## ENDWELL FIRE DISTRICT BOARD OF FIRE COMMISSIONERS MEETING AUGUST 16, 2011

Members Present: Francis J. Pandich, Jr. Chairman Scott Costello, Secretary George M. Bush

Others Present: Jeffrey Winchell, Chief Joseph Shoemaker, Asst. Chief Matt Winchell Tom Giblin, MES Dave Wormuth Bill Van Gorder, Mang Insurance Vickie Meyers, Mang Insurance Anthony Fiacco, Treasurer Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:12 pm.

Motion by Member Bush, second by Member Costello to approve the minutes of the July 19, 2011, meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: Tom Giblin from MES Fire demonstrated a Scott SCBA; they are on state contract.

Unfinished Business:

- 1. Electronic sign and station #1 updates: Project is 75% completed- Member Bush had drawings and specs which includes the entry way updates, drainage and lighting. Members were asked to look over prints for next meeting.
- 2. Bathroom remodeling: No report.
- 3. Storage building: No report.
- 4. 2011 Budget: Needs to have preliminary budget approved by 9/27/11

New Business:

- 1. Motion by Member Hoffer, second by Member Costello to approve the August bills, vouchers # 08-001 to #08-051 totalling \$83,337.20 and the supplement, vouchers #09-001 to 09-005 totalling \$1,813.84. All aye; motion carried.
- Motion by Member Costello, second by Member Bush to approve the following purchase requests: line 011 Staples - Office supplies \$39.91 All aye; motion carried.
- 3. Motion by Member Bush, second by Member Hoffer to approve the line transfers submitted. All aye; motion carried.
- 4. Building report:
  - a) Pilot lights in the community room were taken care of J. B. Brady.
  - b) Will check the catch basins; perhaps have Delta look at something that will help us move the water away from the back doors.
  - c) Motion by Member Bush, second by Member Costello to have Binghamton Plate Glass replace the hinges on the community room entrance doors at a cost of \$850. All aye; motion carried.
  - d) We will put an old style knob on the Chief's office door so he can keep it unlocked when he is in.
  - e) NYSEG is offering rebates for upgrading fixtures; we will contact them for information.

5. Motion by Member Bush, second by Member Costello to approve the following community room events:

Wednesdays	Jackie Vimslick	Zumba exercise class No Cha	arge, insurance required
11/4/11	<b>Dollars for Scholars</b>	Fundraiser	No charge
1/29/12	Southern Tier Bike Cl	ub - Meeting	No charge

The request by the Quilters to hold a sewing session one Saturday each month was denied. We would like to keep the weekends open for parties and events. All aye; motion carried.

- 6. Chief's Report:
  - a) Chief advised ISO audit is complete. Our documentation was good and we fared pretty well.
  - b) We will need to purchase a new fit test machine next year; they no longer support the 10-year old machine that we have.
  - c) Chief gave members a copy of the revised Engine 98 policy. Members will review for next month;
  - d) Chief advised that he is working on updating all our SOGs. Copies of newly revised accountability, incident command and radio communications policies were given to the Board to review for next month.
  - e) Motion by Member Costello, second by Member Battaglini to purchase new gas meters and accessories per quote attached; cost not-to-exceed \$8000. All aye; motion carried.
  - f) Chief would like to purchase a porta-pond. This is something that we need to get; we may have to modify the trucks to accommodate putting this on a vehicle.

Motion by Member Bush, second by Member Costello to accept the Chief's Report. All aye; motion carried.

- 7. Motion by Member Battaglini, second by Member Bush to accept the Training Division Report. All aye; motion carried.
- 8. Motion by Member Battaglini, second by Member Bush to accept the Maintenance Division Report. All aye; motion carried.
- 9. Motion by Member Hoffer, second by Member Bush to accept the resignation of 3<sup>rd</sup> Assistant Chief Dean Van Hart who has moved out of the area. All aye; motion carried.
- 10. Motion by Member Hoffer, second by Member Bush to accept John Laskowski and Dustin Reid as new members of the fire company. All aye; motion carried.
- 11. Question about the old computers that are to be placed in the station for members to use. The company is buying computer desks to put these on.
- 12. The company has proposed that the nominating committee name be changed to the qualification committee.
- 13. Open house scheduled for Sunday, Sept. 18, was cancelled. The company has decided to postpone any big event until the 100<sup>th</sup> anniversary. They have scaled the event down and are just doing an open house on Monday, Sept. 19, from 6 pm to 9 pm.
- 14. Motion by Member Costello, second by Member Battaglini to approve the Auxiliary's request to use the fire station:
  Jan. 20, 21, 2012 for the members garage sale
  March 23, 24, 2012 for the Spring Craft Fair
  Oct. 19, 20 for the Fall Craft Fair
  All aye; motion carried.
- 15. Motion by Member Battaglini, second by Member Bush to approve the bill from Delta Engineering for \$7492.50. All aye; motion carried.

- 16. We will apply for a 2011 AFG grant. The chief is putting together a list of items for the grant.
- 17. Motion by Member Battaglini, second by Member Costello to approve participation in the commemoration of September 11 on 9/11/11. At 5 pm the Town will hold a procession from our station to Highland Park of the World Trade Center I-Beam. They have requested traffic control for the intersections and we will participate in the Memorial Service at 6 pm. The Chief will coordinate this. All aye; motion carried.
- 18. Motion by Member Costello, second by Member Bush to purchase new Linstar software and camera at a cost of \$2102.76. The current version is not compatible with Windows 7.0 on the new computer. All aye; motion carried.

Motion by Member Costello, second by Member Bush to adjourn at 8:10 pm. All aye; motion carried.

Respectfully Submitted,

Scott J. Costello Secretary

SJC/af