

**ENDWELL FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
JANUARY 17, 2013**

**Members Present:**

Francis J. Pandich, Jr., Chairman  
Donald Battaglini  
George M. Bush  
Lewis Hoffer

**Others Present:**

Jeffrey Winchell, Chief  
Joseph Shoemaker, Asst. Chief  
Matt Winchell, Asst. Chief  
Jill Stout  
Todd Okoniewski  
Tom Harris  
Jake Polovchak  
Anthony Fiacco, Treasurer  
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Battaglini, second by Member Bush to accept the minutes of the December 18, 2012 meeting. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to accept the minutes of the January 1, 2013, organizational meeting. All aye; motion carried.

Treasurer's Report: The Treasurer presented year end reports for 2012 along with January 2013 reports. Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Reports. All aye; motion carried.

Hearing of Visitors: None

**Unfinished Business:**

1. Inspection Dinner: Dinner will be February 16, cocktails at 6 pm, dinner at 7 pm. Three points will be given to every member.
2. Mandated audit 2011: We will be meeting with Sal Peretore next week to finalize this.
3. Received information from our attorney on the golf tournament. His recommendation was that the fire company should do this rather than the district.
4. We received confirmation from the State Comptroller's office that we were within the limits on our 2% tax cap.

**New Business:**

1. Motion by Member Battaglini, second by Member Hoffer to approve the January bills - vouchers numbers 1-001 to 1-016 totalling \$5,808.06 and supplement- voucher numbers 02-001 to 02-013 totalling \$2,928.52. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Bush to approve the petty cash report and reimburse \$113.20 to petty cash. All aye; motion carried.
3. Motion by Member Battaglini, second by Member Bush to approve the purchase request: National Medal of Honor - uniform bars for Tropical Storm Lee, Hurricane Sandy and Hurricane Irene totaling \$1,220.25. All aye; motion carried. \$900 was approved for this in March of 2012, but we could not find the pins then. Now are ordering the Tropical Storm Lee pins plus those for members who did mutual aid assist for Hurricanes Irene and Sandy, which increased the amount.
4. Building report:  
Discussion of specs for the air conditioning system for station #1. This will need to be bid out as it is over \$10,000. We will contact Delta Engineering and have them work on drawing up specifications for this. Motion by Member Battaglini, second by Member Bush to accept the building report. All aye; motion carried.

BOARD OF FIRE COMMISSIONERS MEETING - JANUARY 17, 2013

5. Motion by Member Bush, second by Member Hoffer to approve the following Community room requests:
- |         |             |                           |                       |
|---------|-------------|---------------------------|-----------------------|
| 1/25/13 | IAEP        | meeting, 4-6 pm           | No charge             |
| 4/27/13 | Geri Harris | M-E Drama club cast party | \$50 security deposit |
- All aye; motion carried.
6. Chief's Report:
- a) Motion by Member Battaglini, second by Member Bush to approve participation in the St. Patrick's Day Parade in Binghamton on March 2, with personnel and vehicles. All aye; motion carried.
  - b) Motion by Member Battaglini, second by Member Bush to approve SOGs submitted by the Chief: Knox Box use; Evacuation of Building; Origin & Cause Determination; Confined Space; May Day Policy; FAST Team; Hazardous Materials Incidents. All aye; motion carried.
  - c) Discussion of Petcosky project on Farm to Market Road. This has preliminary approval and town is waiting for final site plans so looks like this will go forward.
  - d) Nextel phones are not being used. Motion by Member Bush, second by Member Battaglini to discontinue their use and cancel the contract. All aye; motion carried.
  - e) Motion by Member Bush, second by Member Battaglini to approve GETS (Government Emergency Telecomm System) cards for the fire district. These will give us priority on cell calls in emergencies. There is no cost unless you use them. Then the cost is 10 cents per minute.
  - f) In 2014 the Hooper Road bridge will be reconstructed. Waiting to see how this will impact our operations.
  - g) Chief advised he had about \$700 in expenses incurred during the mutual aid assist for Hurricane Sandy to Woodmere Fire Department. Discussion of requesting reimbursement from Woodmere. Because of the great impact on their area from the storm and because of all the mutual aid we received during Tropical Storm Lee, did not feel we should request reimbursement from them. Motion by Member Bush, second by Member Battaglini to not request reimbursement from Woodmere Fire Department for expenses incurred during response to assist their fire department. All aye; motion carried.
- Motion by Member Bush, second by Member Battaglini to accept the Chief's Report. All aye; motion carried.
7. Motion by Member Bush, second by Member Battaglini to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Bush, second by Member Battaglini to accept the Support Services Division Report. All aye; motion carried.
9. Maintenance Division:
- a) Currently working on inventories.
  - b) Asst. Chief Winchell has switched vehicles and is using the 2006 Jeep as his vehicle; the other vehicle will now be the Training Jeep.
  - c) NFPA has a limit on years of service for helmets and gear. A lot of ours are at or near the end of their useful life so we will look at what will need to be replaced.
  - d) Air compressor at station #1, 20 plus years old, is putting out only about 110 psi, 120-130 psi is needed for tires. Will get prices on a replacement compressor.
  - e) We have also have some problems with valve stems.
- Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Reports. All aye; motion carried.
10. Company Report:
- a) Motion by Member Bush, second by Member Battaglini to accept Daniel Foster as a new member of the fire company. All aye; motion carried.
  - b) Fire company elected Kevin Leniek to the vacant day lieutenant's position.
  - c) Fire company provided a list of their officers for 2013.
  - d) Fire company dropped Dustin Reid for failure to meet hour requirements set forth in the bylaws. The following are on probation for not meeting hourly requirements: Anthony Gee, Monique Gee, John Laskowski, Mike Major, Robert Orleski, Mark Storm.

**BOARD OF FIRE COMMISSIONERS MEETING - JANUARY 17, 2013**

**Motion by Member Battaglini, second by Member Bush to receive and file company correspondence. All aye; motion carried.**

- 11. Motion by Member Bush, second by Member Battaglini to permit purchase of West Webster memorial t-shirts through the incentive program. All aye; motion carried.**
- 12. Motion by Member Battaglini, second by Member Bush to purchase new computer workstation on state contract for \$955.00 from Pyramid Business Systems. All aye; motion carried.**
- 13. Received reimbursement from New York State Department of Environmental Conservation for equipment purchased under grant.**
- 14. Received donation from Park Manor Homeowners Association. Motion by Member Battaglini, second by Member Bush to put in the AED Fund. All aye; motion carried.**
- 15. Motion by Member Hoffer, second by Member Battaglini to hold a special meeting on January 23, 2013, at 5:30 PM to meet with Fiscal Advisors concerning financing. All aye; motion carried.**
- 16. Received a thank you card from Mary Bricker.**
- 17. Discussion of holding meetings the 3<sup>rd</sup> Thursday of the month. We have discovered there are some conflicts. Motion by Member Battaglini, second by Member Hoffer to move the meetings to the 4<sup>th</sup> Thursday of each month. All aye; motion carried.**
- 18. Discussion of pay increase for three employees. Motion by Member Hoffer, second by Member Battaglini to increase pay by 4% and make it retroactive to the first payroll of the year. All aye; motion carried.**

**Motion by Member Battaglini, second by Member Bush to go into Executive Session at 6:40 pm. All aye; motion carried.**

**Out of executive session at 7 pm with no action taken.**

**Motion by Member Battaglini, second by Member Bush to adjourn at 7 pm.**

**Respectfully Submitted,**

**Alice J. Fiacco  
Secretary pro tem**

**/af**