

**ENDWELL FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
JANUARY 20, 2009**

Members Present:

Francis J. Pandich, Jr. , Chairman
Larry Vesely
Lewis Hoffer
Donald Battaglini

Others Present:

John Ruck, Chief
Tony Fiacco, Treasurer
Alice Fiacco, Administrative Assistant

Call to order 6:34 pm.

Motion by Member Hoffer, second by Member Battaglini to approve the minutes of the December 16, 2008 regular meeting and January 3, 2009, organizational meeting. All aye; motion carried.

Prior to the meeting Member Costello reviewed all the bank statements and Treasurer's Reports. The treasurer reported that he had to take \$16,177 from prior year to balance the budget. The Board had approved \$40,000 from prior year to cover the cost of the Hovercraft so this was better than expected. Motion by Member Battaglini, second by Member Hoffer to accept the Treasurer's Report. All aye; motion carried.

Hearing of Visitors: None.

Unfinished Business:

1. Display Case: No report.
2. Concrete Ramp: No report.
3. Storage building: No report.
4. Donation of land from Christ the King
5. Inspection dinner: Each member will receive a travel mug and two points for the dinner.

New Business:

1. Motion by Member Hoffer, second by Member Vesely to approve the bills, vouchers # 1-001 to 1-025 totalling \$6,647.17 and supplement, vouchers #2-001 to 2-008 totaling \$1,376.68. All aye; motion carried.
2. Motion by Member Hoffer, second by Member Vesely to approve the petty cash report and reimburse petty cash \$133.41. All aye; motion carried.
3. Motion by Member Vesely, second by Member Hoffer to approve the following purchase requests:

Staples Office	line 011	office supplies	\$162.91
Micro Business Systems	line 033	Firehouse Software updates	\$735.00

All aye; motion carried.
4. Motion by Member Costello, second by Member Battaglini to approve the line transfers submitted by the Treasurer. All aye; motion carried.
5. Building report:
 - a) Letter will be sent to the fire company requesting that the exercise machines not in the workout room be removed.
 - b) We will hire a janitor, 19 hours per week at \$8.50 per hour.
 - c) Noted that an emergency repair was made. The water heater was leaking and was replaced by Evans Plumbing.
 - d) We should put the lights in the west upstairs area on a motion sensor since they have been left on many times.
 - e) Baker's garage doors still has not installed the remotes. We will contact them to see when this will be done.

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6. Motion by Member Battaglini, second by Member Vesely to approve the following activities in the community room:
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| 3/1/09 Tri Cities Bicycle Club, meeting | no charge |
| 3/14/09 Hillis Colby, baby shower | \$200 + \$50 security deposit |
- All aye; motion carried.
7. Chiefs Report:
- Motion by Member Hoffer, second by Member Vesely to approve the following SOGS: Emergency Command Center, Knox Box System, FAST Team and Trailer 31. All aye; motion carried.
 - Discussion of water works. They have advised we can no longer use the hydrant at Argonne and Davis for training. This is the only hydrant that has any room that we can use. Other hydrants are the one on Struble and when there is a game or practice this is unusable. The other two - last hydrant on Farm to Market (which is not in our fire district) and hydrant at the M-E Middle School have nowhere that we can train. We are also looking at using the lot donated by Christ the King Church as a training area and this would involve using either the hydrant at Davis and Argonne or a hydrant in this area. Member Battaglini said he will talk to the water department and try to resolve this.
 - Discussion of ruling we just learned about that says fire police do not have to be trained as firefighters first. We will check with our insurance company to see if they have any concerns.
- Motion by Member Battaglini, second by Member Vesely to accept the Chiefs' Report. All aye; motion carried.
8. Motion by Member Battaglini, second by Member Vesely to accept the Training Division Report. All aye; motion carried.
9. Motion by Member Battaglini, second by Member Hoffer to accept the Support Services Report. All aye; motion carried.
10. Motion by Member Battaglini, second by Member Hoffer to accept the Maintenance Division Report. All aye; motion carried.
11. Motion by Member Hoffer, second by Member Vesely to receive and file the Annual Report on Revenues and Expenditures of Foreign Fire Insurance Premiums from the fire company. All aye; motion carried.
12. Discussion of duties of fire company trustees. They are looking for guidance in handling personnel issues and other problems. Suggested that he trustees get with our attorney to discuss. Also noted that the company was considering going to monthly audits of treasurer's books, rather than annual. Monthly may be done, but annual audit is still required.
13. Motion by Member Hoffer, second by Member Vesely to receive and file a letter from bond attorneys Orrick, Herrington and Sutcliffe, LLP, advising that all proper forms have been filed and the fire district may bond whenever we are ready. All aye; motion carried.
14. Motion by Member Battaglini, second by Member Vesely to approve the lease with the Vestal Fire Department for use of the training facility. All aye; motion carried.
15. Motion by Member Hoffer, second by Member Vesely to receive donations from Jane Nedopytalski and Ernest Fisher and to put them in the AED Fund. All aye; motion carried.
16. Motion by Member Hoffer, second by Member Battaglini to adjourn at 7:45 pm.

Respectfully Submitted,

Alice J. Fiacco
Secretary pro tem