

ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 18,2014

Members Present:

Francis J. Pandich, Jr., Chairman
George M. Bush, Secretary
Lewis Hoffer
Ronald Materese

Others Present:

Jeffrey Winchell
Joseph Shoemaker, Asst. Chief
Robert Holmes, Asst. Chief
Jake Polovchak
Brent Soden
Robert Brady, Fire Company President
Jerry Stout
Jillian Stout
Corey Weyant
Devin Lasher
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:05 pm.

Motion by Member Materese, second by Member Bush to accept the minutes of the August 21, 2014, meeting. All aye; motion carried.

Treasurer's Report: We have sold the old air packs, hovercraft and other items this year. What is the amount we have for sale of surplus equipment? Treasurer Fiacco advised that this year we have \$32,186.63 for sale of surplus equipment. Members felt this should go into the unappropriated /prior year fund. Motion by Member Bush, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. LOSAP/Life insurance: On hold.
2. St #2 roof: Watson Engineering is finishing up the specs and hopes to advertise for bids soon. Member Bush felt we should advertise for three (3) days in the newspaper.
3. Bathroom remodeling: We are still waiting to get a price on this.
4. Traditions Community Host Agreement: We are waiting to hear back from them on when we can meet.
5. Westover Fire Protection District: Letter was sent to the Town Board expressing our interest in this and the East Maine Fire Protection District. We have not yet had any response from the town.
6. Need to replace the butcher block in the community room. We got a quote from Blakeslee Restaurant Supply to purchase a new stainless steel kitchen work table for \$300 and we can purchase a couple cutting boards for this to replace the butcher block. Motion by Member Materese, second by Member Hoffer to purchase the table and cutting boards for not-to-exceed \$400. All aye; motion carried.
7. 2015 budget: This is almost complete, board just needs to review a few items.
8. St #1 floor study: Bob Chadwick of O'Brien & Gere will be here tomorrow to start the floor study.
9. 2013 Audit: This is complete and board members received copies of the report.
10. Fuel island: As approved, the Board will purchase materials and engine 98 crew and others will do the work on this.
11. Vines on fence: We have an agreement that needs to be signed by homeowner. Still need to contact them and see if they will sign so we can remove the vines that are growing on the fence.

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12. Uniform closet: Already approved, board will purchase materials and members will construct this.
13. Overhead door eye: Getting a quote to remove these at station #1. Need to check st 2 & 3 to see if we have the safety door gaskets and if we do we can remove the eyes at those stations also.
14. Station #1 air conditioning: On hold.
15. Chiefs' Vehicles: There is updated information on this is the Chief's Report.
16. Floor cleaning company: New company took over for Tri-Cities Floor Cleaning as he retired. Did not feel he was doing as good a job. We have given them a detailed list of what needs to be done and we will see if the floors look better.
17. Parking lot repairs: Broome Bituminous has promised to fix them as soon as their work schedule allows.

NEW BUSINESS:

1. Motion by Member Bush, second by Member Materese to approve the following bills for payment:
Vouchers # 09-001 to 09-039 totaling \$23,869.59
Vouchers # 10-001 to 10-19 totaling \$10,683.08
All aye; motion carried.
2. Motion by Member Materese, second by Member Hoffer to approve the line transfers submitted. All aye; motion carried.
3. Building report:
 - a) We received a quote from Paul Spisak, Jr to replace the front east door for \$764. Waiting on a second quote.
 - b) Received a quote from Mark's Painting to paint the exterior door for \$650, waiting on a second quote.
 - c) Discussion of election polling place at station #2. They have requested that we move the trucks out, as they say there is not room for voting when the trucks are inside. We cannot leave trucks outside in the cold and it is also a security issue as there is no way to lock the compartments on the trucks. We will contact the Election Board and let them know they will need to find another location for the polling place after the 2015 election.
 - d) Some of our carts seem to be missing from the community room. We will check around the station and try put them all back in the coat room.
4. Community room:

10/10/14	Matt Grafton, Oct. 10, family party	\$50 security deposit, no charge
2/15/15	Jim Coyne/Cheryl Seymour, family party	\$50 security deposit, no charge

