

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS ORGANIZATIONAL MEETING
JANUARY 2, 2011**

Members Present:

**Francis J. Pandich, Chairman
Scott Costello, Secretary
Lewis Hoffer
George Bush**

Others Present:

**Thomas Kutz, Asst. Chief
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant**

Meeting called to order at 12:00 noon by Treasurer Tony Fiacco who acted as Chairman.

1. Election of Officers:

- a) **Member Costello nominated Francis Pandich as Chairman. All aye; motion carried. At this point Chairman Pandich took over chairing the meeting.**
- b) **Member Hoffer nominated Scott Costello as Secretary of the Fire District. All aye; motion carried.**
- c) **Member Costello nominated Anthony Fiacco as Treasurer for the Fire District. All aye; motion carried.**
- d) **Member Costello nominated Mary Bricker as Deputy Treasurer of the Fire District. All aye; motion carried.**

2. Motion by Member Costello, second by Member Hoffer to hold meetings the third Tuesday of every month; meetings at 6:00 PM, work sessions at 5:30 PM. All aye; motion carried.

3. Motion by Member Costello, second by Member Bush to designate the district's depositories the same as last year - M & T Bank. All aye; motion carried.

4. Motion by Member Hoffer, second by Member Costello to authorize the Treasurer to invest funds per the Endwell Fire District investment policy. All aye; motion carried.

5. Motion by Member Costello, second by Member Hoffer to authorize the Treasurer to pay utilities, payroll, debt service and special check requests as due. All aye; motion carried.

6. Motion by Member Bush, second by Member Hoffer to designate the Press & Sun Bulletin as the official newspaper of the Fire District. All aye; motion carried.

7. Motion by Member Bush, second by Member Hoffer to approve the following Committee Assignments for 2011:

Day-to-day operations/Facilities: Costello, Hoffer, Bush

Equipment: Battaglini, Costello

Long term planning/Finance/Budget: Pandich, Bush

Personnel/Training: Hoffer, Battaglini

All aye; motion carried.

8. Motion by Member Costello, second by Member Bush to approve the following Board Appointments for 2011:

Life & Honorary: Hoffer

Income & Contingency: Costello

Finance: Hoffer

Memorial Fund: Battaglini

By-Laws: Bush

All aye; motion carried.

BOARD OF FIRE COMMISSIONERS MEETING - 1/2/11

9. **Motion by Member Costello, second by Member Bush to approve the chief officers as elected by the O. L. Davis Fire Company for 2011:**

**Chief- Jeffrey Winchell
1st Asst. Chief- Thomas Kutz
2nd Asst. Chief - Joseph Shoemaker
3rd Asst. Chief- Robert O. Brady**

All aye; motion carried.

Other 2011 officers include:

**Day Captain - Michael Kopcho
Night Captain - Thomas Palazzo
Day Lieutenant - Paul Spisak, Jr.
Night Lieutenant - Matt Hamzik
Lieutenants - Gil Martino, John Hussar, Matt Winchell, Dean Van Hart.**

10. **The Treasurer presented all records for review. Motion by Member Costello, second by Member Hoffer to accept the records. All aye; motion carried. The Treasurer is still finalizing reports for 2010. He hopes to have the final 2010 report to the Board by the January meeting. Records will then go to Esserman & Pelter for the annual report to be completed for the state and to Barrett & Mahonski for the annual audit.**
11. **Salaries for 2011: Motion by Member Costello, second by Member Hoffer to increase the salaries of the Administrative Assistant, Treasurer and Janitor by 4%. All aye; motion carried.**
12. **Motion by Member Hoffer, second by Member Bush to appoint Oliver Blaise of Coughlin & Gerhart as our attorney for 2011. All aye; motion carried. Noted that their offices have temporarily relocated due to damage at their building from the fire on Chenango Street in Binghamton.**
13. **Discussion of inspection dinner gifts. Motion by Member Costello, second by Member Bush to purchase an inspection dinner gift at not to exceed \$20 per person. All aye; motion carried.**
14. **Motion by Member Costello, second by Member Bush to approve \$150 to purchase a cart to store sandbags. All aye; motion carried. This will be placed in the back hallway to help us avoid flooding in the back hallway when we have heavy rains.**
15. **Treasurer requested that PM on vehicles be done earlier in the year. This year it was done when most of the department budget had already been spent, resulting in transfers having to be made from district budget lines to cover some large expenditures for repairs.**

Motion by Member Hoffer, second by Member Bush to adjourn at 12:50 pm. All aye; motion carried.

Respectfully Submitted,

**Scott J. Costello
Secretary**

SCJ/af