on Monday, January 4, 2016, 11 am.
14. Inspection Dinner: This will be Friday, January 30, 2016 at 7 pm; cocktail hour at 6 pm. Member Bush is meeting with the Sons of Italy to finalize arrangements.
15. Scoop stretcher: This is something new that is replacing backboard. Is this something we want to purchase? They are about \$850. Suggested that the Chief research this.
16. Tablets: It has been suggested that the tablets we purchased for Board members may be used in the trucks. They have not worked out well for the Board, they are too small. Something for us to look at for the future. 2015 vehicles can use an On-Star adapter to provide a hot spot. "I am Responding" has a lot of good information that can be used at the scene- maps address, hydrant locations, etc. This could be accessed on the tablets. We may want to consider upgrading the tablets to Windows 10 to make them easier to use.
17. Received information on the Pinsky Law conference at Turningstone Resort, March 31 to April 3. We had some people attend in the past and this is an excellent conference; cost is \$235. Motion by Member Bush, second by Member Materese to approve payment of registration, lodging and meals, for any interested board members or officers who want to attend. All aye; motion carried.
18. Discussion of 2005 Utility. We may want to look at replacing this. The 8' box is too big.

Motion by Member Bush, second by Member Materese to go into Executive Session at 7:50 pm to discuss personnel issues. All aye; motion carried.

Out of executive session at 9:25 pm.

Salaries were established for 2016 and motion by Member Bush, second by Member Materese to make the following promotions effective 12/28/15:

Alice Fiacco is promoted to Executive Assistant

Erika Pereira is promoted to Administrative Assistant

All aye; motion carried.

Motion by Member Materese, second by Member Bush to adjourn at 9:28 pm.

Respectfully Submitted,

George M. Bush
Secretary

GMB/af