

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
SEPTEMBER 20, 2011**

Members Present:

**Francis J. Pandich, Jr. Chairman
Lewis Hoffer
Donald Battaglini
George M. Bush**

Others Present:

**Jeffrey Winchell, Chief
Joseph Shoemaker, Asst. Chief
Jill Stout
Jerry Stout
Todd Okoniewski
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant**

Chairman Pandich called the meeting to order at 6:07 pm.

Motion by Member Battaglini second by Member Hoffer to approve the minutes of the August 16, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello had reviewed all the bank statements and Treasurer's Reports. Motion by Member Bush, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

- 1. Delta Engineering completed the project on the building updates and sign. Would like to work on a master plan that we can implement in phases. We need to add showers and bunk room for emergencies such as the recent flooding. We will talk to Delta and get some ideas and prices on this.**
- 2. Bathroom remodeling will be included in the master plan. It was suggested that we move the washer out of the current shower room so that room can be remodeled and used as a shower room.**
- 3. Storage building will also be part of the master plan.**
- 4. Siren: Suggested Blanding or Matco could take this down, repair and replace.**
- 5. Budget: There will be a special meeting on Monday, Sept. 26, at 6 pm to go over the 2012 budget.**
- 6. Motion by Member Bush, second by Member Battaglini to approve new SOGS for Engine 98, accountability, radio communications/incident command and size-up. All aye; motion carried.**
- 7. Discussion of truck ordered from Plastisol in May of 2010.**

Plastisol had advised that we have three options on the truck: 1) Accept the truck as is with modifications (which is not to our specs). 2) Have them start over and redo the entire truck body to our specifications 3) Buy the chassis from them and pay them for paint and a "restocking fee".

The current truck design does not meet our specifications. Numerous changes were made verbally by Plastisol with no documentation, changing the truck significantly from our original design.

The truck is also overdue. The bid was awarded to Plastisol on May 19, 2010 with a bid that stated delivery was 240-270 days. When there were hold ups on delivery of the chassis, they advised the truck would be delivered within 90 days of receipt of the chassis. They received the chassis in mid-May and to date the truck is not complete.

Motion by Member Bush, second by Member Battaglini to cancel the contract with Plastisol for the pumper. All aye; motion carried. We will contact our attorney to make notification on this.

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New Business:

1. **Motion by Member Battaglini, second by Member Bush to approve the September bills, vouchers # 09-001 to #09-063 totalling \$48,631.07 and the supplement, vouchers #10-001 to 10-008 totalling \$2,872.27. All aye; motion carried.**
2. **Motion by Member Bush, second by Member Battaglini to approve the petty cash report and reimburse petty cash \$134.33. All aye; motion carried.**
3. **Motion by Member Battaglini, second by Member Bush to approve the following purchase requests:**

line 011	Staples - Office supplies	\$86.11
line 011	Endicia - postage meter labels	\$51.84
line 11	Gallery Collection - sympathy cards	\$64.83
line 28	Macs Athletic - duty shirts & hats	\$500.00

All aye; motion carried.
4. **Motion by Member Battaglini, second by Member Bush to approve the line transfers submitted. All aye; motion carried.**
5. **Building report:**
 - a) **Discussion of problems with Red Cross Shelter at station #1.**
 - Sewage backups due to papers put down toilet
 - Spit balls on walls
 - Broke in to fire safety trailer
 - Use of phones tied up lines and hampered fire operations
 - General lack of respect for our facility by some shelter residents
 - we do not have facilities for long term shelter- no showers
 - b) **Discussion of possibly replacing magnetic locks on company room doors with crash bars. Anyone walking through hallway opened door between station and community room and had problems with people coming into fire station. Ended up blocking off sensor and not using double doors.**
 - c) **Need to do something about showers for our people - already discussed under old business.**
 - d) **Suggested we keep some toiletry products on hand to help members clean up**
 - e) **Sewage back up required Mr. Rooter to come at night and clean out line**
6. **Motion by Member Battaglini, second by Member Bush to approve the following community room events:**

10/15/11	Nate & Kate Brown	Shower	Member- \$50 deposit only
11/6/11	Kyle Snoddy	Family Party	Member- \$50 deposit only
11/11/11	Maria Fish/ Andy Anderson	Confirmation party	Member - \$50 deposit only

All aye; motion carried.
7. **Chief's Report:**
 - a) **Chief requested reimbursement of \$62.00 for meals during deployment to Delaware County. Crews ate at the only restaurant that was open within 25 miles. Also because of contamination of water, the only beverages that were safe to drink were alcoholic beverages. Motion by Member Bush, second by Member Battaglini to approve reimbursement. All aye; motion carried.**
 - b) **Chief requested reimbursement for purchase of an 8-man tent, propane stove and 3 days allocation of food used in deployment to Schoharie County for Hurricane Irene mutual aid. Tent and stove will be used for future deployments. Motion by Member Bush, second by Member Battaglini to approve the reimbursement of \$491.42. All aye; motion carried.**
 - c) **During the flood Glen Aubrey Fire Co. lost a lot of their equipment. Chief would like to donate some of our old 4" hose (without locking couplings) to Glen Aubrey Fire to help them recover from the flood. He will have them sign a waiver of liability. Motion by Member Bush, second by Member Battaglini to approve donation of this hose. All aye; motion carried.**

Motion by Member Battaglini, second by Member Bush to accept the Chief's report. All aye; motion carried.

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8. **Motion by Member Hoffer, second by Member Bush to accept the Training Division Report. All aye; motion carried.**
9. **Motion by Member Battaglini, second by Member Hoffer to approve training to be done by Hovercraft Depot. All aye; motion carried. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.**
10. **Motion by Member Hoffer, second by Member Battaglini to receive and file a letter from Luci String resigning as president of the Auxiliary. All aye; motion carried.**
11. **Discussion of purchasing rain gear as part of the duty uniform. During recent flooding many members were soaked or working in rain gear that was not visible. Motion by Member Bush, second by Member Battaglini to add rain gear to duty uniform. All aye; motion carried. We will get samples and prices before proceeding with purchase.**
12. **Motion by Member Battaglini, second by Member Hoffer to receive donations of \$300 from Carolyn Schmidt, \$50 from Holly Jordan for flooding and \$20 from Daniel & Patricia Pratt in memory of Stan Binkewicz. Money will go into the AED fund. All aye; motion carried.**
13. **Motion by Member Bush, second by Member Battaglini to hold a Defensive Driving class and to pay for any interested members and/or spouses to attend. All aye; motion carried.**
14. **Received information from our insurance carrier that VFBL rates will increase 5.7% next year.**
15. **Discuss of extra work put on administrative assistant and janitor because of the flooding. Motion by Member Battaglini, second by Member Bush to pay the janitor an extra 20 hours and Administrative assistant an extra 32 hours for all of the additional work. All aye; motion carried.**
16. **Discussion of storage #2. Found large quantity of recycling stored there. Also two refrigerators failed and we had to throw out most of the food as it was spoiled. Company was asked to keep this area cleaned up.**
17. **Motion by Member Battaglini, second by Member Bush to hold a special meeting on Monday, September 26, at 6pm to approve the 2012 preliminary budget and to hold a public hearing on Tuesday, October 18 at 6 pm. All aye; motion carried.**

Motion by Member Battaglini, second by Member Bush to adjourn at 7:35 pm. All aye; motion carried.

Respectfully Submitted,

**Alice J. Fiacco
Secretary pro tem**

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