

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JANUARY 18, 2011**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Lewis Hoffer
Donald Battaglini
George M. Bush

Others Present:

Jeffrey Winchell, Chief
Thomas Kutz, Asst. Chief
Joseph Shoemaker, Asst. Chief
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant
Michael White, Mc Neil & Company
Anthony Edl, Mc Neil & Company

During the work session Members met with two representatives from Mc Neil & Company/ ESIP Insurance to discuss some concerns about insurance.

Chairman Pandich called the meeting to order at 6:10 pm.

Motion by Member Costello, second by Member Battaglini to approve the minutes of the December 21, 2010, meeting and January 2, 2011 organizational meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer reported that we probably will not see the 2011 tax money until sometime in February or March. We had approximately a \$19,000 surplus at the end of 2010. Motion by Member Costello, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Inspection Dinner - Will be held on January 29, 2011. Awards and gifts are ordered, caterer is all set.
2. Electronic sign: Members reviewed some information on this.

New Business:

1. Motion by Member Costello, second by Member Hoffer to approve payment of the January bills - vouchers # 1-001 to 1-015 totalling \$6,420.13 and supplemental report, vouchers # 02-001 to 2-004 totalling \$1297.03. All aye; motion carried.
2. Motion by Member Costello, second by Member Bush to approve a petty cash payment over \$50 as this was needed to be done right away. All aye; motion carried. Motion by Member Costello, second by Member Hoffer to approve the petty cash report and reimburse petty cash \$146.03. All aye; motion carried.
3. Motion by Member Costello, second by Member Bush to change the petty cash policy to allow purchase of up to \$75. All aye; motion carried.
4. Motion by Member Hoffer, second by Member Costello to approve the following purchase requests:

Staples	Office supplies	line 11	\$184.28
Full Source	Batteries	line 11	\$31.47 + shipping
CDW	Backup device	line 33	\$67.99 + shipping

All aye; motion carried.
5. Building report:
 - a) Apparent leak from st #1 apparatus floor drain - will have plumber come in to check and repairs.
 - b) Will check on station #2 floor drain which was reported to be clogged.
 - c) Motion by Member Costello, second by Member Bush to purchase a cabinet to store miscellaneous parts for the building at a cost not-to-exceed \$250.00 All aye; motion carried.
 - d) Discussion of storage for duty uniform items. We will store these on the 2nd floor west and perhaps put a door on the front area.
 - e) Discussion of projects - storage building, paving, concrete ramp.
6. Community Room: Motion by Member Battaglini, second by Member Costello to approve the following events:

2/19/11	2 pm - 6 pm	C. Bogart (Member)	Family party	\$50 security deposit
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All aye; motion carried.

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7. **Chief's Report:**
Motion by Member Costello, second by Member Bush for the Chief to allow Dave Wormuth to use the Chief's vehicle for transportation to Fire Academy to take a class. All aye; motion carried.
Motion by Member Hoffer, second by Member Bush to approve the Chief's Report. All aye; motion carried.
8. **Motion by Member Costello, second by Member Bush to accept the Training Division Report. All aye; motion carried.**
9. **Motion by Member Hoffer, second by Member Bush to accept the Support Division Report. All aye; motion carried.**
10. **Motion by Member Costello, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.**
11. **Motion by Member Costello, second by Member Bush to accept Brent Soden as a new member of the fire company. All aye; motion carried.**
12. **Fire company advised that Erica Yanowiak was dropped from the fire company rolls per the company bylaws for failure to meet hours requirements for two six-month periods. Todd Okoniewski is on probation for failure to meet hourly requirements for the last six month period.**
13. **Motion by Member Costello, second by Member Bush to renew the maintenance contract for Firehouse Software. All aye; motion carried.**
14. **Discussion of making some of our reports web based. Gil Martino has said he will work on these for us.**
15. **Motion by Member Hoffer, second by Member Costello to declare all the items on the list submitted as surplus. Because of the change of radio frequencies we do not need all of these items. All aye; motion carried. We will try to sell whatever we can, but many items are old, obsolete and not in working condition.**
16. **Motion by Member Hoffer, second by Member Costello to accept donations from Holly Jordan, Raymond and Sandra Berchtold, Susque-nango Kennel Club and James & Carol Mason and place them in the AED Fund. All aye; motion carried.**
17. **Motion by Member Costello, second by Member Bush to purchase a wide screen projector screen for not-to-exceed \$500. All aye; motion carried.**
18. **Discussion of proposed Johnson City- Endicott joint fire district. Have only heard rumors and seen information in the press. We have not received or seen anything in writing on this. Perhaps we should explore hiring someone to do some research for us.**
19. **Looking into having eye wash stations installed. Current eye wash stations use saline which only lasts for a few seconds. Working to get a price quote on installing these.**
20. **Floor stripes need to be repainted. We may be able to purchase a striping kit and do this in house.**

Motion by Member Hoffer, second by Member Bush to adjourn at 8:56 pm. All aye; motion carried.

Respectfully Submitted,

**Scott J. Costello
Secretary**

SCJ/af