All aye; motion carried.
5. Chief's Report:
 - a. We received a \$5,000 grant from New York State , arranged by Assemblywoman Donna Lupardo. We are in the process of ordering these items.
 - b. Chief discussed the SOG on the Health & Safety Committee that he originally submitted last month. The language is the same as the old policy with just some small changes. Motion by Member Bush, second by Member Materese to approve the SOG. All aye; motion carried.
 - c. Members reviewed the policy on work assignments for Officers and Divisions. This revision gives more responsibility to the captains including acting as station officers. Currently we have only two captains, but in the future may revise so that there is one captain for each station. Policy still includes only two captains. Motion by Member Materese, second by Member Hoffer to approve this SOG. All aye; motion carried.
 - d. MES is interested in purchasing our old Posi-check machine which we are no longer using and cannot be upgraded to work with our new packs. Instead of purchasing they would give us a year of free pack testing, the equivalent of about \$1700. Board members discussed and asked the Chief to see if they would offer two years of pack testing at no charge for the machine. Chief will check and get back to them.
 - e. Ready to move forward with the Chiefs' vehicle purchase. Emerling Chevrolet has a contract with Chattaqua County which we can piggyback onto and get the same pricing. Motion by Member Materese, second by Member Hoffer to proceed with the purchase of three chiefs' vehicle - two Tahoes and a pick up truck. All aye; motion carried.

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- f. Our attorney reviewed the agreement for sale of helmets to Miller's Fire Equipment and made some changes. They will sign this and then we can sell the helmets to them.
 - g. Firefighter Ferraro is attending school and would like to be able to be a mutual aid member to Delhi Fire. He will get an Memo of Understanding for the board to review.
 - h. Chief advised that Tyler has closed its Albany and Syracuse divisions but Elmira is still open. Have heard they are in litigation with Pierce, so we may want to hold off on ordering our trucks.
 - i. Met with Endicott water to discuss hydrant use. They suggested we use a hydrant at the M-E Middle School but there is nowhere to train at this location. They do not want us to use Argonne as that affects a lot of users. We will try to find a hydrant that has room for training and does not affect a large area.
- 6. Motion by Member Hoffer, second by Member Bush to accept the Training Division Report. All aye; motion carried.
 - 7. Motion by Member Materese, second by Member Hoffer to accept the Support services Division Report. All aye; motion carried.
 - 8. Motion by Member Materese, second by Member Hoffer to accept the Maintenance Division Report. Noted that we are over \$2,000 this year on repairs and still have a \$4,500 repair to replace air lines in engine 3. May need additional funds to complete all repairs this year. All aye; motion carried.
 - 9. Motion by Member Bush, second by Member Hoffer to approve the following new members to the fire company: Gregory Campbell, Derek Volberg, and Adam Badertscher. All aye; motion carried.
 - 10. Motion by Member Bush, second by Member Materese to allow the Broome County Firefighters' Association to use the back parking lot on September 25, 2014, for a news conference on replacing the fire safety trailer. All aye; motion carried.
 - 11. Grants: We have applied for an \$82,800 grant from Senator Libous' office for engineering and replacement of the station #2 roof; remodeling of the bathroom at station #1 and conduct a floor study at station #1. We also have put in a grant to the Constitution Pipeline Community Grant Program to purchase an ATV. We hope to hear back on this by the end of the year.
 - 12. Motion by Member Materese, second by Member Hoffer to allow the Broome County Fire Police to use the community room on March 12, 2015. All aye; motion carried.
 - 13. Chief advised he cannot find all the training files on the network. Wondering if they were lost when new work stations were added. We will have Pyramid Business Systems check on this.
 - 14. Members reviewed the 2014 budget to date. If all projects go according to budget it may be close at the end of the year. Chief advised he may need an additional \$10,000 for truck repairs. We also have roof repairs to do at station #3.
 - 15. Members reviewed the 2015 budget estimates and projects for next year. Motion by Member Bush, second by Member Materese to adopt the proposed budget, a total budget of \$936,841; \$914,341 to be raised by taxes. Because we have a surplus from last year's budget that we did not use, this amount complies with the state tax cap guidelines. This budget will be presented at the Budget Hearing on October 21, 2014, 6 pm at station #1. All aye; motion carried.

Motion by Member Bush, second by Member Materese to adjourn at 9:00 pm.

Respectfully Submitted,

George M. Bush
Secretary