

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JANUARY 19, 2010**

Members Present:

Francis J. Pandich, Jr. , Chairman
Scott Costello, Secretary
Lewis Hoffer
Larry Vesely
Donald Battaglini

Others Present:

John Ruck, Chief
Thomas Kutz, Asst. Chief
Anthony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Chairman Pandich called the meeting to order at 6:30 pm.

Motion by Member Battaglini, second by Member Costello to approve the minutes of the December 15, 2009, meeting and January 2, 2010, organizational meeting. All aye; motion carried.

Treasurer's Report: Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The Treasurer presented a preliminary final report from 2009. All records will now go to the accountant for preparation of the state report. Motion by Member Costello, second by Member Battaglini to accept the Treasurer's report. All aye; motion carried.

Hearing of Visitors: Fire company President requested that a security camera be installed in the company office and to added to our system; the company will pay for this.

Unfinished Business:

1. Land from Church of the Holy Family: According to our attorney this is now on the Judge's desk awaiting approval.
2. Technology policy: Still being reviewed
3. Keyless entry: Member Costello is still researching systems.

New Business:

1. Motion by Member Battaglini, second by Member Hoffer to approve the bills, vouchers #1-001 to 1-021 totalling \$3,934.08 and supplemental list, #02-001 to 02-010 totalling \$815.58. All aye; motion carried.
2. Motion by Member Battaglini, second by Member Costello to approve the petty cash report and reimburse petty cash for \$91.66. All aye; motion carried.
3. Motion by Member Costello, second by Member Battaglini to approve the following purchase requests:

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| Staples | line 11 | Office supplies | \$124.47 |
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All aye; motion carried.
4. Building Report:
 - a) Reviewed quotes for repair to handrails and replacement of ceiling tiles. Big difference in price so we will review and check with vendors.
 - b) St #2 brick repair, we need to get another quote on this.
 - c) Motion by Member Costello, second by Member Hoffer to approve replacement of all belts and battery on station #1 generator at an estimated cost of \$800. All aye; motion carried.
 - d) Reviewed quote from Kelly Cleaning. We will get another quote before proceeding. Motion by Member Costello, second by Member Hoffer to approve \$1,000 for stripping and rewaxing. All aye; motion carried.
 - e) Discussion of problems with hot water tank. Motion by Member Costello, second by Member Hoffer to replace for \$500. All aye; motion carried. Check first to see if cost to run a hot water line would be cheaper.

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5. Motion by Member Battaglini, second by Member Hoffer to approve the following events in the community room:

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| 2/15/10 | Girl Scout Service Unit | Meeting | No charge |
| 3/5-3/7 | Bing. Soccer Referees | Training class | No charge |
| 3/21/10 | Kiwanis Club | Annual pancake breakfast | \$50 security deposit |
| 3/28/10 | Kim Hill | Brunch | Member, \$50 deposit |
| 6/226/10 | Dennis Sullivan | Graduation party | Member, \$50 deposit |

All aye; motion carried.

Discussion of garage sale for Binghamton Sister city project. This was approved before it was decided to no longer hold garage sales. This will be allowed since it was already scheduled.

6. Chief's Report:

- a) Chief had planned on going out to bid for truck, but some last minute changes by vendor have postponed this plan. The latest prints from vendor are not what we want. We need to go back to the vendor.
- b) New utility has to go back to vendor for some minor issues. Everyone seems to like the vehicle.
- c) Chief has been doing some planning on training site. We will have to check with SEMO or FEMA to see if there are any restrictions since this is in the flood plain.
- d) Latest radio quote for replacement of st #3 base station was for \$5,310.30. We are hoping to get this reduced. Motion by Member Costello, second by Member Hoffer to approve purchase. All aye; motion carried.
- e) We completed payment update and a questionnaire from FEMA for the grant. It looks promising. We hope to hear something soon on this.
- f) Motion by Member Battaglini, second by Member Costello to approve participating with personnel, apparatus and auxiliary for the St. Patrick's Day Parade on March 6, in Binghamton.

Motion by Member Battaglini, second by Member Hoffer to accept the Chief's Report. All aye; motion carried.

7. Motion by Motion by Member Costello, second by Member Battaglini to accept the Training Division Report. All aye; motion carried.
8. Motion by Member Costello, second by Member Hoffer to accept the Support Services Division Report. All aye; motion carried.
9. Motion by Member Costello, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried. There was a question about getting the Grace accountability console repaired. This has always been difficult to use, they now have software that can be used on a laptop which is much more user friendly. We are currently getting information on this which will replace the console which is why we have not repaired the console.
10. We are now marking SCBA masks. We are not issuing large masks. The only masks that we will issue are small and x-large.
11. The Chief advised that John Hussar has some suggestions on software we might use to improve our operations.
12. The chief's laptop is still out of service at Pyramid being repaired. Why is this taking so long?
13. Motion by Member Costello, second by Member Vesely to add a security camera for the fire company and hook it to our system. Company to pay. All aye; motion carried.
14. Discussion of keyless entry system.
15. Received notification from company that one member has been dropped for failure to meet hourly requirements - Michael Meta. Five members are now on probation for failure to meet hourly requirements - Joseph Battaglini, Stephen Hill, Jr., Bryan McMahon, Patrick Spisak, Patricia Patterson.
16. We received a proposal from Fiscal Advisors in regard to SEC rule 15c2-12. We will check with our attorney, Oliver Blaise for his recommendation on this.

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17. **Motion by Member Hoffer, second by Member Costello to accept donations form Raymond & Sandra Berchtold (\$140), Holly Jordan (\$25) and James & Carol Mason (\$50). These will be put in the AED Fund. All aye; motion carried.**
18. **Discussion of website - many items are out of date. We need to get this updated, especially the members part.**

Motion by Member Hoffer, second by Member Costello to adjourn at 7:40 pm.

Respectfully Submitted,

**Scott J. Costello
Secretary
SCJ/af**