

ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
July 17, 2014

Members Present:

Francis J. Pandich, Jr., Chairman  
George M. Bush, Secretary  
Lewis Hoffer  
Ronald Materese

Others Present:

Jeffrey Winchell, Chief  
Joseph Shoemaker, Asst. Chief  
Nate Leonard  
Corey Weyant  
Thomas Harris  
Jerry Stout  
Alison Senft, Mondorf & Fenwick CPAs  
Bill Walsh, Traditions  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:45 pm.

During the work session there was a presentation by Bill Walsh of Traditions going over fire protection and traffic patterns for the proposed Casino at Traditions. Alison Senft went over the draft for the 2013 audit. Administrative Assistant Alice Fiacco was recognized for 25 years of service to the fire district as of June 30, 2014.

Motion by Member Bush, second by Member Hoffer to accept the minutes of the June 19, 2014, meeting. All aye; motion carried.

Treasurer's Report: Motion by Member Bush, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Roof for fuel island: Board members reviewed the plans submitted by the chief. If we have members do it and they are injured will our insurance cover them? Motion by Member Materese, second by Member Bush to approve the construction of a roof over the fuel island per the Chief's drawing and purchase materials not-to-exceed \$1600, contingent on approval from our attorney and insurance company that members may do this and will be covered if they are injured. All aye; motion carried.
2. Projects: The project list has been updated.
3. Life insurance/LOSAP: On hold
4. Storage area for uniforms: Members reviewed the plans from the Chief. Motion by Member Materese, second by Member Bush to approve not-to-exceed \$4,000 to purchase materials to build a uniform closet in the basement, contingent upon okay from our attorney and insurance that members can do the work. All aye; motion carried. Basement location will require the top to be enclosed with water proof material and a vapor barrier. Project will be started when time permits.
5. RFP for engineering work for station #2 roof: Our attorney has approved and we need only to specify dates:  
RFP to be issued: 7/21/14  
Meeting with prospective bidders at st #2: 8/6, 10 am  
Deadline to receive proposals: 8/15/14 at 3 pm  
RFP to be awarded: 8/21/14
6. Upstairs bathroom: We met with Paul Spisak & Matt Grafton who do bathroom remodeling. They will give us an estimate. Plan is for two shower stalls, a toilet and two sinks.
7. Newsletter: We will do a newsletter for September and begin sending our monthly calendar again.

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NEW BUSINESS:

1. Motion by Member Bush, second by Member Materese to approve the bills and supplement:  
-Vouchers # 07-001 to 07-061 totaling \$84,849.06  
-Vouchers # 08-001 to 08-016 totaling \$18,257.27  
All aye; motion carried.
2. Motion by Member Bush, second by Member Materese to approve the line transfers submitted. All aye; motion carried. Treasurer noted that because we did not go forward with the air conditioning project, the engineering work for this was charged to professional services, rather than being a capital expenditure.
3. Building report:
  - a) Motion by Member Bush, second by Member Materese to approve quote from Ehrlich to have them spray the weeds at station #3. All aye; motion carried.
  - b) Discussion of removing wood block in community kitchen. We should replace this with a stainless steel table. We will research this.
  - c) Discussion of lack of utensils in community room - we will advise people using the room that they should bring their own utensils.
  - d) Question about desks and old furniture at st 2 & 3. Much of the current furniture was donated by members or purchased by the fire company. There are a couple very old desks. Motion by Member Bush, second by Member Hoffer to declare these old desks as surplus and throw them out. All aye; motion carried. Any inventory tags on the items should be removed from the inventory.
  - e) Wiring at st #3 was damaged when moving furniture and systems are not working properly. We will get T & B in to replace the wires.
  - f) Noted that the ceiling in the company room has started to sag. Looks like some of the wires supporting the ceiling have come off. Chairman Pandich has talked to Paul Spisak about repairing this and he will take care of it shortly.
4. Motion by Member Bush, second by Member Materese to approve the following events in the community room:

7/18/14	Gretchen Voorhees, sweet 16 party	\$200 + \$50 security deposit
9/6/14	Charlene Coffee, shower	\$200 + \$50 security deposit
10/9/14 & 10/8/15	Unico "Sauce-off" competition/ T. Anderson	must have insurance

All aye; motion carried.
5. Chief's report:
  - a) Question about the Hovercraft proceeds; we are looking to buy an ATV. The check for the Hovercraft sale will go in unappropriated. Suggested that we go for a grant or include in 2015 budget;
  - b) Chief advised he recently had a discussion with Code Enforcement in regard to asbestos studies on the houses we are using for training (but no live burn training). We have an agreement for use of these structures with the Town of Union who owns them and there was no mention of this.
  - c) The Endicott Water Department will not let us use any hydrants in our district for training. We were advised to use the hydrant by the Tri-Cities Airport. Last week crews were using the designated hydrant and Village mowing crew gave them a hard time about our use of this area for training. Our training program is seriously hampered by Endicott's water restrictions on hydrant use. This also puts our crews out of the district should we have a call during training. Motion by Member Bush, second by Member Hoffer for us to set up a meeting with members of the Endicott Water Board to try to come to a compromise about this. All aye; motion carried.
  - d) Discussion of Westover fire protection area. Goudey station is largest property and buildings maybe razed soon.Motion by Member Bush, second by Member Hoffer to accept the Chiefs' Report. All aye; motion carried.

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6. Motion by Member Bush, second by Member Hoffer to accept the Training Division Report. All aye; motion carried.
7. Motion by Member Bush, second by Member Hoffer to accept the Support Services Division Report. All aye; motion carried.
8. Motion by Member Bush, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.
9. Motion by Member Bush, second by Member Materese to accept Joseph Becker and Bryce Williams as new members of the fire company. All aye; motion carried.
10. Securities and Exchange Commission is now regulating bond sales so we must sign a new agreement with Fiscal Advisors for them to continue as our representative for bond issues. Motion by Member Bush, second by Member Materese to approve the agreement with Fiscal Advisors. All aye; motion carried.
11. Board members planned a work session for Thursday, August 14, 6 pm, to discuss planning for 2015 budget. This will be advertised.
12. Discussion of handicapped parking spot. Some of our members are parking in that spot on a regular basis. A reminder will be sent out not to park there, except during fire calls.
13. Discussion of tobacco use: Tobacco use is prohibited in the station and on vehicles- either smoking or chewing. Noted that we have found evidence of tobacco use in the stations so a reminder will be sent to members.
14. Tickets for County Clambake: We were advised by the State Comptroller's office that these tickets were not an allowable expense, so we cannot pay half of members tickets, as we have in the past.

Motion by Member Hoffer, second by Member Bush to adjourn at 8:20 pm. All aye; motion carried.

Respectfully Submitted,

George M. Bush  
Secretary

GMB/af