

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
AUGUST 21, 2012**

Members Present:

Francis J. Pandich, Jr., Chairman
Donald Battaglini
George M. Bush

Others Present:

Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Thomas Palazzo, Asst. Chief
Jon Toombs
Jerry Stout
Jill Stout
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:00 pm.

Motion by Member Bush, second by Member Battaglini to accept the minutes of the July 17, 2012 meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Bush reviewed all the bank statements and Treasurer's Reports. Motion by Member Bush, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Received a change order from Torto construction to dig up and repave an additional section of the west driveway for \$9,450.00. Motion by Member Battaglini, second by Member Bush to approve the change. All aye; motion carried.

New Business:

1. Motion by Member Battaglini, second by Member Bush, to approve the August bills- vouchers numbers 8-001 to 8-071 totalling \$103,072.76 and supplement, 9-001 to 9-004 totaling \$1,729.23. All aye; motion carried.
2. Motion by Member Bush, second by Member Battaglini to approve the petty cash report and reimburse petty cash \$146.66. All aye; motion carried.
3. Motion by Member Bush, second by Member Battaglini to approve the following purchase requests:

Staples	line 11	office supplies	\$57.94
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All aye; motion carried.
4. Building report:
 - a) Motion by Member Bush, second by Member Battaglini to have generator batteries changed at the next maintenance. All aye; motion carried.
 - b) Discussion of quotes for air conditioning. Requested that we get a price to add A/C to the upstairs west area, above the area quoted, to see if there is a savings to do both areas at the same time rather than separately.
5. Motion by Member Bush, second by Member Battaglini to approve the following events in the community room:

11/2/12 - 9 am to 6 pm, Auxiliary for Central Auxiliary Meeting, no charge
1/18/13 or 1/25/13 - Members garage sale (alternate date if one is the Inspection Dinner)
3/15-16/13- Auxiliary Spring Craft Sale
10/18-19/13 - Auxiliary Fall Craft Sale
All aye; motion carried.

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6. Chief's Report
- a) Chief reported Endicott Fire is getting rid of a much larger trailer that is set up for water and rope rescue. Can purchase or trade for pager. Motion by Member Battaglini, second by Member Bush to authorize up to \$4,000 for purchase. The chief will purchase pagers and then give them to Endicott as payment for the trailer. All aye; motion carried.
 - b) Chief reported because of many new members we are out of pagers. We have several members with zero hours, including some life members. We may ask these people to return their pagers so they can be used by members who actively respond to calls.
 - c) There is a Maine firefighter who requested to do some training and rope rescue with us on an individual mutual aid basis. Our attorney has recommended that if we do this, we should sign an agreement with Maine Fire to accept her services. She would then be on our VFBL if she should be injured while working with us. Chief said he is considering this, has not yet made a decision. Motion by Member Battaglini, second by Member Bush to accept her service pending chief's decision and completion of paperwork. All aye; motion carried.
 - d) Discussion of many problems with Hovercraft. Unit seems to breakdown every time we use it. Feel that rubber boats- similar to Zodiac, Avon or Mercury - would be better and are what is recommended by many water rescue instructors. Motion by Member Battaglini, second by Member Bush to surplus the Hovercraft and use funds from sale to purchase rubber boats and motors. All aye; motion carried.
 - e) The truck committee is currently working on specs for new vehicle. Feel that a quint would be the best fit for us.

Motion by Member Bush, second by Member Battaglini to accept the Chief's Report. All aye; motion carried.

7. Motion by Member Bush, second by Member Battaglini to approve the Training Division Report. All aye; motion carried.
8. Motion by Member Bush, second by Member Battaglini to accept the Support Services Division Report. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
10. Motion by Member Bush, second by Member Battaglini to accept the following as new members of the fire company:
Rene Troncelliti, Joan Stout, Nathan Leonard, Richard Healander
All aye; motion carried.
11. Discussion of repairing and repaving back parking lot at station #1. Received a quote from Delta to do the engineering drawings, write specs and oversee bids and project for \$38,450. Motion by Member Bush, second by Member Battaglini to approve proposal and go forward with specs and work. All aye; motion carried. Depending on how soon this may be done, might be able to get bids for 2012 construction season. Cost estimate is \$360,000, but hoping to get another low bid as we did for the front of station #1.
12. Discussion of station #3. Committee has been meeting to brainstorm ideas. Bonds begin to be paid up: 2013 - tower bond is done; 2016- st #1 renovation bond is paid; 2015 - Engine 3 bond is complete.
13. Received shelter documents from Red Cross to have our facility as Red Cross Shelter. There was much discussion of the problems we had with the shelter in 2011. We do not really have facilities for a shelter, such as showers. Felt that having the shelter here made it more difficult for us to deal with the flood emergency. Motion by Member Battaglini, second by Member Bush to no longer use station #1 as a Red Cross Shelter. All aye; motion carried. A letter will be sent to the Red Cross advising them of this.
14. Preliminary budget was passed out for members to review. Needs to be approved by September 26, as preliminary, for the budget hearing on October 17.

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15. We received \$8.096/46 from FEMA and SEMO to reimburse us for flood expenses.
16. Motion by Member Bush, second by Member Battaglini to approve participation by vehicles and personnel in the Town of Union September 11, procession and Memorial Service. All aye; motion carried.
17. Discussion of Wright's Express Credit Cards. This was proposed before, but \$2 per month per card charge was excessive. Now offered under state bid with no monthly charges. Motion by Member Battaglini, second by Member Bush to proceed with applying for the Wright's Express cards for gas purchases. They will give us a discount and also remove tax from purchase price. All aye; motion carried.

Motion by Member Battaglini, second by Member Bush to go into Executive Session at 6:40 pm to discuss a personnel issue. All aye; motion carried.

Out of executive session at 7:30 pm with no action taken.

Motion by Member Battaglini, second by Member Bush to adjourn at 7:30 pm. All aye; motion carried.

Respectfully submitted,

Alice J. Fiacco
Secretary pro tem